

Kings Worthy Parish Council

To the Members of the Finance Committee - Councillors: M Taylor [Chairman], I Gordon, D Hudson, N McCleery, S Newell and D Welstead.

You are summoned to attend the following meeting:

FINANCE, ADMINISTRATION & REMUNERATION COMMITTEE

**To be held on Wednesday 12th April 2017 at 9.30 am
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Martin Taylor
Chairman

Adrian Reeves
Clerk

AGENDA

1. Apologies for absence
2. Public Question Time [this is the only time that the public are able to speak]
3. To approve the Minutes of the meeting held on the 15th March 2017
4. Matters arising from the meeting held on the 15th March 2017
 - o Data Protection & Document Retention Policies
5. Proposed new expenditure for Finance approval
 - o Planning and Highways
 - o Finance, Administration & Remuneration
 - o Recreation and Amenities
 - o Communications
6. To receive the statement of accounts and management reports for period ended 31st March 2017
7. Grant applications
8. Remuneration & staffing
9. Tubbs Hall – landlord’s responsibilities
 - a) actions from 2016 fire inspection report
 - b) electrical inspection
 - c) building survey & valuation
 - d) Solar panels
10. Legal issues
11. RFO/Clerk’s notices
12. Chairman’s notices
13. Authorise payments listing
14. Items for discussion at the next meeting – 10th May 2017