

# **Kings Worthy Parish Council**

To the Members of the Finance Committee - Councillors: M Taylor [Chairman], I Gordon, D Hudson, N McCleery, S Newell and D Welstead.

You are summoned to attend the following meeting:

## **FINANCE, ADMINISTRATION & REMUNERATION COMMITTEE**

**To be held on Wednesday 10<sup>th</sup> May at 9.30 am  
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Martin Taylor  
Chairman

Adrian Reeves  
Clerk

### **AGENDA**

1. Apologies for absence
2. Public question time [this is the only time that the public are able to speak]
3. To approve the minutes of the meeting held on the 12<sup>th</sup> April 2017
4. Matters arising from the meeting held on the 12<sup>th</sup> April 2017
  - o Data Protection & Document Retention Policies
  - o Fire Shutter
5. Proposed new expenditure for Finance approval
  - o Planning and Highways
  - o Finance, Administration & Remuneration
  - o Recreation and Amenities
  - o Communications
6. End of year accounts & annual governance statement
7. To receive the statement of accounts and management reports for period ended 30<sup>th</sup> April 2017
8. Insurance arrangements
9. Grant applications
10. Remuneration & staffing
11. Tubbs Hall – landlord's responsibilities
  - a) Actions from 2016 fire inspection report
  - b) Building survey
  - c) Solar panels
12. Legal issues
13. RFO/Clerk's notices
14. Chairman's notices
15. Authorise payments listing
16. Items for discussion at the next meeting – 14<sup>th</sup> June 2017