

Recreation & Amenities Committee Meeting

02 November 2017 | at 19:30

Kings Worthy Community Centre, Fraser Road, Kings Worthy

Clerk	Chris Read
Chairman of the Meeting	Councillor Sarah White
Councillors	Mandy Hallisey, Noel McCleery and Stewart Newell.
Members of the Public	1

RA/17/135 – Apologies for absence

CLLrs Dorry Lawlor and Matthew Page.

RA/17/136 – Public question time

A local resident requested an update on the status of the footpath claims on Top Field.

Sylvia Seeliger (Hampshire County Council) has stated that there is currently an objection lodged with the planning inspectorate for the recent definitive map modification order (DMMO), so that the matter will go to appeal.

Work on the other various footpath claims will be dealt with soon but no date has been given.

Action Items	Action by	Target
Write to Sylvia Seeliger regarding the DMMO to ask if they need any more information, the date of appeal hearing and whether we can make a representation.	Clerk	ASAP

RA/17/137 – Agree & sign the minutes of the R&A meeting held on 05 October 2017

The minutes of the meeting held on 05 October 2017 were agreed as a true record of the meeting and signed by Cllr White.

RA/17/138 – Matters arising from the meeting held on 05 October 2017

RA/17/122 Broadview fencing inc. Hinton Park –

- Concrete post fencing at Broadview – awaiting removal of temporary fencing (construction site at Berwen).
- Post & Rail fencing at Broadview – Work authorised and awaiting date.
- Hinton Park wire fencing – This work is now complete.

RA/17/122 Christmas lights 2017 – The resident who had been keen to progress this is now looking for sponsorship from local businesses. It was agreed to remove this item from the agenda until any further information is received.

RA/17/128 Cricket net surfacing and creases – Cllr McCleery presented his report to the committee (see attached). It was agreed to further promote the nets with local cricket clubs and to obtain a cost for rope to weigh down the bottom edges of the nets.

RA/17/128 Noticeboard headers – This item is on order.

RA/17/127 Mill Lane History Board – As this item is being conceptualised with a local resident, it was agreed to remove this item from the agenda.

RA/17/131 Church Green Football – We have received one email voicing objection in response to the letters written to all residents. Cost for marking out a junior pitch is to be chased.

Action Items	Action by	Target
Promote cricket nets with local clubs	Cllr McCleery to follow up with inspector Cllr White re. Easton	ASAP
Obtain price for rope as above.	Clerk	ASAP
Clean surface of matting	Maintenance Technician	Over winter months
Chase cost for marking out the junior pitch on Church Green	Clerk	ASAP

RA/17/139 – 2018/19 Budget

Councillors reviewed the draft forecast outturn 2017/18 and budget 2018/19, making some changes (see attached).

It was agreed to write to local businesses to ask if they wish to advertise on our new website.

It was also agreed for Cllr Newell and the Assistant Clerk to monitor the levels in the dog waste bins at the Kings Charles and Broadview respectively with a view to possibly rationalising to one dual purpose bin in each location.

It was agreed to ask Martin Taylor whether a replacement two bay noticeboard would be acceptable from his experience of the use of the Abbots Worthy board.

Action Items	Action by	Target
Write to local businesses re. advertisements.	Clerk	ASAP
Monitor levels of dog waste bins	Cllr Newell / Clerk	ASAP
Ask Cllr Taylor regarding the Abbots Worthy noticeboard.	Clerk	ASAP

RA/17/140- Tree works / maintenance

Tree inspections summer / autumn 2017 - It was agreed to accept the quotation C from Tree Care Associates Ltd.

Broadview winter 2017 tree work - It was agreed to await a quotation from Phil Jeffs.

Tree & wall work at Kim Bishop Walk - Work to be carried out week commencing 20th November.

Work on trees outside Tubbs Hall - Work to be carried out week commencing 20th November.

Action Items	Action by	Target
Accept quotation for tree inspections.	Clerk	ASAP
Chase Phil Jeffs re quotation for trees	Clerk	16/11/2017

RA/17/141 - Footpaths, cycle paths and hedges

Top Field footpaths and the extension of Kim Bishop Walk - See Above.

Rights of Way off Hinton House Drive - It was agreed to write to the owner of Hinton House to notify him of the closing of the unofficial access onto Hinton Park and to ask if he would like us to arrange the meeting with representatives from the HCC Rights of Way department and the Parish Council, to discuss access onto Hinton House Drive, from Eversley Park.

Motorcycles on Kim Bishop Walk - It was agreed to contact the owners of Woodhams Farm with regards to motorcycles using the footpaths in the surrounding area.

Eversley Park peripheral path - Discussion was held with regards to the condition of the path; it was agreed to leave this path as is, in view of no significant deterioration in recent years, and continue to monitor.

Action Items	Action by	Target
Write to Mr Bowyer, as above.	Clerk	ASAP
Write to Woodhams Farm owners, as above.	Clerk	ASAP

RA/17/142 - Projects and updates

Pump track & skateboard ledge -

- Skate Ledge - After discussions it was agreed to accept the quotation from Gravity Skateparks at a cost of £11,500.00 with funding to be requested from CIL.
- Pump Track - Discussion was held on the best way forward. Cllr White noted that a material such as 'Tiger Mulch' could be used, as opposed to concrete, as proposed by Cllr Porter.

Concerns were expressed with regards to doing this totally independently of a specialist company, in relation to the contouring. It was suggested that we could perhaps invite the local teenagers to make use of the area as is once the construction company have vacated, creating their own routes/runs, and if this is well used, consider surfacing the routes that they have developed.

Eversley Park path – It was agreed to wait for the three quotations to be received.

Eversley park extension / allotments / path / running marker posts –

- Eversley Park extension – Awaiting confirmation from HAB regarding the Wildflower Meadow.
- Path – Cllr White noted that there was green material on the path closest to Hinton House Drive. The cause of this issue is to be queried with HAB.
- Running Track – Awaiting dates to meet.

Outdoor table tennis tables – The base for the table has now been installed and delivery of the table is imminent.

Seat at Upper Broadview – It was agreed to purchase two benches from Glasdon, at a cost of £833.38.

Defibrillators (AEDs) & CPR training – Clerk will be visiting the remaining sites to agree the position to install the cabinets. Cllr White is to be chase the volunteer with regards to CPR training.

Cycle racks – A response from Winchester City Council has been chased. Cllr White showed a type of cycle rack to the members, called ‘Plant Lock’ from the Front Yard Company

Wild flower areas – It was agreed to purchase 50 Cranesbill and 50 Bellflower plug plants for planting in March.

Action Items	Action by	Target
Check cause of green on new path, as above.	Clerk	ASAP
Agree locations for AED cabinets	Clerk & Maintenance Technician	ASAP
Cllr White is to be chase the volunteer with regards to CPR training.	Clerk	ASAP
Purchase plug plants, as above.	Clerk	March 2017

RA/17/143 – General maintenance / equipment repairs

Play Area Report 2017 - Action items – There would appear to be no further actions from the 2016 report. It was agreed to ascertain why the bottom ring on the spinning post at Eversley Park doesn't spin and whether this can be repaired.

Annual Maintenance Regime –

See above.

Maintenance Technician Task Listing – Work is ongoing.

Grass reinforcement around play equipment – Awaiting delivery of fixings.

Fryers Close bird problem – A quote had been received to remove the nests at a cost of £12,400.00 per annum. It was agreed not to proceed with this quotation and await a response from Hampshire Bird & Pest Solutions (HBPS). HBPS did note that the only guaranteed solution is to be removed the trees. It was also agreed to write to residents in the surrounding properties to ascertain their views on removing the trees.

Summer Walkabout – It was agreed to ask Winchester City Council with regards to creating a link between Lower Broadview and the WCC land at Ramsay Road/Tovey Place.

Action Items	Action by	Target
Find out about repair to the spinning pole, as above.	Clerk	ASAP
Write to residents of Fryers Close, as above.	Clerk	ASAP
Write to WCC regarding creating a link.	Clerk	ASAP

RA/17/144– Grounds maintenance contract and training course

Ground Maintenance Tender is now public with a closing date of 23rd November.

The Hampshire Association of Local Council have been asked whether they could run a Grounds Maintenance course.

RA/17/145 – Clerk's notices

None.

RA/17/146 – Chairman's notices

- Eversley Park Dog Mess – A complaint had been received with regards to dog mess on the Eversley Park bottom football pitch. Our grounds Contractor has cut the grass very short to hopefully alleviate the problem and this will be monitored.
- Litter Pick – Cllr White noted that the Litter Pick went well but attendance was a bit low.

- Recycling Bins – Cllr White noted that there are no recycling bins on Parish Council land and that installing some bins may be worth considering in the future. There was little support for this proposal
- Mobile football shelters – It was agreed to meet at Eversley Park with the Secretary of Kings Worthy Football Club to discuss.

RA/17/147 – Items for communications

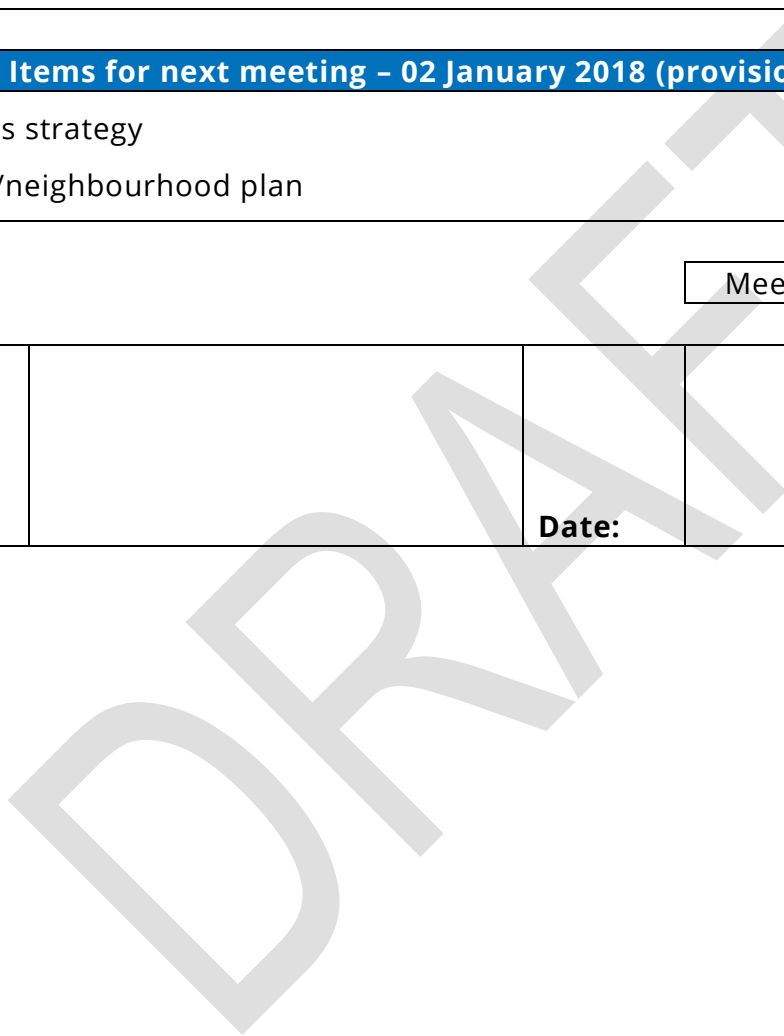
None.

PC/17/148- Items for next meeting – 02 January 2018 (provisional)

Open spaces strategy
 Parish plan/neighbourhood plan

Meeting Closed:	21:50
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Signed:		Date:	
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THE CRICKET PRACTICE AREA IN EVERSLEY PARK

1. During the last meeting of the R&A committee I agreed to ask a friend with knowledge of cricket matters to look at the cricket practice area and recommend any necessary action.
2. Our inspection took place at 10:45 Wednesday 1 November 2017. We were accompanied by Chris Read, Assistant Clerk.
3. The general impression is that the area is in quite good condition, but little used; there is little sign of wear on the matting, no damage to the area where a bat would be grounded, no sign of stumps every having been placed, and no wear to the run-up area.
4. To maintain the area in good condition, the following work needs to be carried out:
 - a. The mats to be brushed and cleaned, otherwise the lying debris will 'mould in' to the matting. This needs to be done regularly and particularly when all the leaves are down.
 - b. The edges of the matting to be cleared and kept clear of encroaching grass.
 - c. The nets should be refitted where necessary – they are coming adrift in some places. It is thought the plastic ties used are very subject to weathering and a traditional form of tie would be more durable.
 - d. The bottoms of the nets need to be tied up during the winter and kept clear of the grass.
 - e. The bottoms of the nets need to be tied down during use; this is to ensure balls cannot be driven out of the enclosed area.
 - f. Holes in the nets to be repaired.
 - g. In spring, the used area, including the matting, should be rolled.
 - h. In summer, the matting needs to be cleaned every 2 weeks or so; a vacuum cleaner would be ideal to remove all the small debris.
 - i. The lines to be re-marked.
 - j. It is recommended that a sign be displayed with wording to the effect: 'Users of this cricket practice area do so at their own risk'
5. The inspector, Mr Jeff Levis from South Wonston, is heavily involved in Hampshire cricket matters, from the Ageas Bowl through local clubs to schools, cricket for the disabled and as an examiner of umpires. He thought it a waste that our facility does not seem to be much used, and would be happy to publicise its existence to local clubs and schools who may need such a facility for to enable juniors to practice. I undertook to seek the Parish Council's views on whether this would be welcomed.

Noel McCleery
1 November 2017

Recreation & Amenities										
2016/17 Actual (Full Year) (£)	Current Month Budget (£)	Current Month Actual (£)	Current Month Variance (£)	Income Item/Description	2017/2018 Budget ytd (£)	Actual ytd (£)	Variance ytd (£)	2017/2018 Budget (£)	Forecast Outturn (£)	2018/19 Budget (£)
2,533	525	0	-525	Burial Ground	3,675	1,924	-1,751	6,300	3,644	4,000
1,743	0	0	0	Pitch fees	1,045	1,063	18	2,200	1,863	2,200
204	204	0	-204	Communication	204	0	-204	204	153	204
100	0	30	30	Ground Fees/other	0	105	105	0	120	100
1,142	0	0	0	Grants : s106	0	0	0	0	0	0
5,722	729	30	-699	Total Income	4,924	3,092	-1,832	8,704	5,780	6,504
2016/17 Actual (Full Year) (£)	Current Month Budget (£)	Current Month Actual (£)	Current Month Variance (£)	Expenditure Item/Description	2017/2018 Budget ytd (£)	Actual ytd (£)	Variance ytd (£)	2017/2018 Budget (£)	Forecast Outturn (£)	2018/19 Budget (£)
30,468	2,741	2,699	42	Grounds maintenance contract	19,190	19,166	24	32,897	32,663	37,562
207	0	0	0	Contract supervision (trees)	0	0	0	600	600	600
10,601	667	1,445	-778	Maintenance Pitch/Playgrd	4,667	2,861	1,805	8,000	11,062	6,000
5,061	430	433	-3	Dog bins	3,010	3,032	-22	5,160	5,198	5,302
1,081	0	0	0	Notice Boards & Signs	650	477	173	1,000	2,672	500
5,817	0	36	-36	Seats, Tables & Shelters	358	479	-121	3,109	2,872	1,000
380	14	0	14	Litter pickers & bins	99	0	99	170	0	170
8,498	0	0	0	Trees	4,500	3,469	1,031	5,000	6,319	7,500
1,853	950	0	950	Burial Ground Capital Projects	950	251	699	950	251	500
315	8	0	8	Burial Ground Maintenance	58	104	-46	100	104	100
7,943	625	306	319	Maintenance Technician	4,375	3,244	1,131	7,500	6,488	9,000
59	0	0	0	Water Rates - Burial Ground	20	20	0	40	40	50
35	0	0	0	Water Rates - Eversley Park	13	28	-16	25	50	40
72,318	5,436	4,919	516	Maintenance/Serviceing	37,889	33,734	4,155	64,551	68,922	68,324

0	0	0	0	Advertising	200	519	-319	200	819	200
888	560	120	440	Leaflets and publications	1,260	1,118	142	1,400	1,118	1,250
0	37	55	-19	Website fees	256	453	-198	438	646	400
888	597	175	422	Communication Expenses	1,716	2,089	-374	2,038	2,582	1,850
940	0	0	0	Eversley Park Path & Steps	565	565	0	565	565	0
787	0	0	0	Fryers Close Play Area	0	0	0	0	0	0
2,521	0	0	0	Playground Gates	0	0	0	0	0	0
0	0	0	0	Fencing	0	0	0	0	4,841	500
0	0	0	0	Christmas lights	0	400	-400	400	400	0
0	0	0	0	Defibrillators	0	6,141	-6,141	0	7,041	665
0	0	0	0	Capital Projects (R&A)	1,800	0	1,800	3,600	3,350	5,000
4,248	0	0	0	Capital Projects (R&A)	2,365	7,106	-4,741	4,565	16,197	6,165
77,454	6,032	5,094	938	Total expenses	41,970	42,930	-960	71,154	87,702	76,339

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