

Recreation & Amenities Committee Meeting

05 October 2017 | at 19:30

Kings Worthy Community Centre, Fraser Road, Kings Worthy

Clerk	Chris Read
Chairman of the Meeting	Councillor Sarah White
Councillors	Mandy Hallisey, Dorry Lawlor, Matthew Page, Noel McCleery and Stewart Newell.
Members of the Public	2

RA/17/119 – Apologies for absence

None.

RA/17/120 – Public question time

Phil Allen thanked the committee for the usage of Hinton Park for the archaeological dig. The finds were presented to the committee which consisted of; a tent peg, a piece of Victorian perfume bottle, a piece of patterned china, a piece of oyster shell, a twisted nail and a cut nail, which may have been used in the old Kings Worthy House. There was discussion around the interest on this and the possibility of a more extensive dig in this area in the future.

A local resident requested an update on the status of the footpath claims on Top Field. The Clerk reported that the application has not yet progressed. This is to be chased with Cllr Porter and Hampshire County Council.

(Phil Allen left at this point)

Action Items	Action by	Target
Chase HCC for timeframe on footpath application direct and with Cllr Jackie Porter.	Clerk	ASAP

RA/17/121 – Agree & sign the minutes of the R&A meeting held on 07 September 2017

RA/17/115 – Remove 'Cllr McCleery'.

The minutes of the meeting held on 07 September 2017 were then agreed as a true record of the meeting and signed by Cllr White.

RA/17/122 – Matters arising from the meeting held on 07 September 2017

RA/17/109 Christmas lights 2017 – It was agreed to grant permission for a large advertising board displaying the sponsors of the lights, to be installed under the lit tree, subject to confirmation of size and approval of a proof.

RA/17/109 Broadview fencing inc. Hinton Park -

Concrete post fencing at Broadview – The contractor has stated that they will be completing the outstanding work when the temporary site fencing has been removed by the neighbouring development.

Replacement fencing at Broadview – Suitable references have been received and this work has been authorised.

Hinton Park (wire fencing) – Matt Brown Services have been instructed to carry out this work including across the unofficial entrance to the park onto Hinton House Drive. It was agreed that temporary signage will be erected to indicate that this access was unofficial and thus has been blocked off.

RA/17/107 Archaeology dig & Festival altogether (Pimms stall/health walks/men's shed) -

Cllr White noted that the festival went well and highlighted items below.

- Archaeological dig – see above.
- Pimms stall – The Parish Council made £114.32 profit from the Pimms stall.
- Health Walk – The team will be re-advertising the Kings Worthy walk in strategic places. It was agreed to inform Drs Lambert and Stannard at Friarsgate surgery of the new local walk. see if they can assist with this item.
- Men's Shed – The group are planning to purchase a shipping container to renovate, which will be located at Pax Hall.

RA/17/036 Wildflower verge planting/licence – A refund has been requested from Hampshire County Council, as despite paying for a licence, their contractors cut some of the wildflowers and more recently have cut and mulched the whole area, which is not conducive to the growing of wildflowers. This is to be chased up and Cllr Porter is to be asked to provide assistance.

RA/17/116 Footpath post access at Eversley Park – These posts have been checked and are working correctly.

RA/17/113 Maintenance Technician Annual Review – Cllr McCleery reported back the annual review with the Maintenance Technician. It was a productive meeting and the recommendation is to increase his weekly hours to 5 hours and increase his hourly rate to £11.00 per hour. The intention is for this revised contract to take effect from 1st January. A new communication system is being considered. The Maintenance Technician had issues with the timeframes when providing quotations over £1,000.00.

RA/17/123 – Open Space Strategy

This item is to be deferred to the next meeting.

RA/17/124 – Parish Plan

This item is to be deferred until Parish Council have discussed the possibility of a Neighbourhood Plan.

RA/17/125- Tree works / maintenance

Tree inspections summer / autumn 2017 – In view of the rather higher than anticipated revised quote from the alternative inspector, further quotations are being sought from Tree Care Associates Ltd and Professional Tree Services Ltd. It was agreed due to the urgency of this work; the lowest quotation be accepted. The Clerk will send round the quotes via email to members, for their information.

Broadview winter 2017 tree work – A quotation for replacement trees has been sought from Hillier Nurseries. Cllr White is to obtain prices for the replacement trees from Phil Jeffs and contact Sparsholt college with regards to planting.

Tree & wall work at Kim Bishop Walk – It was agreed to accept the quotation from A2 Building Services for the demolition and rebuilding of a section of wall at Kim Bishop Walk, at a cost of £1,598.00.

Work on trees outside Tubbs Hall – It was agreed to accept the quotation from LAL Services for the trimming of the trees outside Tubbs Hall, at a cost of £450.00.

Action Items	Action by	Target
Erect temporary signage at Hinton Park, as above.	Clerk	ASAP
To contact Friarsgate partners, as above.	Cllr White	Next 2 months
To chase HCC refund of Verge Cultivation Licence	Clerk/Cllr White/Cllr Porter	ASAP
Send round quotes, as above.	Clerk	ASAP
Send A2 building quotation to Finance for ratification.	Clerk	ASAP

RA/17/126 – Footpaths, cycle paths and hedges

Top Field footpaths and the extension of Kim Bishop Walk – See Above.

Rights of Way off Hinton House Drive – HCC have agreed that the Parish Council will be included on a meeting with the owner of Hinton House, with regards to Rights of Way.

Motorcycles on Kim Bishop Walk – It was agreed to obtain a cost for crossbars on the barriers at the entrance to Kim Bishop Walk, as an additional deterrent; this is to be emailed to members for a decision.

Action Items	Action by	Target
Send cost for crossbars, as above.	Clerk	ASAP

RA/17/127 – Projects and updates

Pump track & skateboard ledge –

- Pump Track – Cllr White reported on discussions held with older teenagers at the Worthys Festival. They had reservations with regards to a mixed age pump track, which may result in injuries. They also felt that the project cost was high for what was being provided. They were supportive of the skate ledge and would prefer to see extra smaller skater apparatus placed within Eversley Park.

Cllr Lawlor noted that some of adult skaters from the Worthys Festival had informed her that they felt the pump track, whilst a great design, would be a novelty and may not be well used in the future.

Cllr Page noted that Jackie Porter and Street Reach were keen to setup a meeting with regards to the younger kids using the park feeling intimidated by the older teenagers.

It was agreed to invite Street Reach to come to a full Parish Council meeting to talk to Councillors about the Pump Track and/ or further skate facilities.

- Skate Ledge – Clerk is meeting with Gravity Skatepark on the 10th October, for a formal quotation.

Eversley Park path – Still awaiting quotation for inspection of the path’s foundations and substrate from Soils Ltd. Quotations/recommendations have been requested for waterproof sealant of current path and on possible resurfacing methods.

Eversley park extension / allotments / path / running marker posts –

- Eversley Park extension – It was agreed to confirm with HAB housing that they will be maintaining the wildflower meadow for the next 2 full years, after seeding.
- Path – It was agreed to obtain the specification and supplier from HAB housing for the new path, for help with future maintenance.
- Running Track (cut through between middle and lower pitches) – It was agreed to discuss with Cllr Malcolm Prince to ascertain the preferred route for the permanent running track and where the marker posts will go.
- Dog walk fence – This work is now complete.

Outdoor table tennis tables – This work will be commencing shortly.

Concrete outdoor BBQ – This item has gone on the round robin and we are awaiting responses.

Seat at Upper Broadview – The location for the Upper Broadview was agreed and it was also agreed to obtain an additional bench, to be installed at an agreed location on Lower Broadview.

History board at Mill Lane – The Local History Group are now dealing with a local resident regarding this board, on private land.

Defibrillators (AEDs) & CPR training – Installation of Defibrillator at the Worthies Sports and Social Club has now been completed; unit currently awaits registration on the South Central Ambulance Database.

A local trainer is to be contacted with regards to providing combined defibrillator and CPR training to members of the public.

Cycle racks – Awaiting a response from WCC.

Wild flower areas – An amended report (see attached) had been distributed to members with comments from Charlotte Smith. Currently awaiting quotation for the wildflower seeds.

Action Items	Action by	Target
Invite Street Reach to full Parish Council	Clerk	20/11/17
Contact HAB housing with regards to wildflower meadow maintenance period.	Clerk	ASAP
Contact HAB housing to obtain the path specification, as above.	Clerk	ASAP
Contact Cllr M Prince to discuss the permanent running track	Clerk	ASAP

RA/17/128 – General maintenance / equipment repairs

Annual Maintenance Regime –

- Playground inspection – This has been completed and report distributed to members. No major issues were highlighted on the report.
- Cricket nets – Cllr McCleery is to ask a contact with good knowledge in Cricket, to take a look at the creases and the state of the artificial surfacing.

Play Area Report 2016 - Action items – This item is to be combined with the 2017 report.

Maintenance Technician Task Listing – See above.

Grass reinforcement around play equipment – Awaiting delivery of fixings.

Fryers Close bird problem – Rentokil are speaking with a specialist about the possibility of using traps to deal with the birds. Discussion was held on whether to remove the trees due to the disruption caused with bird droppings to the surrounding properties.

Noticeboard headers – Awaiting confirmation from company.

Summer Walkabout – see above.

Action Items	Action by	Target
Cllr McCleery arrange checking of the cricket creases and the artificial surface.	Cllr McCleery	ASAP

RA/17/129– Grounds maintenance contract and training course

New amended contract has now been agreed and sent to our solicitors for their opinion.

Dates for tendering process were amended and agreed as follows:

- 17th October – Go out to tender.
- 17th November 2017 – Closing date for tenders.
- 22nd November 2017 – Working group to meet to score and shortlist of three companies.
- Week commencing 4th December 2017 – interview shortlisted companies.

Training Course– Clerk has requested clarification on costs and support available with running the grounds maintenance course, in house.

RA/17/130 – Clerk's notices

- Bark at Lovedon Lane Burial Ground – Samples of the suitable bark types were shown to members. It was agreed to ask Phil Jeffs which bark type he would recommend.
- Noticeboard at Mill Lane – It was agreed to distribute information, including a photograph of the proposed replacement to members.

Action Items	Action by	Target
Contact Phil Jeffs about bark, as above.	Clerk	ASAP
Send round information on noticeboard to members.	Clerk	ASAP

RA/17/131 – Chairman's notices

- Church Green Football – Worthys Youth Football Club have requested the usage of Church Green for junior football matches. If this were to go ahead they would take place on alternate Saturdays and they have made arrangements for parking with Wessex Windows.

They are intending to carry out some training on Church Green. It was agreed to inform residents that training is to take place and of the possibility of future matches on Church Green.

- Hinton Park – Cllr White noted that the Kings Worthy Primary School site manager has contacted the local Police Community Support Officer with regards to issues with youths in Hinton Park.

Action Items	Action by	Target
Write to Church Green residents, as above.	Clerk	ASAP

RA/17/132 – Items for communications

None.

RA/17/133 – Burial Registrar’s Report

No Burials or Cremation interments had taken place since the last Registrar’s report.

PC/17/134– Items for next meeting – 02 November 2017

None.

Meeting Closed:	21:51.
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Signed:		Date:	
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Kings Worthy Parish Council

Summer Walkabout 2017 Report

Date – Thursday 3rd August

Present - Sarah White, Martin Taylor, Denis Welstead (part), Chris Read, Richard Hanney, Steve Postle, Derek Brockway and Charlotte Brockway.

Advisors - Phil Allen; Phil Jeffs; Charlotte Smith (CS)

Tubbs Hall Green

Wild flower area discussed- generally doing well, flower rich in late spring/early summer. Discussed supplements for later summer, maybe add cranesbill or clustered bellflower plug plants (PJ suggested MAS seeds as a possible source).

Discussed that the crescent area around the History Board could have some of the wild carrot thinned out.

Area under conifer inside fenced area – to clear area and cover with bark chippings – consider planting of cyclamen and other woodland bulbs/plants.

Burial Ground

Clematis -The President (growing up the pergola) should be pruned to 1' from the ground in February.

Cherry trees in planted areas looking sorry for themselves – consider replacing.

CS – I don't think trees will do very well in that area because the lime trees are going to shade out the area.

You could consider planting cherries elsewhere though - how about a line of them beside the path from the compost bins to the gap in the boundary fence? Or in the empty area behind the cremation zone? A good block of cherries here in a formal pattern would give structure for future internments too. A cherry "orchard".

Whole newly planted area around the new cremation area needs mulching and feeding.

Cremation area opposite main gate – to remove the excess stones around cremation plaques. These could be used on either side of the entrance to this area if overgrown hebes/eunonymous are removed. Consider planting architectural plants through the stones – suggested iris/ alliums/ agapanthus/ Libertia.

CS – We also discussed a central feature to the circular paving area - maybe a tree (if some of the paving and its foundations could be successfully removed) - to give height and interest to this area.

One other thing you might consider (I appreciate it could be more difficult for the maintenance guys) but a wavy top to the hedge would add interest.

Suggested cutting a section or two of the peripheral hedge to half its height to allow a vista view (need to ask permission of farmer) in line with the avenues of lime trees– consider adding or moving a bench or two to make the most of this view.

CS – Could I also suggest that if you are going to thin the lime trees in the avenues, you consider doing taking out a pair rather than staggering - so as to maintain the

formality of the avenue design - it's rather striking at the moment but if alternate ones were removed I think it would weaken this bold feature.

Entrance to burial ground – existing planting again looking tired – to consider a tree on the right for balance e.g. whitebeam or ornamental pear – consider surrounding with rose e.g. The Fairy (around 7 plants needed). Consider Cotinus Coggygria inside fence as another possible feature.

Consider paving???

Upper Broadview

Needs formal survey to establish boundary on left hand side as you enter from Lovedon Lane.

CS – We thought about a new history board at the end of the grassy area by the bridge (with an old photo of the enormous cutting). It would be lovely to have a more semi-circular feature here to reflect the shape of this end - could something a bit different be tried here?

Consider replacing the sycamore at the entrance to Broadview Close with something more suitable and less likely to become a nuisance, e.g. field maple.

Edge cutting needs considering in February, crescent sections to increase length of edge, other sections in September for different plant species – to ask WCVs.

In April to remove sycamore and any other unwanted tree saplings. Ensure trees chosen to keep are protected.

Consider pulling fence to the edge of the verge grass if being replaced at bottom of Upper Broadview and top of Lower Broadview -need to ask HCC/WCC.

Lower Broadview

To liaise with WCC re a possible formal connection path/grassed area to link in with theirs on right of Lower Broadview heading down - consider levelling up and completely grassing this section.

Sections already cleared need tree planting this winter due to lack of specimens to save or failed trees - guelder rose (*viburnum opulus*) / bird cherry (*prunus padus*) / wayfaring tree (*viburnum lantana*). CS – You could also consider some more hazels and field maples which appear to like the soil around here and grow well. We talked about planting in groups/clumps rather than spread out - so that the weed growth could be managed more easily i.e. in a limited area.

Not to clear any sections this year, whilst some remedial work/clarification of boundaries established.

Green Smile to cut back brambles etc to maintain current breadth of open area in the winter.

Eversley Park

Length of fence/hedging bordering Hinton House Cottage – clump of Russian Vine even more dense along with a couple of fallen trees that have brought some fencing down with it – to meet with owners to discuss this and possible land swap to broaden top of path from Hinton House Drive.

Hinton Park

Consider cutting back nettles in late spring to allow new crop for butterflies.

Hinton Fields

Slightly weedy area where beech have been felled – to strim weeds and plant grass seed at the appropriate time.

Nations Hill

As per last year's plan - remove laurel and plant 3 to 4 guelder rose (*viburnum opulus*) or 6 to 8 bird cherry (*prunus padus*) / wayfaring tree (*viburnum lantana*) – ask Sparsholt to help with work in the winter months.