

Kings Worthy Parish Council

Kings Worthy Community Centre
Fraser Road, Kings Worthy, Winchester, SO23 7PJ

Application form to hire the Meeting Room

Details of Hirer

Name:

Organisation:

Address

Email:

Contact phone no. 1

Contact phone no. 2

For a single booking:

Proposed use of room:

Will alcohol be served?

If yes, will you be obtaining an alcohol licence for this event?

Date you require the room:

Time you require the room: From:

To:

For regular bookings:

Proposed use of room:

Will alcohol be served?

If yes, will you be obtaining an alcohol licence for these events?

First date you require the room:

Time you require the room: From

To:

Last date you require the room:

Daily

Weekly

Monthly

Please circle above as appropriate

I have read the conditions of hire and agree to abide by them.

Signed.....

Date

Please note: receipt of payment in advance is required to secure single bookings. A deposit may be required at the discretion of Kings Worthy Parish Council.