

Kings Worthy Parish Council

RECREATION AND AMENITIES COMMITTEE

MEETING

**Minutes of the Meeting held on Thursday 1st June 2017
at Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Sarah White [Chairman], Mandy Hallisey, Dorry Lawlor and Noel McCleery.

Clerk: Adrian Reeves

Public: 3

	Action
RA/17/75 Apologies for Absence	
Stewart Newell	
RA/17/76 Election of Chairman	
Cllr White was proposed as Chairman by Cllr Lawlor, seconded by Cllr Hallisey and Cllr White was elected unanimously on a show of hands.	
RA/17/77 Election of Vice-Chairman	
Cllr Hallisey was proposed as Vice-Chairman by Cllr White, seconded by Cllr Lawlor and Cllr Hallisey was elected unanimously on a show of hands.	
RA/17/78 Public Question Time	
Top Field footpaths - Rosemary Clarke asked about the meeting between Cllrs Newell & White, together with Phil Allen, met with Sylvia Seeliger and Harry Goodchild (both HCC) on 16 th May. Cllr White presented a map highlighting what had been discussed.	
Decision:	
<ul style="list-style-type: none"> a. PC will put in a Right of Way application for the path extending from the railway bridge at the end of Kim Bishop Walk as well as the route between Springvale Road, up the Woodhams Farm track and then right along the old railway line towards South Wonston (post meeting note, this one already has an existing claim on it) b. Top Field Action Group will put in Right of Way applications for the path from Ilex Close to meet with the Top Field footpath and for the path following the western boundary of SHLAA site 500 north of Woodhams Farm Lane. 	

- c. *It is understood that there is already a claim on the route from Springvale Road (opposite Legion Lane) up towards the Top Field Path (post meeting note – this route does not have a claim on it, so KWPC will claim this one)*

Information on usage needs to be submitted in the next month to support these applications.

Both KWPC and T FAG will advertise all these claims as well as the route around the periphery of Top Field asking for supplementary evidence

Running track at Eversley Park – Malcolm Prince presented two sheets showing plans for a route around the extension of Eversley Park and one around the existing Eversley Park. Joining the two paths together will create a 1630m (one mile route).

Decision:

- (a) *It was agreed that the running route could be extended into the existing park.*
- (b) *It was agreed to permit the placement of wooden marker posts at 100m intervals along the route.*
- (c) *2 councillors will meet with Malcolm Prince and Catherine Haigh (HAB) to finalise the exact details of the route.*

WCC car parking charges – The Clerk commented on the recent increase in parking charges (2-3 hours) at River Park Leisure Centre with this having caused a significant drop-off in the length and number of attendances at the Fitness and Sports Club. The Clerk commented that this appeared to be working against the strategy of encouraging more elderly people to be active.

Decision: *The Clerk is to write to Cllr Prince, copying the letter to the Chief Executive of Energise Me.*

(Malcolm Prince left the meeting)

RA/17/79	Minutes of the R&A Meeting held on 4th May 2017
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The minutes of the meeting held on 4th May 2017 were agreed as a true record of the meeting and signed by Cllr White.

RA/17/80	Matters arising from the Minutes of the Meeting held on 4th May 2017
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- o **RA/17/64 – Christmas lights 2017**

The request for approval to spend £400 on Christmas lights is to be put to the June meeting of the for Finance, Administration & Remuneration Committee.

- o **RA/17/64 – Steps at Church Green**

Surfacing Solutions have filled the gaps with wet pour as they were too small for the application of resin bonded surfacing.

Clerk

- **RA/17/64 – Lower Broadview fencing**

The contractor has cleared the dangerous debris from the site. An email has been received about needing clarity on the remaining boundary line. The Clerk is to discuss a way forward with the contractor.

Clerk

- **RA/17/64 – Open Spaces Strategy**

Cllr White has started the letter *to be sent to Steve Opacic (WCC)*.

**Cllr
White**

- **RA/17/64 – Health Walks**

An advertising poster has been prepared. Walks are starting on 15th June at 14.00 and will be held weekly.

- **Decision:** It was agreed to send a note to those interested to contact Vicky Jones (Active Lifestyles Officer, Sport and Physical Activity at WCC). Cllr Hallisey volunteered to make tea for the end of the walk.

**Clerk /
Cllr
Hallisey**

RA/17/81	Tree Works / Maintenance
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- **Winter tree works and root grinding**

Decision: *It was agreed to make the payment to Merritt Tree Services and to get Tree Care Associates in to inspect the work for completion.*

Clerk

- **Kim Bishop Walk damaged wall**

Decision: *The decision to have this tree felled is to be actioned*

Clerk

- **Tree Inspections Summer/Autumn 2017**

Decision: *Enviroplant are to be given a list of areas to examine to include all the areas previously done, plus Fryers Close, Kim Bishop Walk (including the slopes at the side looking up towards Kim Bishop Walk), the Burial Ground and the trees outside Tubbs Hall.*

Decision: *The trees at 2A Wesley Road and those outside Tubbs Hall are to be inspected and then dealt with as soon as possible.*

The trees at 19 Frampton Way are not on land owned by PC and HCC are therefore to be asked to deal with them.

Hinton Fields –

Decision: *Mr Carr's offer to remove, at his cost, the dead trees overhanging his land is to be accepted. PC will arrange an inspection of the large tree,*

Clerk

<p><i>that would remain to be dealt with at PC's expense, as it is too far to reach from his land. The Clerk is to find out if Mr Carr still wishes to take ownership of the this strip of land at the rear of his property.</i></p> <p>Broadview –</p> <p>Decision: A letter is to be sent to Mr Sansom informing him that the two year grace period will be up in January 2018 and that the trees at the end of his garden are likely to be included in the autumn / winter tree works for 2017/18.</p> <p>Cllr White is to ask Worthys Conservation Volunteers about carrying out cutting back in Broadview about 5 foot in to about 2/3 foot high as recommended by Phil Jeffs.</p> <p>Summer Walkabout –</p> <p>Decision: Phil Jeffs and Phil Allen are to be invited to join this , once a date has been set.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>RA/17/82 Footpaths, Cycle Paths and Ownership of Hedges</p>	
<ul style="list-style-type: none"> ○ Footpath 6a – The top surface is the responsibility of HCC Highways Department and not that of the Rights of Way team. It is extremely unlikely that they will pay to widen the path with a hard surface. ○ Decision: <i>It was agreed to grass the area at Eversley Park, where the hedge was previously, in the autumn.</i> ○ Decision: <i>It was agreed not to proceed with the re-routing of the right of way at Eversley Park at present.</i> ○ Hinton House Drive – A letter has been received from Mr Bowyer asking for an update on the footpath and two bridleways which extend from his drive into Eversley Park. We are awaiting the Rights of Way team to demarcate the exact positions of these Decision: <i>It was agreed that Cllr White would write back to Mr Bowyer explaining this.</i> ○ Investigation of Possible Land Swap at Eversley Park – This is to be progressed. ○ Burial Ground – A parishioner had commented that the old cremation area was very overgrown. Decision: <i>Green Smile Ltd are to tidy this up.</i> 	<p>Clerk</p> <p>Cllr White</p> <p>Clerk</p> <p>Clerk</p>
<p>RA/17/83 Projects</p>	

<ul style="list-style-type: none"> ○ Pump track & skateboard ledge A response re the possible planning application is awaited from Maverick Industries. ○ Burial Ground gates It was confirmed that about 40% of the repainting work had been completed. ○ Eversley Park path Staff from HCC's laboratory have carried out the test work on the path and their report to Cllr Newell is awaited. ○ Eversley Park extension / allotments The draft council / users' allotment agreement has been passed to HALC for their opinion. ○ Outdoor table tennis tables <i>Decision: The Clerk is to provide costings for the next meeting.</i> ○ Concrete outdoor BBQ <i>Decision: The Clerk is to provide costings for the next meeting.</i> ○ Seat at Upper Broadview <i>Decision: This is to be ordered to match the donated seat on Church Green.</i> ○ Other new facilities for adults Nothing to report. ○ Mobile CCTV camera This item is to be put to PC on 19 June. ○ <u>History Board at Mill Lane</u> The Local History Group are working on the design for a board at the bottom of Mill Lane. ○ <u>Defibrillators (AEDs) & CPR training</u> A public announcement of funding can be made on or after 13th June. CPR training for councillors is to take place on 19th June at 6.15 pm (before PC meeting). The fitting of the AED at WSSC has been agreed. Responses are awaited from Tesco and the London Road Post Office. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>All Cllrs</p>
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RA/17/84 General Maintenance / Equipment Repairs

○ **Annual maintenance regime for May & June**

Councillors walk around with Steve Postle (Green Smile Ltd): This has still to be arranged.

Decision: Cllr Newell and the Assistant Clerk to attend this on a date to be arranged.

Clerk

Football Posts – It was agreed that the Clerks would check for any required maintenance.

Clerks

○ **Solar Pump Panel Supply**

Parts delivered; awaiting installation.

○ **Maintenance Technician & Play Area Inspection Report – task listing**

All but 6 of the seats have now been refurbished.

○ **Grass reinforcement around play equipment**

Labour estimate still awaited from M.R.S. Services; this is to be chased up.

Clerk

○ **Fencing at Kim Bishops Walk & Broadview**

The small signs "KWPC" are to be affixed to the PC's fence posts once fencing work is completed.

○ **Cleaning of Signs**

A list of signs to be cleaned is to be compiled for M.R.S. Services.

Clerk

○ **Fryers Close**

Simon Hermitage in Bishops Waltham could not be located.

Decision: It was agreed to contact Rentokil to see if they can provide a service to deter the rooks.

○ **Fencing at Tovey Place**

Quotes are still to be obtained from Fernden Construction Ltd and South Coast fencing for replacement of all the roadside fencing at Tovey Place (Upper & Lower Broadview), with the exception of the part around the mosaic which has been recently replaced, with standard sized wooden post and rail.

○ **Mill Lane Noticeboard**

Decision: It was agreed to go ahead with a like for like replacement. It was noted that planning permission may be required.

(2 members of the public left the meeting)

RA/17/85 Grounds maintenance contract / training course

APSE have been given a list of suggested dates for a course to be hosted by KWPC, with Cllrs Gordon, Hallisey & Noel McCleery attending.

Decision: A copy of the grounds contract specification is to be sent to Cllrs Gordon, Hallisey & Noel McCleery

RA/17/86 Clerk's Notices

Men's Shed

Decision: It was agreed to invite the parishioner proposing this to attend the next meeting of this committee to discuss the issue with councillors.

A report on the footpath from Churchill Close down to Springvale Road being rather overgrown has been received.

Decision: Chase up WCC re the overgrown foliage on the Churchill Close path.

Clerk

Clerk

RA/17/87 Chairman's Notices

The Chairman thanked councillors for their help with the Pimms Stall at the Village Fete.

RA/17/88 Items for Communications

- Stagecoach information re app for timetables and contacting them regarding late or non-running buses
- Litter pick report
- Thanks for Pimms Stall

RA/17/89 Items for the Next Meeting

Men's shed.

RA/17/90 The next meeting is scheduled for 7.30 pm on the 6th July 2017.

The meeting closed at 21.45.

Signed: _____

Date: _____