

Kings Worthy Parish Council

RECREATION AND AMENITIES COMMITTEE MEETING

**Minutes of the Meeting held on Thursday 6th April 2017
at Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Sarah White [Chairman], Mandy Hallisey and Stewart Newell
Clerk: Adrian Reeves
Public: 2

	<u>Action</u>
RA/17/46 Apologies for Absence	
Dorry Hudson.	
RA/17/47 Public Question Time	
<p>Top Field footpath – Rosemary Clarke highlighted points from PC minutes from 29/4/92 onwards, copy attached below. Cllr Newell has spoken to Sylvia Seeliger (Senior Map Review Officer, Countryside Access Team, HCC), as her letter only applies to footpaths 506a and 506b and not all the paths on the site. Other claimed, or potential to claim sites were raised</p> <p>It was discussed as to whether we should have a joint meeting between the Rights of Way team, KWPC and the Top Field group. It was thought best for the PC to meet with the team first, update the Top Field Group, who could then assist with any new claims as needed</p> <p>Decision: Cllr Newell will arrange meeting with Sylvia Seeliger.</p> <p>(2 members of the public left the meeting).</p>	Cllr Newell
RA/17/48 Minutes of the R&A Meeting held on 14 March 2017	
The minutes of the meeting held on 14 March 2017 were agreed as a true record of the meeting and signed by Cllr White.	
RA/17/49 Matters arising from the Minutes of the Meeting held on 14 March 2017	
<ul style="list-style-type: none"> ○ RA/17/36 – Christmas lights 2017 Quote still awaited from Christine Cook. ○ RA/17/36 – Steps at Church Green Decision: Surfacing Solutions to be asked to quote for filling the gaps in the tarmac surface. ○ RA/17/36 – Lower Broadview fencing 	Clerk

Contractor is still awaiting posts.

Decision: Contractor is to be given an ultimatum to finish the work and in particular to clear the dangerous debris from the site otherwise Parish Council will arrange this separately and charge him for it.

Clerk

○ **RA/17/36 – Open Spaces Strategy**

Decision: Cllr White to draft a letter to Steve Opacic. A list of the areas and square meterage is to be sent to Cllr White.

Clerk

○ **RA/17/36 – Ownership of path at Eversley Park (6a – near hedge removal)**

No response yet.

○ **RA/17/36 – Health Walks**

Decision: Cllr White still to prepare a poster; information has been included in newsletter. Cllr Hallisey volunteered to do this poster

Cllr
Hallisey

○ **RA/17/36 – Wild flower planting at B3047 / A33 Junction**

Turf stripped awaiting seed planting which is to take place on 8 April.

Decision: Temporary signs are to be placed on site until permanent ones are available (awaiting dimensions for signs from HCC).

Clerk

○ **RA/17/29 – Mobile Football Goals**

A meeting has been arranged with Tom Andrew-Power (WYFC), Cllr White and a representative of WSSC to discuss storage facilities.

○ **RA/17/37 - Rerouting of path at Eversley Park**

Clerk is to speak to James Emmett (HCC) for an update.

Clerk

○ **RA/17/41 – Mum and Baby Fitness Class**

Reply sent and waiting for a response if any.

○ **RA/17/41 – BBQ party**

Organisers are going ahead with a picnic only (no BBQ).

○ **RA/17/42 – Pimms stall**

Gazebo, pegs, mallet, 2 folding plastic tables and 2 plastic crates with wheels have been delivered.

RA/17/50 Tree Works / Maintenance

○ **Nations Hill – Beech Tree removal**

Done.

<ul style="list-style-type: none"> ○ Winter tree works and root grinding Planned work at Broadview has now been completed; a further inspection is to be carried out in late summer. It was noted that the sycamore at Eversley Park had not yet been removed. ○ Planting of new tree clumps and yew in gaps to top hedge Phil Jeffs has planted 3 new birch trees near the path and Cllr White has clarified where the other new trees are to be planted. ○ Kim Bishop Walk – future works Wall is to be inspected by the building inspector / surveyor. ○ Tree Inspections Summer/Autumn 2017 It was agreed to use John Parrington (EnviroPlant) for the next round of tree surveys. 	
RA/17/51 Footpaths, Cycle Paths and Ownership of Hedges	
<ul style="list-style-type: none"> ○ It was agreed to investigate the possibility of a land swap to enable the widening of the path by Hinton Cottage. 	Clerk
RA/17/52 Projects	
<ul style="list-style-type: none"> ○ Pump track & skateboard ledge A consultation with local youth has been arranged for 2 – 4 pm on 18 April in Eversley Park, involving Russ Holbert and possibly Jamie Boder. Cllr White is due to prepare a poster and advertise this event on Facebook. Cllr Hallisey offered to take this one on ○ Burial Ground gates Repainting will start this week with the fence first followed by the gates. ○ Eversley Park path Cllr Newell is taking advice from HCC’s laboratory staff on identifying the underlying cause of the lumps which have appeared in the surface. Surfacing Solutions are to be asked to examine the cause of the new bubble appearing in their repair. Cllr Newell will meet them on site. ○ Eversley Park extension / allotments The deed of dedication for Fields in Trust is being prepared by HAB. It was discussed as to whether we should include the existing park, but was agreed that further investigations were needed first A draft council / users allotment agreement had been circulated – this is yet to be passed by HALC for opinion ○ New facilities for adults 	<p style="text-align: center;">Cllr Hallisey</p> <p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p>

<p>A further request for suggestions has been included in the next newsletter.</p> <ul style="list-style-type: none">○ Willis Way noticeboard This has been delivered today. Arrangements will be made for installation.○ Advertising banners and signs The banners and signs have been ordered.○ Mobile CCTV camera The legal position in respect of the use of mobile “trail cameras” is being researched; no progress as yet.○ <u>History Board</u> HAB have indicated to the History Group that they will be willing to fund the next one.○ <u>Defibrillators & CPR training</u> A grant application has been re-submitted, as the application form has changed from April, to the National Lottery Fund.	<p>Clerk</p> <p>Clerk</p>
RA/17/53 General Maintenance / Equipment Repairs	
<ul style="list-style-type: none">○ Annual maintenance regime for April Tree inspections – see RA/17/50 above. Cricket Nets have already been let down and are available for use. The crease lines are to be marked through until the end of September. Consider Burial ground and football pitch fees; this review had already been carried out. Spring litter pick has been arranged for 2 p.m. on Saturday 22nd April.○ Solar Pump Panel Supply Awaiting battery specification. This has proved difficult to progress, but in view of entering the spring season, this was now considered to be a matter of urgency.○ Play Area Inspection Report – action items Work is continuing on the smaller items.○ Maintenance Technician – task listing Seat refurbishment is proceeding well.○ Grass reinforcement around play equipment	

<p>Clerk has now been passed specification; will be ordered and M.R.S. will be given go ahead to carry out works once labour estimate is received.</p> <ul style="list-style-type: none"> ○ Kim Bishop Walk – soil levels at steps <p>The edges of the steps have been chamfered by Green Smile Ltd to remove the trip hazard at the edges.</p> <ul style="list-style-type: none"> ○ Fencing at Kim Bishops Walk & Broadview <p>The small signs “KWPC” are to be affixed to the PC’s fence posts.</p> <ul style="list-style-type: none"> ○ Cleaning of Signs <p>MRS Services have been asked to clean the remaining noticeboards and the history boards at Eversley park and Tubbs Hall. A list of signs to be cleaned is to be compiled.</p> <ul style="list-style-type: none"> ○ Replacement of temporary signs on gates at Eversley Park <p>This is to be carried out in the next week.</p> <ul style="list-style-type: none"> ○ Fryers Close <p>The play equipment has been covered in bird excrement again. APM Supplies sell a laser pen which can scare off rooks.</p> <p><i>Decision: The Clerk is to investigate this item and to find someone who can safely use it. Cllr Newell will ask a local gamekeeper if he can use it.</i></p> <ul style="list-style-type: none"> ○ Noticeboard Headers <p><i>Decision: It was agreed to get a quote for replacing those noticeboard headers in need of replacement.</i></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk / Cllr Newell</p> <p>Clerk</p>
<p>RA/17/54 Grounds maintenance contract / training course</p>	
<p><i>Decision: It was agreed to notify APSE that KWPC would be willing to host a grounds maintenance course, with the Assistant Clerk and two councillors attending.</i></p>	<p>Clerk</p>
<p>RA/17/55 Clerk’s Notices</p>	
<ul style="list-style-type: none"> ○ Circus Ginnett <p>A request has been received to use either Eversley Park or Church Green for a circus, on site 28th – 30th August.</p> <p><i>Decision: It was agreed that Church Green could be used at a cost of £400, subject to appropriate insurances etc.</i></p>	<p>Clerk</p>
<p>RA/17/56 Chairman’s Notices</p>	

None.

RA/17/57 Items for Communications

None.

RA/17/58 Items for the Next Meeting

None.

RA/17/59 Burial Registrar's Report

Date	Name	Address	Plot No.
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Burials

None.

Cremations

16.02.2017	Christopher Walter BROWN	21 North Road, Kings Worthy	187
20.03.2017	Raymond Arthur BULBECK	Brendon Care, Park Road, Winchester	188

RA/17/60 The next meeting is scheduled for 7.30 pm on the 4th May 2017

The meeting closed at 21.10.

Signed

Date

Notes taken from KWPC Minutes (Archived)

Reference to Footpaths on and around Top Field.

Footpath around Top Field

- 29/4/92 Professor R. Headley gave evidence of the use of Top Field.
- 5/4/93 Question raised as little had been done since Prof. Headley raised matter.
- 12/10/94 Prof. Headley gave a talk & evidence of the use of footpaths & dates for more than 20years.
- 8/8/96 Meeting with Dr Mandy Smith, County Council's Senior RoW Map Review officer and Steve Opacic, City Council's Forward Planning officer. SEE Attached.
- 4/7/97 Further evidence forms submitted to Dr. Mandy Smith. To be contacted as to best way forward, the land being confirmed as not being for development.
- 7/10/97 No response from landowners (Gleesons), asking them to consider a dedication of a footpath around the field. Given until 31st. October to respond.
- 12/1/00 Written permission from landowner to include unofficial footpaths that are permitted use only.
- 21/6/04 Cllr Sign commented that there had been a great deal of discussion and a case presented some years ago for a RoW agreement but was uncertain of the actual outcome. The Clerk has written to the RoW Officer at HCC on this matter but has not had a reply.
- 19/6/06 It was discussed that the RoW had not yet been agreed regarding the footpath around the field.

Why has this not been followed up?

In the HCC documentation for the Village Green Application there was a copy of a map of Top Field with the footpath around the field clearly marked. The map had a stamped seal on it as if it had been approved. Unfortunately, the process does not appear to have been completed.

It was recommended at the HCC Regularity Committee that this should be pursued and officially sanctioned.

