

Parish Council Meeting	
19 March 2018 at 19:30	
Kings Worthy Community Centre, Fraser Road, Kings Worthy	
Clerks	Richard Hanney
Chairman of the Meeting	Councillor Stewart Newell
Councillors	Ian Gordon, Mandy Hallisey, Dorry Hudson, Les Haswell, Judith Steventon Baker, Martin Taylor and Sarah White
Hampshire County Council (HCC)	None (apology Cllr Jackie Porter)
Winchester City Council (WCC)	Cllr Jane Rutter (apology Cllr M Prince)
Members of the Public	1

PC/18/32- Apologies for absence

Cllrs Noel McCleery and Karen McCleery.

The death of Cllr Denis Welstead was announced with great sadness as he had made a large contribution to the council and community. It was agreed to send flowers to his wife and make a donation to Rotary. A minutes silence was held in his memory.

PC/18/33- Public Question Time

No questions were raised.

PC/18/34 – Agree and sign the minutes of the Parish Council meeting on the 19 February 2018

The minutes of the meetings were agreed and signed subject to correction PC/18/27 'that' to read 'than'.

PC/18/35- Development off Lovedon Lane - update

We are waiting to hear from HAB about new developments

Action Items	Action by	Target
Chase HAB for update	Cllr White	ASAP

PC/18/36- Top Field update

The 2015 outline planning permission has now been finalised.

Footpaths/Rights of Way – The Parish Council is to appeal the decision to only consider evidence 20 years prior to 1997.

PC/18/37- Reports from County Councillors, City Councillors, School Governor and External Meetings (attended by Parish Councillors)

HCC report – attached

WCC report Cllr J Rutter – The poor condition of roads and footpaths were being raised with Highways – general advice is to report using the HCC online reporting page. Cart & Horses Junction – pressure is being maintained to get improvements agreed.

WCC rates increase will be 3%. While budgets will be affected by Government cuts it is hoped that the new household waste collection contract will include glass collections – it was noted that the contractor has performed very well in the winter conditions.

The Spring Bus service will be reduced to every 20 minutes in order to improve reliability. It was noted that the mobile App does not work.

Planning application 5 Boyne Rise was rejected but is going to appeal.

Public Consultation is being held ahead of an application to build 15 houses at 93 Springvale Road. The developer is attending the next P&H committee meeting.

Drew Smith have appointed a new contact for Top Field who is expected to be more approachable.

Cllr Rutter left the meeting at 20:05

School Governor – interviews are about to be held to appoint a new head who will start in September. It was reported that the school is achieving well on Added Value Measures of its pupils many of whom start from a low threshold. It was suggested that the Winchester Village Trust might be able to offer some support.

Mill Lane History Board unveiling – several councillors attended the unveiling.

Tree Inspection – Cllrs White and Hudson met the surveyor and agreed that work will be needed along Kim Bishop Walk, the Burial Ground and to some of the Beech trees in Eversley Park over the next few years.

Tubbs Hall Management Committee – meeting 24 March to include replacing the caretaker

PC/18/38- Matters arising from the meeting held on 19 February 2018

PC/18/19 - Top Field planning – it has been confirmed that the only change was finalisation of the original outline planning consent

PC/18/19 – Tree at Tudor Way – Cllr Gordon was still waiting to hear from the tree officer but the Willow Tree did not have a preservation order on it and was on private land.

PC/18/21 – AGM minutes – it was agreed to sign the minutes as a true record of the AGM

PC/18/22 – Street Reach – HAB will be asked to provide details of the Skateboard expert.

PC/18/27 – Gates at Churchill Close – on order

PC/18/30 – WCC Parish Event – cancelled due to weather

PC/18/30 - CPR training on 22 February – 10 parishioners were trained

PC/18/39 –To receive minutes of committees

Planning & Highways (P&H) – Approval had been granted at North Winchester Farm which will allow traffic movements up to 23:00. Notice has been given for a proposal to build on the site of the Mountbatten Place garages. WCC workmen might be damaging trees on this site.

Recreation & Amenities (R&A) –The Conservation Groups planting session was postponed due to the weather.

A recommendation to install rope to restrain the cricket nets at a cost of £150 was agreed

A recommendation to install cycle racks at the Fraser Road shops at a cost of approximately £500 was agreed.

Finance, Administration and Remuneration (FAR) – there had been no requests for funding from committees and no grant applications.

Chris Read was thanked for his work developing new management reporting spreadsheets which were demonstrated, they will clarify CIL receipts and expenditure.

The accounts for the year to date showed a deficit of £6,800.00 against a budget deficit of £19,000.00. The year turnout figures showed a smaller deficit than budgeted due in part as some anticipated expenditure will not happen until next year. This has now been reflected in amended budgets for 2018/19 which were agreed – see report.

Action items	Action by	Target
Contact WCC regarding potential tree damage	Clerk	asap

PC/18/40 Communications (inc. Website, Facebook, Newsletter & Monthly Comms)

The newsletters have been printed and are being delivered. It was agreed to post it on our website and advertise this on Facebook.

Action Items	Action by	Target
Add the newsletter to the website with a link from Facebook	Clerk	ASAP

PC/18/41 Elections 2018

Application forms can be submitted from 28 March until 6 April. The election is on 3 May. It was agreed that the Parish AGM and the Parish Annual Meeting should be held

on 14 May The R&A Meeting scheduled on 3 May to move to 26 April and the FAR meeting scheduled on 9 May to move to 16 May.

PC/18/42 – Standing Orders

The standing orders had been reviewed. It was agreed not to amend them at this time but the new council should do so.

Action Items	Action by	target
Review Standing Orders	PC	June 2018

PC/18/43 – Clerk’s Notices

The next FAR committee time was agreed to start at 9.30am.

A hand drier in the toilet needs replacing at a cost of £200. It was agreed to make this purchase.

PC/18/44– Chairman’s Notices

Cllr Newell thanked Cllrs Taylor and White for deputising for him.

PC/18/45– Items for discussion at the next meeting – 16 April 2018

none

Meeting Closed: 21:08

Signed:

Date:

Cllr Jackie Porter’s County Report for Parish Councillors: March 2018

The County Council Tax is one element of the council tax bill: this element will rise by 5.9% in 18/19, also using reserves to prop up Adult and Children’s social care.

The County’s statutory functions include the maintenance of highways, footways and footpaths. But this is being severely eroded by cuts although they have received a small cash bonus to help with this.

Winter /snow/frost maintenance is budgeted for at £3m: it is likely that a significant sum will be used during and after the cold snap in late February. Even short bursts of bad weather bring more potholes onto the roads.

The 'Dragon Patcher' has been heralded by the County as the solution for rural roads, but I have had complaints from Parishes and many holes appear to be missed, and so I am on another drive round with the HCC engineer to quality assess the work: please drop me a note if there are any areas you'd like me to raise specifically. (I already have Micheldever's comments)

Footpaths are in a dreadful state too. There are volunteer groups, especially the Ramblers putting in new stiles to replace footpaths. If you want to report the poor condition of a footpath, you may like to go to 'Pathwatch', the Ramblers own site. (equivalent of FixMyStreet).

We heard a presentation on the first findings of the Winchester Movement Study in February- but no solution. I can update you on request.

Although approx. 96% of the county division now has reasonably good broadband, there are pockets which do not. I have held another meeting with HCC and BT Openreach to update information, and press for the gaps to be filled. I have attached the result on a separate sheet. If there are areas not mentioned here about which you have concerns, please let me know. One reason for poor speeds is that the residents may not know they are now connected to faster speeds and so haven't upgraded their own contract. For example: East Stratton residents have been complaining for some time, but I understand from BT Openreach that they are connected and should be getting good speeds. If they are not getting the speeds that are advertised, they should go back to their provider. Kings Barton residents continue to move in and how they access Superfast broadband may affect what they can access. A33/A31 residents have different possible solutions. You can check your speeds on www.dslchecker.bt.com

Flooding mitigation work is continuing, and I am told that the North Winchester catchment is high on the priority list now. Parishes will know the work seems achingly slow, but the team are anxious to find pictures of the flooding to the west of the main railway line. Do you have any?

The Watercress Way is seeking residents who have mobility difficulties who like to walk! We need a focus group to help us design and develop the route as an all-access path.

Alresford Library will be closed in April for several weeks to install new 'self help' units to log books in and out. More details in April report.

School closures I attended a chilly but elevating passing-out parade at the St John Moore barracks. Just 57 young people passed out, but at least it went ahead, despite the snow. I am asking the county to find more ways to keep schools open on snow days, as I am concerned that the economy suffers (estimated £1m loss to GDP in recent snow) when parents have to find childcare at such short notice.

Cllr Jackie Porter, 01962 791054,

Kings Worthy Parish Council

Management Accounts for the period ended 28th February 2018

2016/17 Actual (Full Year) (£)	Current Month Budget (£)	Current Month Actual (£)	Current Month Variance (£)	Income Item/Description	2017/2018 Budget ytd (£)	Actual ytd (£)	Variance ytd (£)	2017/2018 Budget (£)	Forecast Outturn (£)	2018/19 Budget (£)
157,226	10,134	17,006	6,872	Finance (inc. Precept)	135,080	147,907	12,827	145,216	157,782	138,152
5,809	183	183	0	THMC Income	2,013	3,589	1,576	2,196	3,955	8,249
5,722	525	1,292	767	Recreation & Amenities	7,024	8,415	1,391	8,704	6,864	6,504
0	0	0	0	Planning & Highways	0	0	0	0	0	0
168,757	10,842	18,481	7,639	Total Income	144,116	159,910	15,794	156,116	168,600	152,905
				Expenditure Item/Description						
72,167	4,218	4,551	-334	Finance	65,560	64,835	725	71,437	69,132	77,438
77,454	4,555	11,050	-6,495	Recreation & Amenities	63,732	69,404	-5,672	71,154	79,936	77,743
5,644	0	0	0	Planning & Highways	11,200	2,661	8,539	14,200	5,922	6,250
155,266	8,772	15,601	-6,829	Total Expenses	140,492	136,900	3,592	156,791	154,989	161,431
168,757	10,842	18,481	7,639	Total Income	144,116	159,910	15,794	156,116	168,600	152,905
155,266	8,772	15,601	-6,829	Total Expenses	140,492	136,900	3,592	156,791	154,989	161,431
13,491	2,070	2,880	810	Net surplus (deficit)	3,624	23,010	19,386	-675	13,611	-8,526
				Memorandum						
-23,249	2,070	-4,100	-6,169	Net surplus (deficit) exc. CIL receipts	-19,214	-6,826	12,388	-23,513	-16,225	-8,526

2016/17 Actual (Full Year) (£)	Current Month Budget (£)	Current Month Actual (£)	Current Month Variance (£)	Expenditure Item/Description	2017/2018 Budget ytd (£)	Actual ytd (£)	Variance ytd (£)	2017/2018 Budget (£)	Forecast Outturn (£)	2018/19 Budget (£)
33,006	2,773	2,717	56	Clerks' salaries	30,499	31,117	-618	33,272	33,834	34,511
6,673	567	447	120	Employer's pension	6,240	5,543	696	6,807	5,937	6,056
2,637	192	187	5	Employer's NI	2,115	2,135	-20	2,307	2,322	2,369
345	42	0	42	Training - Clerks/Council	458	580	-122	500	570	500
123	17	40	-23	Expenses -Travel/subsist.	183	96	87	200	113	150
42,783	3,591	3,391	200	Salaries, Training. Expenses	39,496	39,472	23	43,086	42,777	43,585
580	54	126	-71	Office stationery	596	675	-79	650	650	650
829	56	28	28	Computer software	612	758	-146	668	917	1,000
0	8	0	8	Computer support	92	0	92	100	0	0
78	8	0	8	Postage and carriage	92	160	-69	100	160	150
94	7	0	7	Document storage	73	105	-32	80	104	106
308	25	0	25	Office Consumables	275	412	-137	300	412	300
592	58	0	58	Office Equip rental	642	498	144	700	686	700
1,366	8	512	-504	Office capital expenditure	92	1,260	-1,169	100	748	550
1,072	19	0	19	Subs to prof bodies	931	1,172	-241	950	1,025	1,046
75	0	0	0	Subscriptions & affiliations	0	75	-75	75	75	77
0	0	0	0	Public consultations	0	0	0	100	0	250
201	13	0	13	Sundry expenses	138	259	-121	150	292	300
99	13	0	13	Events	138	152	-15	150	142	150
5,294	269	665	-396	General Administration	3,679	5,527	-1,847	4,123	5,211	5,279
550	0	0	0	Audit fees - Internal	550	550	0	550	550	561
400	0	0	0	Audit fees - External	400	400	0	400	400	400
519	0	0	0	Accountancy/bookkeeping	233	203	30	311	311	317
566	0	0	0	Legal fees	750	432	318	1,000	544	1,000
0	8	0	8	Consultancy fees	92	0	92	100	0	0
3,102	0	0	0	Insurance	3,226	4,272	-1,046	3,226	4,272	4,036
35	0	0	0	Information Commissioner	35	35	0	35	35	36
147	21	3	19	Bank charges & interest	236	134	101	257	173	200
5,318	30	3	27	Accountancy, Legal, Tax	5,522	6,026	-504	5,879	6,285	6,550
2,713	150	0	150	Grants to village org (inc. s137)	2,700	2,230	470	3,000	3,000	3,500

0	0	0	0	Election exps (earmarking)	0	0	0	0	0	3,500
-204	0	0	0	Write-Offs	0	0	0	0	0	0
0	0	0	0	Contingencies	3,000	0	3,000	3,000	0	0
2,510	150	0	150	Grants, Other,Contingency	5,700	2,230	3,470	6,000	3,000	7,000
16,262	179	493	314	KWCC - total expenses	11,164	11,580	-416	12,349	11,859	15,024
0	0	0	0	Capital Projects (Finance)	0	0	0	0	0	0
0	0	0	0	Capital Projects (Finance)	0	0	0	0	0	0
72,167	4,218	4,551	295	Total Expenses	65,560	64,835	725	71,437	69,132	77,438
Recreation & Amenities										
2016/17 Actual (Full Year) (£)	Current Month Budget (£)	Current Month Actual (£)	Current Month Variance (£)	Income Item/Description	2017/2018 Budget ytd (£)	Actual ytd (£)	Variance ytd (£)	2017/2018 Budget (£)	Forecast Outturn (£)	2018/19 Budget (£)
2,533	525	1,267	742	Burial Ground	5,775	5,374	-401	6,300	6,100	4,000
1,743	0	0	0	Pitch fees	1,045	2,733	1,688	2,200	2,733	2,200
204	0	0	0	Communication	204	153	-51	204	153	204
100	0	25	25	Ground Fees/other	0	155	155	0	155	100
1,142	0	0	0	Grants : s106	0	0	0	0	0	0
5,722	525	1,292	767	Total Income	7,024	8,415	1,391	8,704	9,141	6,504
2016/17 Actual (Full Year) (£)	Current Month Budget (£)	Current Month Actual (£)	Current Month Variance (£)	Expenditure Item/Description	2017/2018 Budget ytd (£)	Actual ytd (£)	Variance ytd (£)	2017/2018 Budget (£)	Forecast Outturn (£)	2018/19 Budget (£)
30,468	2,741	2,699	42	Grounds maintenance contract	30,156	29,963	192	32,897	33,167	35,940
207	0	0	0	Contract supervision (trees)	0	0	0	600	600	600
10,601	667	0	667	Maintenance Pitch/Playgrd	7,333	2,755	4,578	8,000	3,315	11,876
5,061	430	433	-3	Dog bins	4,730	4,765	-35	5,160	5,198	5,302
1,081	0	0	0	Notice Boards & Signs	1,000	477	523	1,000	572	2,650
5,817	0	2,632	-2,632	Seats, Tables & Shelters	3,109	3,311	-202	3,109	2,842	1,000
380	14	0	14	Litter pickers & bins	156	0	156	170	0	170
8,498	0	189	-189	Trees	4,500	5,658	-1,158	5,000	7,558	7,500
1,853	0	0	0	Burial Ground Capital Projects	950	251	699	950	251	500

315	8	290	-282	Burial Ground Maintenance	92	465	-374	100	103	100
7,943	625	0	625	Maintenance Technician	6,875	4,511	2,364	7,500	6,488	9,000
59	20	32	-12	Water Rates - Burial Ground	40	52	-12	40	40	50
35	13	8	5	Water Rates - Eversley Park	25	36	-11	25	50	40
72,318	4,518	6,538	-2,020	Maintenance/Serviceing	58,965	52,931	6,034	64,551	60,788	74,728
0	0	0	0	Advertising	200	819	-619	200	819	200
888	0	0	0	Leaflets and publications	1,400	1,125	275	1,400	1,118	1,250
0	37	20	17	Website fees	402	533	-132	438	646	400
888	37	20	17	Communication Expenses	2,002	2,476	-475	2,038	2,582	1,850
940	0	0	0	Eversley Park Path & Steps	565	565	0	565	565	0
787	0	0	0	Fryers Close Play Area	0	0	0	0	0	0
2,521	0	0	0	Playground Gates	0	0	0	0	0	0
0	0	1,333	-1,333	Fencing	0	3,109	-3,109	0	5,210	500
0	0	0	0	Christmas lights	400	400	0	400	400	0
0	0	65	-65	Defibrillators	0	6,828	-6,828	0	7,041	665
0	0	3,094	-3,094	Capital Projects (R&A)	1,800	3,094	-1,294	3,600	3,350	0
4,248	0	4,492	-4,492	Capital Projects (R&A)	2,765	13,997	-11,232	4,565	16,566	1,165
77,454	4,555	11,050	-6,495	Total expenses	63,732	69,404	-5,672	71,154	79,936	77,743

Planning & Highways										
2016/17 Actual (Full Year) (£)	Current Month Budget (£)	Current Month Actual (£)	Current Month Variance (£)	Income Item/Description	2017/2018 Budget ytd (£)	Actual ytd (£)	Variance ytd (£)	2017/2018 Budget (£)	Forecast Outturn (£)	2018/19 Budget (£)
0	0	0	0	Total Income	0	0	0	0	0	0
2016/17 Actual (Full Year) (£)	Current Month Budget (£)	Current Month Actual (£)	Current Month Variance (£)	Expenditure Item/Description	2017/2018 Budget ytd (£)	Actual ytd (£)	Variance ytd (£)	2017/2018 Budget (£)	Forecast Outturn (£)	2018/19 Budget (£)
5,644	0	0	0	Street Lighting	3,000	2,661	339	6,000	5,922	6,250
0	0	0	0	Speedwatch	1,500	0	1,500	1,500		0
0	0	0	0	Cycle Chicanes	1,200	0	1,200	1,200		0
0	0	0	0	Fraser Road Parking Measures	5,500	0	5,500	5,500		0
5,644	0	0	0	Total Expenses	11,200	2,661	8,539	14,200	5,922	6,250
Tubbs Hall Management Committee										
2016/17 Actual (Full Year) (£)	Current Month Budget (£)	Current Month Actual (£)	Current Month Variance (£)	Income Item/Description	2017/2018 Budget ytd (£)	Actual ytd (£)	Variance ytd (£)	2017/2018 Budget (£)	Forecast Outturn (£)	2018/19 Budget (£)
2,630	183	183	0	Mngmt fee - THMC	2,013	2,013	0	2,196	2,196	2,196
3,179	0	0	0	THMC - exp recharged	0	1,576	1,576	0	1,576	6,053
5,809	183	183	0	KWCC - income	2,013	3,589	1,576	2,196	3,772	8,249
Expenditure Item/Description Shared Expenses (KWPC 40% / THMC 60%)										
561	0	0	0	Caretaker's salary	0	0	0	0	0	0
257	26	25	-1	Water	284	271	-14	310	295	300
993	79	192	113	Electricity	872	1,028	156	951	960	1,050
971	75	340	265	Gas	825	1,018	193	900	932	700

319	0	0	0	Rent	319	319	-0	319	319	335
172	0	223	223	Waste collection charges	712	849	137	712	845	850
0	0	0	0	Maintenance contracts	0	0	0	0	0	0
686	37	42	5	Telephone & broadband	407	593	186	444	697	700
1,951	0	0	0	Electrical infrastructure, installations & PAT testing	0	522	522	695	553	835
2,911	0	0	0	Fire safety	321	387	66	321	387	350
60	0	0	0	Pest control	180	180	0	240	240	245
0	0	0	0	Loft space	0	0	0	0	0	1,250
0	0	0	0	Energy efficiency surveys	0	0	0	0	0	0
8,882	217	821	604		3,920	5,167	1,247	4,892	5,229	6,615
				Shared Expenses (50/50)						
441	0	0	0	Repairs to entrance hall (inc. flooring)	0	18	18	0	18	0
130	0	0	0	External doors	5,431	3,178	-2,253	5,431	3,178	260
166	0	0	0	Repairs in toilet area	255	572	317	255	1,527	3,050
47	0	0	0	Heating repairs	38	2	-35	50	2	3,000
784	0	0	0		5,724	3,770	-1,954	5,736	4,725	6,310
				Capital expenditure split on individual basis (by prior agreement)						
514	0	0	0	Kitchen and equipment	0	0	0	0	0	0
2,715	0	0	0	CCTV / Security	0	140	140	90	90	92
0	0	0	0	Insurance claim excess	0	0	0	0	0	0
514	0	0	0	Capital (THMC share)	0	0	0	0	0	0
2,715	0	0	0	Capital (KWPC Share)	0	140	140	90	90	92
				THMC 100% Expenses						
764	33	84	50	Cleaning supplies	367	431	65	400	268	300
223	8	0	-8	Repairs Internal	92	1,037	945	100	700	700
724	21	22	1	Other Tubbs Hall costs	229	201	-28	250	10	125
0	0	0	0	Window cleaning (internal)	0	0	0	0	0	0
1,711	63	105	43		688	1,669	982	750	979	1,125
				PC 100% Expenses						
295	0	0	0	Rates - Business	301	284	-17	301	284	300
1,321	42	0	-42	Repairs External	458	550	92	500	472	500
40	7	0	-7	Window cleaning (external)	73	0	-73	80	80	82

1,656	48	0	-48		833	834	2	881	836	882
16,262	179	493	314	KWCC - total expenses	11,164	11,580	416	12,349	11,859	15,024
10,453	4	-310	-314	Total Net	9,151	7,991	-1,159	10,153	8,087	6,775
5,809	183	183	0	KWCC - income	2,013	3,589	1,576	2,196	3,772	8,249
7,946	171	598	427	Expenses (THMC share)	5,901	6,654	753	6,553	3,341	8,249
8,316	157	329	172	Expenses (PC share)	5,262	4,926	-336	5,796	3,199	6,683
-2,137	12	-415	-427	KWCC cost to PC*	-3,888	-3,065	823	-4,357	430	0