

Kings Worthy Parish Council

**Minutes of the Parish Council meeting
held on Monday, 21 September 2020 at 19:30
Due to COVID-19 this meeting was held electronically via Zoom**

Attendees

Councillors Les Haswell (Chair), Sue Cook, Colin Cossburn Emily Fish, Ian Gordon, Mandy Hallisey, Dorry Lawlor, Stewart Newell (Vice-Chair), Charlotte Smith and Steve Waters

Clerk(s)

Parish Clerk (Christopher Read)
Assistant Clerk (Lucia Foster-Found)

Apologies

Cllr Signe Biddle
Cllr Matthew Miller-Hall

Members of the public

None.

PC/20/101 – Public question time

None.

PC/20/102 – Impact of Coronavirus (COVID-19)

It was noted the Parish Clerk will be working out of the meeting room to allow easier cleaning and better ventilation. He will be working alone, and the office/meeting room will remain closed to the public and Councillors. A full risk assessment has been carried out and implemented to minimise risk. This will be reviewed if another lockdown is required.

PC/20/103 – To agree and sign the Minutes of the Meeting held on 27 July 2020

The minutes of the meeting held on 27 July 2020 were agreed as a true record of the meeting and it was agreed for the Chair to sign these as a true record after meeting, via the post.

PC/20/104– Reports from the County Councillor (inc. report on Barton Farm, City Councillors, School Governor and Parish Councillors following external meetings)

Cllr Porter had sent a report before the meeting which was distributed to all members (see attached).

(Councillors Malcolm Prince [WCC] & Jackie Porter [HCC & WCC] arrived at this point)

Cllr Porter (as chair of Tubbs Hall Management Committee) had asked if the Parish Council would be willing to contribute to a fogging machine to clean the hall when it re-opens.

Action: Finance committee to discuss contributing towards the fogging machine.

Planning consultation meeting – The Clerk and Cllr Gordon reported back on a meeting they attended to discuss the government “Changes to the current planning system” consultation. This was hosted by Winchester City Council. Another consultation is also ongoing “Planning for the Future” which includes changes to the traditional settlement boundary, which will be replaced with Growth, Renew and Protect areas which can be more site specific but will not offer guaranteed protection from development.

The proposed changes in the “Changes to the current planning system” consultation would result in a large increase in housing numbers (to over 1000 per annum) for Winchester district. It will also allow for Community Infrastructure Levy (CIL) payments to be made once the dwellings are sold, rather than the current system of payment upon commencement on site.

Cllr Smith asked Cllr Porter what effect this has had on the Local Plan review process. Cllr Porter stated that this review has been put on hold until it known what the new system will be. WCC are challenging the housing figures as ~40% of the district is in the South Down National Park, which WCC has no control over with regards to development numbers.

The Clerk, along with the Chair & Vice-Chair are drafting a response to the consultation.

WCC report –

Cllr Prince (WCC) reported that the leisure centre has on schedule for opening in mid-late spring 2021. The city council are currently forecasting a £10m budget shortfall for 2020/21 due to COVID-19. Cllrs (including Cllr Haswell & the Clerk) visited Top Field to look at the progress on the site, including the open space.

Cllr Porter will be setting up a meeting with Top Field Action Group to discuss the progress on the Hookpit Farm Lane junction in approximately 2-week time.

PC/20/105 – Matter arising from the meeting held on the 22 June 2020

- PC/20/100 Neighbourhood Plan – Following the ramifications on Neighbourhood plans from the current government planning consultations, it was agreed to setup a meeting with Adrian Fox (WCC strategic planner) to discuss the likely effects.

Action: Arrange a meeting with Adrian Fox (including Headbourne Worthy Parish Council)

PC/20/106 – To receive the minutes of the committees

Recreation & Amenities (R&A) Committee – All Councillors had received a copy of the minutes before the meeting.

- Additional security measures at Eversley Park – R&A members discussed proposals for the ditch and bund at Eversley Park to increase security. Councillors discussed the proposals and it was agreed for R&A to consider ditch and bund alongside other measures including a metal rail.

- Vandalism – There had been damage to play equipment in Fraser Road and the green outside Tubbs Hall. The Clerk is awaiting photographs identifying the perpetrators from a parishioner. The same parishioner stated that there are issues with drug dealing behind the flats in Fraser Road. These were passed onto Cllr Prince (WCC) and Porter (WCC & HCC)
- Disabled access for the burial ground – After discussion it was agreed that Cllr Waters and his partner, a trained carer, will attend the burial ground and carry out an assessment on the accessibility of the pathways. Cllr Cossburn offered his help with this as he is training in Health & Safety.

Finance, Administration & Remuneration (FAR) Committee – All Councillors had received a copy of the minutes before the meeting, including the monthly management report (see attached).

- Grants – A grant to Kings Worthy Pre-School was noted.
- Accounts – The Clerk went through the underspend, which has largely been caused by COVID-19.
- Insurance – Having clarified with all 3 insurers on the effect of the building being closed on cover, it was found that AXA were most flexible. It was therefore agreed to go with AXA, at a cost of £5,376.40.
- Website Accessibility – The Clerk has finalizing work to make the Council as compliant as possible. Finance will also be reviewing the website (including accessibility) at the next committee meeting.

Planning and Highways (P&H) Committee – All Councillors had received a copy before the meeting of the minutes before the meeting.

- Caravan in Mountbatten Place – Cllr Jane Rutter (WCC) is chasing a resolution to this issue with officers.

PC/20/107 – Communications [incl. Website /Facebook / Newsletter / Monthly Comms. etc.]

- Comms group – Cllr Hallisey had stepped down from the comms group due to the workload. Cllr Smith noted that we can use the Parish Magazine (with approximately 500 subscribers).

Cllr Smith volunteered to join the comms group to assist Cllr Lawlor with the monthly comms. Cllr Lawlor will continue to monitor the Facebook page.

- Social Media –

Cllr Haswell noted an example showing why Councillors need to be careful on their personal social media accounts. One of the children involved in the bus crash had

filmed the aftermath and shared this online and with the press, causing serious distress to other children and parents.

The Parish Council has received a comment from the member of the public about a post made by a Councillors on their personal social media page that interpreted as racist. The post was note intended to be racist in anyway and an apology had been given by the Councillor in question and the matter is now closed. Cllr Haswell noted that Councillors are recognized as Councillors even on their personal accounts and members need to be careful when posting online.

PC/20/108 - Website accessibility including adoption of accessibility statement

A copy of the proposed statement had been shared with Councillors and was unanimously adopted. This statement will be published on the website.

PC/20/109 - Clerk's notices

None.

PC/20/110 - Chairman's notices

None.

PC/20/111 - Items for discussion at the next meeting on the 21 September 2020

Budget for 2021/22

Emergency Plan rota

Meeting Closed at 21:23.

Signed:

Date:

County Councillor report for Parishes September 2020

Cllr Jackie Porter Jackie.porter@hants.gov.uk 07973 696085

The 'It's Ok 'helpline will continue until March, operating from 9.30 to 4.30pm, 5 days a week. Calls are triaged. Anyone who is concerned about their situation- or that of a neighbour or friend is invited to call. Help includes prescriptions, meals on wheels, dementia concerns, family hunger, and tackling anxiety with practical support going out for the first time after lockdown. Call 0333 370 4000

Library Hours consultations have now closed. We expect to see the resulting cuts in hours: no evening hours or Sunday opening at Winchester, hours limited to 3 sessions (16 hours total) in Alresford. This is disappointing- students of all ages use evening hours to study.

Flooding: Flash flooding on Thursday 30th brought 35 mm of rain in 25 minutes (according to HCC) Please report any blocked drains or road cleaning requirements through www.hants.gov.uk: go to roads and transport, then road defects, then report flooding. You can upload photos too.

The floods arrived so fast and so unexpectedly, no one authority could have reacted in time, but one idea has been suggested by the emergency team: you can keep a 'growbag' near your door. When the rains start pouring, use it to divert water away from your door or air bricks. It's not ideal, but a good start, and may hold the fort in a flash flood.

New bus routes from 1st September: Added stops on the 'free' Tesco bus from Sutton Scotney, Stoke Charity and Wonston and Kings Worthy, a renewed call-and-go taxi service for East Stratton, and a new 95 bus route on a Monday and Thursday for East Stratton, Micheldever, Wonston and Worthys areas are now in operation. These are being trialled for six months to see how they go. I will add details into the relevant Parish Magazines and put on my website.

Road repairs have been promised in the Worthys; namely Springvale Road and Lovedon Lane. We still do not have anything promised for the path at Bishops Sutton, or the Weir.

Schools are going back- hopefully most children will want to go back. The County inclusion team are acting to help in cases of difficulty. A letter to anxious parents is being sent to allay fears.

There are **two planning applications being run by HCC** that are relevant this month.

- 20/01188/HCS at Christmas Hill- importation and storage of road planings to create recycled aggregate, sited east of the A34 on the old motocross site (officially closed but still receiving comment)
- 20/01765/HCS: development of an inert waste facility between the A272 and the A34 (closing 18 Sept 2020)

There are **two Government consultations:**

- *Planning for the Future*, deadline 29th October 2020. Within this on page 23 of the paper, it states the Govt wants to increase housebuilding to 300,000 homes a year (currently permission given for 187500 a year).
- *Changes to the Current Planning System*, deadline 1st October 2020, details of which are hidden deep in the other paper show how they intend to do this with proposals that if agreed, will result in 1000 homes a year for Winchester district.

I urge your council (even if in the SDNP, which also has to comply) to look carefully and respond to these consultations. The proposals, which if agreed, makes the decision to build >1000 homes a year in this district; a decision taken out of the locally democratically elected Council's hands, and will have an enormous influence on housing here.

Management Accounts for the period ending 31st August 2020

Income

| Department/committee | Annual Budget | Budget Year to Date | Actual Year to Date | Variance Year to Date | 2020/21 Forecast Outturn | 2021/22 Budget |
|--|--------------------|---------------------|---------------------|-----------------------|--------------------------|--------------------|
| Neighbourhood Plan | £9,000.00 | £0.00 | £0.00 | £0.00 | £0.00 | £9,000.00 |
| Finance, Administration & Remuneration (inc. CIL receipts) | £214,135.02 | £69,367.23 | £72,386.15 | £3,018.92 | £203,056.11 | £178,974.11 |
| Kings Worthy Community Centre | £4,181.20 | £1,742.17 | £694.54 | -£1,047.63 | £3,599.74 | £4,024.16 |
| Planning & Highways | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| Recreation & Amenities | £6,060.00 | £1,742.92 | £2,713.00 | £970.08 | £4,810.00 | £6,060.00 |
| Totals: | £233,376.22 | £72,852.32 | £75,793.69 | £2,941.37 | £211,465.85 | £198,058.27 |
| Revised Totals (excluding CIL receipts): | £186,270.20 | £72,852.32 | £75,793.69 | £2,941.37 | £177,244.34 | £185,173.76 |

Expenditure

| Department/committee | Annual Budget | Budget Year to Date | Actual Year to Date | Variance Year to Date | 2020/21 Forecast Outturn | 2021/22 Budget |
|--|--------------------|---------------------|---------------------|-----------------------|--------------------------|--------------------|
| Neighbourhood Plan | £9,000.00 | £0.00 | £0.00 | £0.00 | £0.00 | £9,000.00 |
| Finance, Administration & Remuneration (inc. CIL receipts) | £73,517.28 | £34,705.14 | £30,805.60 | £3,899.54 | £76,182.65 | £76,758.01 |
| Kings Worthy Community Centre | £9,685.00 | £4,705.72 | £2,708.83 | £1,996.89 | £6,961.42 | £9,381.40 |
| Planning & Highways | £6,500.00 | £0.00 | £0.00 | £0.00 | £6,500.00 | £6,500.00 |
| Recreation & Amenities | £81,269.00 | £23,930.16 | £23,597.41 | £332.75 | £72,113.17 | £68,293.12 |
| Totals: | £179,971.28 | £63,341.03 | £57,111.84 | £6,229.19 | £161,757.24 | £169,932.54 |

| | Annual Budget | Budget Year to Date | Actual Year to Date | Variance Year to Date | 2020/21 Forecast Outturn | 2021/22 Budget |
|--------------------------------------|------------------|---------------------|---------------------|-----------------------|--------------------------|-------------------|
| Actual Year to Date Position: | £6,298.92 | £9,511.28 | £18,681.85 | £9,170.57 | £15,487.10 | £15,241.22 |

Memorandum to show transfer to revised position (including budget & outturn)

| | | | | | | |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Play area reserve transfer | £10,000.00 | £10,000.00 | £10,000.00 | £10,000.00 | £10,000.00 | £10,000.00 |
| Revised Year to Date Position (including transfer to internal play area reserve): | -£3,701.08 | -£488.72 | £8,681.85 | £9,170.57 | £5,487.10 | £5,241.22 |

Balance Sheet for period ending 31st August 2020

| <u>Bank Accounts</u> | |
|---|--------------------|
| Unity Trust Bank Current Account | £13,716.28 |
| Unity Trust Tailored Deposit Account | £44,956.34 |
| Sub-Total: | £58,672.62 |
| <u>Investments/Deposits</u> | |
| Hampshire Trust Bank Variable (45-day notice) | £42,313.17 |
| Hampshire Trust Bank Variable (90-day notice) | £42,686.83 |
| United Trust Bank Variable (100-day notice) | £5,000.00 |
| Sub-Total: | £90,000.00 |
| <u>Other</u> | |
| B4B Procurement Card | £69.57 |
| Debtors | £3,524.32 |
| Prepayments | £0.00 |
| Sub-Total: | £3,593.89 |
| Total Current Assets: | £152,266.51 |
| Current Liabilities | |
| Trade Creditors | £121.02 |
| Retentions | £377.20 |
| Received on Account (inc. Precept) | £13,714.90 |
| PAYE Payments Due | £251.20 |
| NI Payments Due | £509.86 |
| Pension Payments Due | £839.09 |
| VAT to be Paid | -£9.22 |
| VAT to be Reclaimed | -£2,337.06 |
| VAT that has been Reclaimed but not received | £0.00 |
| Total Current Liabilities: | £13,466.99 |
| Current Assets Minus Liabilities: | £138,799.52 |
| Earmarked Funds in Reserve | |
| Church Green Reserve | £9,771.49 |
| Play area maintenance reserve | £24,053.22 |
| CIL Reserve | £31,746.75 |
| Total Current Liabilities: | £65,571.46 |
| Net Assets | |
| Profit & Loss Accounts Brought Forward | £12,582.28 |
| General Reserves (inc. £7,364.59) for tree works) | £41,963.93 |
| Profit & Loss Year to Date | £18,681.85 |
| Total Net Assets: | £73,228.06 |