

**Kings Worthy Parish Council**

**Minutes of the Parish Council meeting  
held on Monday, 21 December 2020 at 19:30  
Due to COVID-19 this meeting was held electronically via Zoom**

**Attendees**

Councillors Les Haswell (Chair), Sue Cook, Colin Cossburn Emily Fish, Mandy Hallisey, Dorry Lawlor, Matthew Miller-Hall, Stewart Newell (Vice-Chair), Charlotte Smith

**Clerk(s)**

Parish Clerk (Christopher Read)

**County & City Councillor(s)**

None.

**Apologies**

Cllr Signe Biddle

Cllr Ian Gordon

Cllr Steve Waters

**Members of the public**

None

**PC/20/138 – Public question time**

None

**PC/20/140 – Appointment of Councillor onto Planning & Highways**

It was unanimously agreed to appoint Councillor Lawlor onto Planning & Highways committee.

**PC/20/141 – Impact of Coronavirus (COVID-19)**

None.

**PC/20/142 – To receive the statement of accounts and management reports for period ended 30 November 2020 (see attached)**

Members had reviewed the revised accounts and the Clerk went through the figures; all members agreed.

Community Infrastructure Levy (CIL) reports for 2018/19 & 2019/20 – Councillors had reviewed copies of both reports and agreed that they are published and submitted to Winchester City Council.

**PC/20/143 - To consider the forecast outturn (2020/21) and Budget (2021/22) (including extraordinary meeting in December) [See attached]**

Members reviewed the forecast outturn and budget; all members agreed to the budget proposed.

The Clerk noted that he had received an extension to submit the final precept figure until the day after the January PC meeting.

It was agreed to raise the precept to £168,656.00 subject to final confirmation at the January Parish Council meeting.

**PC/20/137 - Items for discussion at the next meeting on the 21 December 2020**

Cllr Haswell asked Councillors to ensure that they only reply to the original sender rather than reply all, to reduce the number of emails being received.

**Meeting Closed at 20:12.**

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**Signed:**

**Date:**

## Management Accounts for the period ending 30<sup>th</sup> November 2020

### Income

Department/committee	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date	2020/21 Forecast Outturn	2021/22 Budget
Neighbourhood Plan	£9,000.00	£0.00	£0.00	£0.00	£0.00	£9,000.00
Finance, Administration & Remuneration (inc. CIL receipts)	£214,135.02	£111,872.88	£124,155.96	£12,283.08	£205,025.46	£178,978.59
Kings Worthy Community Centre	£4,181.20	£2,787.47	£1,243.54	-£1,543.93	£5,553.91	£4,313.94
Planning & Highways	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Recreation & Amenities	£6,060.00	£2,547.78	£2,813.00	£265.22	£4,393.33	£5,560.00
<b>Totals:</b>	<b>£233,376.22</b>	<b>£117,208.13</b>	<b>£128,212.50</b>	<b>£11,004.37</b>	<b>£214,972.69</b>	<b>£197,852.53</b>

### Expenditure

Department/committee	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date	2020/21 Forecast Outturn	2021/22 Budget
Neighbourhood Plan	£9,000.00	£0.00	£0.00	£0.00	£0.00	£9,000.00
Finance, Administration & Remuneration	£73,517.28	£51,334.42	£53,651.63	-£2,317.21	£79,571.30	£78,211.69
Kings Worthy Community Centre	£9,685.00	£6,798.47	£5,370.50	£1,427.97	£10,797.85	£10,144.89
Planning & Highways	£6,500.00	£2,980.37	£0.00	£2,980.37	£7,376.95	£7,175.00
Recreation & Amenities	£81,269.00	£37,579.03	£42,391.98	-£4,812.95	£78,692.34	£74,513.29
<b>Totals:</b>	<b>£179,971.28</b>	<b>£98,692.28</b>	<b>£101,414.11</b>	<b>-£2,721.83</b>	<b>£176,438.44</b>	<b>£179,044.87</b>

	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date	2020/21 Forecast Outturn	2021/22 Budget
<b>Actual Year to Date Position:</b>	<b>£53,404.94</b>	<b>£18,515.85</b>	<b>£26,798.39</b>	<b>£8,282.54</b>	<b>£38,534.25</b>	<b>£18,807.66</b>

**Memorandum position – Excluding CIL receipts only**

	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date	2020/21 Forecast Outturn	2021/22 Budget
Revised Position (excluding CIL receipts):	£6,298.92	£18,515.85	£18,586.74	£70.89	£4,312.75	£5,923.15
Play area reserve transfer	£10,000.00	£10,000.00	£10,000.00	£10,000.00	£10,000.00	£10,000.00

**Final memorandum position – Excluding CIL receipts and including play area reserve transfer**

<b>Final memorandum position</b>	<b>-£3,701.08</b>	<b>£8,515.85</b>	<b>£8,586.74</b>	<b>£70.89</b>	<b>-£5,687.25</b>	<b>-£4,076.85</b>
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**Precept requirement & Net Assets:**

Precept:

Precept required for balanced budget: **£168,656.00.**

Nets Assets:

The recommendation for reserves (in 2015) was 3-6 months of revenue expenditure.

Forecast for Net Assets at the end of 2020/21: **£49,757.46** (Just over 4 months' worth of revenue expenditure).

## Balance Sheet for period ending 30<sup>th</sup> November 2020

<u>Bank Accounts</u>	
Unity Trust Bank Current Account	£10,041.55
Unity Trust Tailored Deposit Account	£103,956.34
<b>Sub-Total:</b>	<b>£113,997.89</b>
<u>Investments/Deposits</u>	
Hampshire Trust Bank Variable (45-day notice)	£42,313.17
Hampshire Trust Bank Variable (90-day notice)	£42,686.83
United Trust Bank Variable (100-day notice)	£5,213.92
<b>Sub-Total:</b>	<b>£90,213.92</b>
<u>Other</u>	
B4B Procurement Card	£1.44
Debtors	£609.41
Prepayments	£0.00
<b>Sub-Total:</b>	<b>£610.85</b>
<b>Total Current Assets:</b>	<b>£204,822.66</b>
Current Liabilities	
Trade Creditors	£3,455.26
Retentions	£377.20
Received on Account (inc. Precept)	£54,859.64
PAYE Payments Due	£251.20
NI Payments Due	£571.78
Pension Payments Due	£935.97
VAT to be Paid	-£15.87
VAT to be Reclaimed	-£2,528.58
VAT that has been Reclaimed but not received	£0.00
<b>Total Current Liabilities:</b>	<b>£57,906.60</b>
<b>Current Assets Minus Liabilities:</b>	<b>£146,916.06</b>
Earmarked Funds in Reserve	
Church Green Reserve	£8,872.99
Play area maintenance reserve	£24,053.22
CIL Reserve	£31,746.75
<b>Total Current Liabilities:</b>	<b>£64,672.96</b>
Net Assets	
Profit & Loss Accounts Brought Forward	£12,582.28
General Reserves (inc. £7,364.59) for tree works)	£42,862.43
Profit & Loss Year to Date	<b>£26,798.39</b>
<b>Total Net Assets:</b>	<b>£82,243.10</b>