

Finance, Administration & Remuneration Committee

Committee members: Councillors S. Biddle, E. Fish, I. Gordon, M. Miller-Hall and S. Newell (Chair).

**You are summoned to attend the following meeting;
To be held on the Wednesday, 10 February 2021 at 19:30
This meeting will be held electronically due to COVID-19 restrictions**

Please note that any members of the public wishing to join and/or speak at the meeting must notify the Clerk no later than **7pm** on day of the meeting. Failure to do so may result in an inability to attend the meeting. Please also notify the Clerk if you intend to speak in Public Question Time.

Chair of the meeting: Stewart Newell

Clerk of the meeting: Christopher Read

Agenda

1. Apologies for Absence
2. Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject]
3. To agree and sign the Minutes of the Meeting held on 13 January 2021
4. Matters arising from the meeting held on 13 January 2021
5. Proposed new expenditure for Finance approval
 - Planning and Highways
 - Finance, Administration & Remuneration
 - Recreation and Amenities
 - Communications
 - Grants
6. To receive the statement of accounts and management reports for period ended 31st January 2021
7. Forecast outturn (2020/21) & annual budget (2021/22)
8. Remuneration & staffing
9. Tubbs Hall – landlord’s responsibilities
10. Legal issues
11. Responsible Finance Officer / Clerk’s Notices
12. Chairman’s Notices
13. Items for discussion at the next Meeting on the 10 March 2021