



Kings Worthy Parish Council

Minutes of the Recreation & Amenities committee meeting held on Thursday, 04 February 2021 at 19:30 Due to COVID-19 this meeting was held electronically via Zoom

Attendees

Councillors Mandy Hallisey (Chair), Sue Cook, Emily Fish, Dorry Lawlor, Stewart Newell, Charlotte Smith and Lucia Foster-Found (Clerk).

Apologies

None.

Members of the public

Les Haswell, Dan Conroy, Steve Waters.

RA/21/21 – Public question time

It was agreed that the Agenda item 5 (RA/21/24 Proposed Music Festival) be discussed at this point in the meeting as Dan Conroy, member of the organising committee, was in attendance.

Councillors all agreed in principle to the holding of the festival on Eversley Park, providing that the following are given due consideration/attended to;

- a. Excessive anticipated numbers of attendees
- b. The football club is approached by the Festival committee and give consent to any disruption to their fixtures
- c. Parking
- d. Litter clearance
- e. Relevant documentation provided to Kings Worthy Parish Council (KWPC), including an appropriate Risk Assessment based on the regulations/context at that time

RA/21/22 – Agree and sign the minutes of the meeting held on the Thursday, 07 January 2021

The minutes were agreed as a true record of the meeting and Chair requested agreement to sign them after the meeting. All agreed.

RA/21/23 – Matters arising from the meeting held on the Thursday, 07 January 2021

None.

RA/21/24 – Proposed Music Festival at Eversley Park 18th September 2021

Discussed under RA/21/21 (see above).

RA/21/25 - Security of Parish Council Land

Church Green Bollards – Councillors reviewed two sets of figures for the purchase of bollards (1 telescopic, 2 removable and 6 fixed) and installation of same at Church Green.

| | Purchase | Install | Total |
|---------|----------|----------|----------|
| Quote A | £1206.47 | £1424.00 | £2630.47 |
| Quote B | £1206.47 | £1840.00 | £3046.47 |

Councillors unanimously agreed Quote A in principle, for providing and installing bollards on Parish Council land.

Action: [Clerk to contact Church Green management company with the figures to provide and install bollards on Church Green land.](#)

[Figures to be presented to Finance & Remuneration meeting on 10th February 2021.](#)

RA/21/26 – Fence at play area in Eversley Park

The temporary black clips have been replaced with the intended green ones. The 5% retention of the final invoice will now be paid.

RA/21/27 – Tree Works / Maintenance

Tree Survey Church Green – 3 quotes were proposed to carry out the recommended crown lifting and felling.

Quote A £360.00

Quote B £630.00

Quote C £520.00

Councillors unanimously agreed to appoint Quote A contractor.

Action: [Clerk to take figures to Finance & Remuneration meeting on 10th February 2021.](#)

Tree Vandalism in Orchard – Two fruit trees have been attacked and it is not thought that either are salvageable. This has been reported to the Police. Possible replacement in the autumn to be discussed later in the year. Councillors discussed putting up a sign in the orchard regarding the incident.

RA/21/28 - Footpaths, cycle paths and hedges

Eversley Park Path – Update from Cllr Newell in due course.

Action: [Cllr Newell to contact path contractors.](#)

Top path in Eversley Park – Hampshire County Council (HCC) owned path in very poor state of repair, with tree roots and overbearing hedge. It has been reported via on-line portal, but was discussed that a formal letter to HCC might now be appropriate.

Action: [Cllr Smith to draft letter.](#)

RA/21/29 – Lengthsman

Tasks requested for the February 9th visit;

King Charles Pub - Clean out around the grill in the ditch outside the pub and check the pipe coming across the road on the other side of the pub, Lovedon Lane side.

Wesley Road (at the bottom of Broadview) – Cut back everything except for the evergreen bushes on the left of the gate. These should stay but are overgrown with weeds and seedling trees etc. Take right down to ground level the sapling trees and the rest of the weedy growth.

RA/21/30 – Fryers Close play areas

Fryers Close Land Swap – Cllr Hallisey has sent further email to Winchester City Councillor Jackie Porter.

RA/21/31 – General maintenance / equipment repairs:

Tubbs Hall Playground

Broken “Seal” head has been replaced.

RA/21/32 – Burial Ground

Waste Ground Gate – Three quotes presented;

| | | |
|--------|---------|---|
| Gate 1 | £364.35 | Expected lifespan 25 years. Includes delivery. |
| Gate 2 | £360.35 | Expected lifespan 10 years. Includes delivery. |
| Gate 3 | £331.96 | Expected lifespan 7-15 years. Not including delivery. |

Councillors considered each gate on its individual merits and took into consideration factors such as expected lifespan, delivery etc. Gate 1 purchase was approved.

Action: Clerk to take figures to Finance & Remuneration meeting on 10th February 2021. If approved at Finance, clerk to order gate for delivery and storage until such times as contractor quotes for installation have been sought and approved by committee.

Cherry Trees – Cllr Smith has kindly offered to remove the dead/diseased trees and produce appropriate risk assessment for this task.

Disabled Access – To improve access to the Burial Ground, it was proposed and approved that one of the gates at the Burial Ground be secured and locked open with a removable bollard to be positioned in the opening. Awaiting additional quotes so that Councillors can make a decision.

Action: Clerk to obtain additional quotes.

Roses – Cllr Smith to purchase suitable roses (with VAT receipt) to replace the dead ones, up to the value of £50.

Fence – It has been established from the deeds to the Burial Ground that the fence requiring repair is the responsibility of the Parish Council.

Action: Clerk to liaise with farmer to discuss.

RA/21/33 – Communications

None.

RA/21/34 – Allotments

It was agreed to send an email update to those parishioners at the top of the allotment waiting list. Wording was discussed.

Action: Clerk to draft email and circulate for approval before sending.

RA/21/35 – Drainage at Eversley Park

Quotes were presented. Due to the difficulty in obtaining a third suitable contractor to provide a quote, it was decided to make the choice from the two available quotes.

| | |
|---------|-----------|
| Quote A | £2,947.50 |
| Quote B | £5,060.00 |

Councillors unanimously agreed to accept Quote A.

Action: Clerk to take figures to Finance & Remuneration meeting on 10th February 2021.

RA/21/36 – Benches at Eversley Park

It was agreed that members of the Committee discuss the idea of fund raising for a picnic bench with the parishioner who has suggested it.

Action: [Clerk to organise meeting via Zoom.](#)

RA/21/37 – Budget

No further changes were proposed at this time to the R&A budget.

RA/21/38 - Clerk's Notices

Insurance advice – Parish Council position with regards to Councillors and volunteers performing tasks within the parish has been clarified by the insurers.

Eversley Park Steps - All the applied gripper tape has now been torn off. Clerks and MRS Services will investigate alternatives with a view to presenting details at the March R&A meeting.

Steps at the bottom of Broadview – Clerk has installed signage warning of potential slip hazard and MRS Services will dress the steps with additional gravel.

Fence at the bottom of Broadview – MRS Services has been tasked with repairs.

RA/21/39 – Chair's Notices

None

RA/21/40 – Items for discussion at the next meeting on the Thursday, 04 March 2021 at 19:30

Noticeboards – History Board and Housekeeping of Parish Boards.

Graffiti.

Football Pitch Renovation.

Signage: Burial Ground and Eversley Park/Church Green.

Tubbs Hall Mound.

Additional bin at Upper Hookpit Farm Lane.

Eversley Park Steps.

Meeting Closed at 21:23

Signed:

Date: