

Kings Worthy Parish Council

RECREATION AND AMENITIES COMMITTEE MEETING

**Minutes of the Meeting held on Thursday 7 January 2016
at Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Sarah White [Chairman], Bob Barnes and Dorry Hudson. Cllr Steventon Baker attended for agenda item RA/16/3

Clerk: Adrian Reeves

Public: 1

	<u>Action</u>
<p>RA/16/1 Apologies for Absence</p>	
<p>Mandy Hallisey and Stewart Newell.</p>	
<p>RA/16/2 Public Question Time</p>	
<p>Derek Brockway presented a proposal for a history board on London Road, and a directional post at the top of Nations Hill. The suggestion was to place, subject to Winchester City Council’s (WCC) planning approval if required, a history board next to the parish noticeboard, on the triangle of grass on London Road at a cost of £768 (inc. installation, exc. VAT). It was further agreed to proceed with an additional “finger” to the Hampshire County Councils Countryside Services direction post for the footpath at the end of the path from Eversley Park to Nations Hill signed “The White Way” at a cost of £146 (inc. installation, exc. VAT). It was agreed to recommend to Finance that £240 be spent on two commemorative plaques with wooden mounts for the burial ground and the community orchard.</p> <p>Railings at Church Green – There were discussions on the possibilities of just replacing the bent struts with stronger ones, or to replace the whole fencing with either a like for like, but more substantial estate railing or wooden fencing. It was agreed to approach WCC’s planners to enquire if planning approval is required to change the type of fencing around Church Green. If appropriate, the view of church representatives are to be sought, as part of this fence borders the graveyard too. Steel Services are to be approached for a quote to repair / strengthen the existing fencing.</p> <p>(Derek Brockway left the meeting).</p>	Clerk
<p>RA/16/3 Wildflowers</p>	
<p>Cllr Steventon Baker reported on proposals for the laying of a wildflower mat (40m x 1m). This would require “weedkilling” the current groundcover and then, after the appropriate delay, laying a mat, peat netting, and a layer of peat containing seeds and the growing medium. Cllr Steventon Baker undertook to find out the appropriate timings for this, in order that we could</p>	

consider planting the sample seed bag on Tubbs Hall Green this spring or whether we would be best doing this in to the autumn. It was noted that the supplier had quoted £900 for a sign identifying which seeds were contained within the mat. Prices for a whole matted area or seed bags are only available on application with full details of the site concerned

**Cllr
Steventon
Baker**

(Cllr Steventon Baker left the meeting).

RA/16/4	Minutes of the R&A Meeting held on the 5 November 2015
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The minutes of on 5 November 2015 were agreed as a true record of the meeting and signed by Cllr White.

RA/16/5	Matters arising from the Minutes of the Meeting held on 5 November 2015
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- **RA/15/164 Meeting with Potential New Football Team** – As this team had been in operation for some months, and with the difficulty of arranging, mutually convenient times, it was agreed to let this item drop.
- **RA/15/164 Folding metal posts for Eversley Park Path** – The posts have been fitted.

A meeting had been held with Worthies Sports and Social Club and it had been agreed to obtain 3 quotes for removing one line of parking spaces in the middle of the car park and to add two additional spaces at each end of the line by the boundary nearest the club (as per the plan drawn up by Cllr Newell).

Clerk

Cllr White undertook to speak to the head teacher at Kings Worthy Primary School (KWPS) to ask if the school car park could be made available as overflow parking for Saturday football.

Cllr White

- **RA/15/164 Eversley Park Path** – There had been no progress on this. It was agreed to check if a guarantee existed for the surfacing.
- **RA/15/166 Hinton Park Orchard** – It was noted that the cost of the trees was a little more than anticipated. It was agreed to diarise for March to ask KWPS’s gardening club, together with Phil Jeffs from Worthy Plants, to remove the small fruits from the trees.
- **RA/15/171 Community Infrastructure Levy (CIL)** – The letter to WCC still needed to be sent.
- **RA/15/153 Eversley Park Playground Signage – It was agreed to recommend to Finance Committee the purchase of 4 signs and two brass plaques as follows:**
 - Eversley Park play area (existing size)
 - Church Green A4
 - Fryers Close A4
 - Fraser Road playground A3 (replacement)

Design already agreed – same for all signs

Clerk

Clerk

Cllr White

- Brass plaque for burial ground
 - Brass plaque for the community orchard
- Design to be agreed, Cllr Hudson and clerk to work on this

- **RA/15/113 Hedge Removal at Eversley Park** – The planning application has been submitted to WCC.

Clerk

Cllr Hudson & clerk

RA/16/6 Tree Works at Broadview & Hinton Park

Cllr White presented the detail of the Phase 2 works for 2015-16. One prospective tenderer had declined to submit a tender. From the three submitted it was unanimously agreed to recommend the acceptance of tender A to Finance Committee.

Clerk

On Upper Broadview 6 trees are in reasonable condition and have been marked with red tape. On Lower Broadview 3 hawthorn trees are in reasonable condition. The work on Lower Broadview will clear the Broadview side of the ditch, where the boundary with the WCC land on the far side of the ditch is unclear, the lower boundary of this section is marked by a yellow stake.

After discussion it was agreed that Cllr White would contact Mr Sansom to inform him that the work by his boundary would be carried out as planned but would be deferred for two years to enable planting on his side of the boundary.

Cllr White

Subject to Finance approval of the cost, it was agreed to use Tree Care Associates to manage these works on behalf of the Parish Council.

RA/16/7 Footpaths, Cycle Paths and Ownership of Hedges

Letters have been sent to neighbours of paths on parish council land re cutting back of the undergrowth and the need to continue to maintain.

Cllr White

Cllr White is to supply the office with photos as a follow up to the letter about the footpath at St Mary's Close, where the stones are too large, and the webbing has become a trip hazard to go to the Rights of Way team at Hampshire County Council (HCC).

The footpath at Top Field – a letter has been received from Harry Goodchild (HCC). As Drew Smith have withdrawn their offer of permission the PC need to raise this with Drew Smith, and it was agreed to discuss this at the April PC meeting.

Clerk

RA/16/8 Tree & Hedge Inspection/Maintenance

Dave Harris (TCA Associates) has not yet responded to the request for advice about a tree in Eversley Park which a resident complains is conflicting with a tree in her garden at the corner of the park by the footpath. This will be chased up along with the latest re-inspections of trees on Eversley Park, in Hinton Park and on the corner of Nations Hill

Cllr White

Three beech trees at Hinton fields are c. 100 years old and nearing the end of their life. These have been assessed by TCA Associates and recommendations

given. Worthy Tree Care is to be asked to quote for removing them and for, as an alternative, cutting them down by half. Cllr White is to write to near neighbours to state the position and that we are considering the options.

Cllr White

RA/16/9 Budget 2016-17

A detailed consideration was given to the latest R&A forecast outturn for this financial year and budget for 2016-17. It was agreed that these revised figures would be submitted to the next Finance Committee.

RA/16/10 Project Updates

- Bench Refurbishment – It was confirmed that the Maintenance Technician had agreed to refurbish 6 benches before the end of March, starting with those in the burial ground.
- Burial Ground – as Sparsholt are not returning to complete their work, grass seeding, pergola etc. until into the spring, it was agreed to defer the work on the solar panels until this time, so all works could be completed together.
- Burial Ground Gates – All Cllrs to examine the fencing at the side of the gates and to consider how far to extend the painting from the gates themselves or how much of the side fencing could be removed. For discussion at next meeting
- Eversley Park Path & Steps – Two further quotes are to be obtained for the work.
- Fryers Close Playground – Quotations are due to be returned by 3 February 2016. The fencing is to be moved to the edge of the road. Alternative contractors are to be approached in regard to the fencing.
- Pump Track – Two councillors have met with the youth representative and a site visit has been made to the pump track facility in South Wonston. It is suggested that a mud surface is used and then to wait to see how much the track is used. HAB are suggesting a 30 x 50m track. Cllr White and Hudson are due to meet a contractor in regards to the possibilities for this in a couple of weeks time. The separate installation of a grinding rail and other small skate structure within the main Eversley park is to be investigated.

Clerk

All R&A Cllrs

Clerk

Cllrs White & Hallisey

Cllr White / Clerk

RA/16/11 Projects for 2016-17

The following possibilities were suggested:

- Pump track design
- Skate grind rail and concrete structure
- Bowling green

It was agreed to ask residents for ideas for projects of interest to adults and to ask Liittleton & Harestock PC for advice on setting up a bowling green.

Comms Clerk

RA/16/12 General Maintenance / Equipment Repairs

- o Further investigation of the gates at the Eversley Park and Fraser Road playgrounds indicated that it would be a sound proposal to replace these gates rather than try to fix them. It was agreed to add this to the forecast outturn and budget and to request Finance agreement to proceed.
- o Maintenance Technician Task Listing – Work was progressing well and regular progress reports were being received.
- o Allotment Management Course - It was agreed to request funds from Finance Committee for Cllr White and one of the Clerks to attend the allotment management course in Central London on 14 March 2016.

Clerk

Clerk

RA/16/13 Spring Litter Pick

Saturday 16 April at 2 p.m. was agreed.

Comms

RA/16/14 Clerk’s Notices

A request had been received to hold the annual church fete on Church Green on Monday 30 May. Permission was granted subject to Parish Council being informed of the dates and times of setting up starting and clearing away being completed.

Clerk

A letter of request had been received for permission to be given for a burial at some time in the future. It was agreed that the applicant had sufficient local connections but that reservations cannot be made in advance.

Clerk

RA/16/15 Chairman’s Notices

None.

RA/16/16 Items for Communications/Spring Newsletter

Spring Litter Pick
Projects of interest to adults

RA/16/17 Items for the Next Meeting

April meeting – footpaths at Top Field
February meeting - Willis Way noticeboard

RA/16/18 Burial Registrar’s Report

The following were noted:

The following burials/cremations have taken place since the 9 April 2015

Date	Name	Address	Plot No.
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Burials

24.11.2015	John GREEN	Dorel, Haydn Close	183
02.12.2015	Pauline Rose COOPER	30 Fraser Road	184
04.12.2015	Eileen THOMAS	212a Bassett Green Road, Southampton	139
09.12.2015	Dorothy Margaret Evelyn AYLING	54 Willis Way	124
23.12.2015	Eva Minnie CULL	Oak Lodge, Rectory Road, Oakley, Basingstoke	123
Cremations			
29.12.2015	Christine Ann TARRANT	Linden House Nursing Home, Lymington (formerly Lynwood), Springvale Avenue	85

RA/16/19 The next meeting is scheduled for 7.30 pm on the 4 February 2016.

The meeting closed at 23:15.

Signed _____ Date _____