

# Kings Worthy Parish Council

## PARISH COUNCIL MEETING

**Minutes of the Meeting held on Monday 28 September 2015  
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present:	Chair of the meeting:	Stewart Newell
	Councillors:	Bob Barnes, Mandy Hallisey, Dorry Hudson, Karen McCleery, Noel McCleery, Judith Steventon Baker, Denis Welstead and Sarah White.
	Winchester City Council (WCC):	None
	Hampshire County Council (HCC):	Cllr Jackie Porter
	PCSO:	None
	Clerk:	Adrian Reeves
	Public:	12

	<b>Action</b>
<b>PC/15/120 Apologies for Absence</b>	
Apologies for absence had been received from Cllr Martin Taylor and Cllr Rutter (WCC).	
<b>PC/15/121 Public Question Time</b>	
None.	
<b>PC/15/122 Springvale Surgery</b>	
Marc Dryden & Dr Lambert gave a short presentation on an option appraisal for the for Springvale doctors' surgery, for which there are no foregone conclusions.	
The Pound Road surgery has been in place from the 1970s. The current lease for the surgery, with WCC expires in February 2016. There are three things that are paramount:	
<ul style="list-style-type: none"><li>o Patients needs continue to be met.</li><li>o Quality services continue to be delivered.</li><li>o The above are met with the upmost efficiency</li></ul>	
The current surgery is not particularly safe, as it doesn't meet current safety standards for fire safety etc.	
Cllr Newell noted that the Parish Council and the Parishioners see this surgery as a very valuable service.	
There are 4 options currently being considered.	
<ol style="list-style-type: none"><li>1. Do nothing.</li><li>2. Refurbish current surgery – renovate the current premises to bring them up to standard, at an estimated cost of ~£25,000.</li></ol>	

3. Build new premises in Kings Worthy – could involve an extension to Tubbs Hall, shared premises with Springvale Pharmacy or a new facility for all 3 Winchester practices.
4. Close the surgery and absorb into Weeke.

The project is to be financed by the Clinical Commissioning Group (CCG) with NHS monies.

(3 members of the public left at this point)

It was agreed to move item 8 up the agenda.

---

**PC/15/123 Development at Top Field – Update**

---

At the last Planning & Highways the application for 25 social housing dwellings, together with 7 properties on the Dildawn site, was considered and it was agreed to recommend objecting to the plans submitted. The Parish Council agreed that application was not in line with the public consultation and Local Plan Part 2, thus the Parish Council objected to the application. This application was sent before the WCC planning committee on the 17 September and was approved, subject to a legal agreements e.g. S106. This site was approved as a rural exception site, without Parish Council consultation.

Cllr Newell wrote to Cllr Robert Johnston (WCC), on behalf of the Parish Council, inviting him to the Parish Council or Planning & Highways meeting, to explain the committee's decision. He declined to attend either meeting but stated he had acted as to his conscience.

Cllr Steventon Baker abstained from the vote at Planning & Highways but submitted a response, as a parishioner not as a councillor, supporting the application. Cllr Newell stated that the Parish Council was against any type of housing on Top Field, regardless of the type, particularly as this site is the furthest away from any facilities and amenities.

One councillor on the WCC planning committee stated that HAB's Lovedon Lane scheme should have further integrated social housing, but this Top Field application places this type of housing on one site with no efforts at integration.

Cllr Porter reported that she has had conversations with Simon Finch (WCC Planning) regarding the village green application. At the committee meeting it was stated that the village green application was irrelevant. It was noted that WCC had asked for the village green application advertisement to be stopped at about the same time that the developer had submitted this application to them.

It was agreed after a vote, with one councillor abstaining, to formally pursue an objection and a budget of £500 was authorised for legal fees.

(5 members of the public left at this point)

---

**PC/15/124 Minutes of the Meeting held on 20 July 2015**

---

The minutes of the Parish Council meeting on the 20 July 2015 were agreed and signed by the Chairman.

---

**PC/15/125 Minutes of the Annual General Meeting held on 18 May 2015**

---

It was agreed to send this item to the next Parish Council meeting.

#### **PC/15/126 Arrangements for filling Casual Vacancy**

The draft casual vacancy notice was agreed.

#### **PC/15/127 Development off Lovedon Lane – update**

The Parish Council supported this application which had been approved, subject to the S106 agreement. WCC confirmed at the WCC planning committee meeting that they will not be applying a local lettings policy. HAB housing will be meeting with Cllr Newell to sort out arrangements for future meetings. They are hoping to acquire the site by Christmas with preparatory site work commencing around Easter.

#### **PC/15/128 Reports from the Police, County Councillor, City Councillors, School Governor and Parish Councillors following external meetings**

##### **o County Councillor**

Cllr Porter highlighted the issues in her report, see attached.

- Hampshire County Council have stopped funding the Lengthsman scheme but WCC have taken this on.
- Ragwort – it had been noted as a local issue.
- Mobile library – trying to tie dates up with the dates for the Tubbs Hall coffee morning.
- Churchill Close – Cllr Porter met on site with a highways officer; officer says nothing can be done.
- Burnett Close/Hookpit Farm Lane – request has been made for a stop sign but this is unlikely to happen. Councillors asked if lining and signing could be provided.
- Church Lane – The proposal to lower the kerb was rejected by Cllr Porter, due to an increase risk of vehicles driving on the pavement. Cllr Newell noted that the Parish Council would like to be involved in the next proposal.
- The launch of Hitting Cold Spots 2015 is on 29 September.
- Re-development of junction 9 (M3) – cycling will no longer be allowed through the junction once the re-development is complete.
- Britain in Bloom – this initiative stopped in 2004 but was now being relaunched; do the Parish Council want to be a non-corporate participant?
- Cart & Horses Junction – Work is being done at both ends but the money is not available to start the main work at the moment. Councillors expressed great concern as to where the funding had gone because they had previously been told it was in place, and there had been a large underspending on the Economy & Transport & Environment budget.
- Drainage on Springvale Road – changes to the pipes are all claimed to have now been completed.

##### **o City Councillor**

Nothing to report (absent due to work on Worthys Festival).

- **School Governor**

Cllr Gordon had nothing to report. Cllr Porter reported that the school had won an award for its grounds and that the Childrens' Centre was at risk of closure.

- **Parish Councillors following external meetings**

Cllr Noel McCleery met with an officer in WCC's housing development department, to better understand the housing allocation process.

---

**PC/15/129 Matters arising from the Meeting of the 15 June 2015**

---

- **PC/15/105 Cycling event on 12 July**

Cllr Porter had found out who had booked the hall for cycling event and discussions would be held over the problems caused.

- **PC/15/112 Tubbs Hall Fire inspection Report**

Cllr Porter will underwrite the work necessary.

- **PC/15/112 Cart & Horses Junction**

See PC/15/128 above.

- **PC/15/112 Springvale Road TRO**

Andy Smith has written a paper to Cllr Sean Woodward. Cllr Porter will let the Parish Council know the decision day.

- **PC/15/112 Footpaths**

Cllr Steventon-Baker spoke to Andrew Murphy (WCC) regarding fly tipping near a footpath; this was cleared the next day.

- **PC/15/94 Kings Worthy Community Centre & The Lionel Tubbs Hall – lease agreement**

The lease with WCC has now been signed. The revised Memorandum of Understanding is being sent to the next Finance Committee meeting.

---

**PC/15/130 Staffing Structure**

---

**Under the provisions of the Public Bodies [Admissions to Meetings] Act 1960 [as extended by S100A of the Local Government Act 1972] the public were excluded from the discussion on this item due to the confidential nature of the business to be considered, namely to discuss the terms and conditions of employment of the Trainee Clerk.**

**The Clerk and Cllr Hallisey, who declared an interest in this item, left the room.**

It was agreed to promote the Trainee Clerk to the role of Assistant Clerk with effect from 1st September 2015. All other terms and conditions to remain unchanged.

**(Cllr Steventon Baker left the meeting)**

It was further agreed that the current Clerk's working hours would remain unchanged at 20 hours per week.

**The Clerk and Cllr Hallisey returned to the meeting.**

**PC/15/131 To receive Minutes of the Committees:**

**Planning and Highways Committee**

The minutes of the meeting on 28 July & 25 August had been previously circulated.

**Recreation & Amenities Committee**

The minutes of the meeting on 3 September had been previously circulated.

Tree Work Tenders – 4 tenders had been received, as below.

- Tender A – £5,250.00
- Tender B – £6,640.00
- Tender C – £3,110.00
- Tender D – £5,400.00

It was unanimously agreed to accept Tender C, provided by Worthy Tree Care.

**Clerk**

Footpath from MUGA to Hinton House Drive – this hedge adds no value to the park and severely restricts the width of the path. It was agreed to apply to WCC for a hedge removal order.

**Clerk**

Christians Against Poverty Leaflets – it was agreed to publicise this service.

Litter pick – this is been postponed until the 17 October from 2-4 pm.

Burial Ground – an update of progress to date was given. Cllr Hallisey thanked both Clerks for their hard work on the project.

**Finance**

The minutes of the meeting on 12 August & 16 September had been previously circulated.

- Grant Applications – Three grant requests had been received and it was agreed to award grants as follows:
  1. Worthys Conservation Volunteers – £300.00
  2. Kings Worthy Christmas – £100.00.
  3. Tubbies Toddler Group – A vote was held with 5-4 in favour of granting £120.00.
- Crusaders Football Write-Off – It was agreed to accept the recommendation from Finance to write-off this debt of £130.00, due to the club having folded and the debt being unrecoverable.

- Statement of accounts and management reports – the Clerk reported on the management accounts for the period to the end of August and the bank reconciliation (see attached summary). There was a deficit of £1,563.00 at the end of August, particularly as a consequence of not yet receiving the s106 payment for the Church Green playground from WCC, although this had been agreed.
- Cllr Gordon noted that Community Infrastructure Levy (CIL) it likely to shrink or be avoided all together by developers.
- Fryers Close – the Clerk reported that there is still ~£1000.00 in the S106 Sport & Play funds; it was agreed to pursue this as a project.

**PC/15/132 Possible speed restrictions on B2047 and Lovedon Lane**

It was agreed to defer this issue until the Springvale Road speed limit issue had been finalised.

**PC/15/133 Communications**

The next round of communications is scheduled for the end of October. Councillors were reminded of their responsibilities for specific noticeboards.

**(Cllr Welstead left at this point)**

**PC/15/134 Clerk’s Notices**

Cllr Newell will complete the NALC (National Association of Local Councils) survey that has been received.

HALC (Hampshire Association of Local Councils) Annual General Meeting – depending on the date Cllr Gordon will attend, or Cllr White if the date is an issue. The Clerk is to circulate the agenda.

Clerk

A request had been received from Kings Worthy Pre-School to use Eversley Park all day on Saturday 18<sup>th</sup> June 2016 for a Family Fun Day; this was agreed.

The Clerk had met with the owner of the track at the back of the Burial Ground. The owner had presented proposals to increase the exit splays onto Lovedon Lane to improve safety and visibility. Concerns were expressed as to the impact on the Burial Ground and the matter was referred to the Recreation & Amenities Committee.

Clerk

**PC/15/135 Chairman’s Notices**

None.

**PC/15/136 Items for discussion at the Next Meeting**

- Emergency Plan
- Agree project priorities for next financial year

**PC/15/137 Date of Next Meeting**

The next meeting is scheduled for Monday 19 October 2015.

The meeting closed at 22:50.

**Signed..... Date.....**

# Kings Worthy Parish Council

## Management Accounts for the period ended 31 August 2015

2013/2014 Budget	2015/2016 Budget	2015/2016 Budget ytd	Actual ytd	Variance ytd	Income Item/Description
£	£	£	£	£	
<b>Income: Summary</b>					
116,200	120,509	50,212	49,442	(770)	Finance (inc. Precept)
4,584	4,800	2,000	2,000	0	THMC Income
7,000	6,200	2,565	4,013	1,448	Recreation & Amenities
0	0	0	0	0	Planning & Highways
<b>127,784</b>	<b>131,509</b>	<b>54,777</b>	<b>55,455</b>	<b>677</b>	<b>Total Income</b>
<b>Expenditure: Summary</b>					
<b>70,453</b>	<b>70,047</b>	<b>28,818</b>	<b>23,056</b>	<b>5,762</b>	<b>Finance</b>
<b>57,258</b>	<b>65,184</b>	<b>24,595</b>	<b>33,961</b>	<b>(9,366)</b>	<b>Recreation &amp; Amenities</b>
<b>7,500</b>	<b>7,545</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Planning &amp; Highways</b>
<b>135,211</b>	<b>142,776</b>	<b>53,414</b>	<b>57,017</b>	<b>(3,604)</b>	<b>Total Expenses</b>
127,784	131,509	54,777	55,455	677	<b>Total Income</b>
135,211	142,776	53,414	57,017	(3,604)	<b>Total Expenses</b>
<b>(7,427)</b>	<b>(11,267)</b>	<b>1,364</b>	<b>(1,563)</b>	<b>(2,927)</b>	<b>Income less expenses</b>
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Transfer from Reserves</b>
<b>(7,427)</b>	<b>(11,267)</b>	<b>1,364</b>	<b>(1,563)</b>	<b>(2,927)</b>	<b>Net Surplus (deficit) for year</b>

**Bank Reconciliation as at****31-Aug-15**

		<u>A/c no.</u>
Bank: Current a/c	£112,437.79	00324833
Deposit a/c	£0.00	19208731
Deposit a/c	£24,467.21	88395529
	<hr/>	
	£24,467.21	
	<hr/>	
	£136,905.00	
Less u/p cheques and D/Ds:		
5644 Co-Operative Bank	£75,000.00	
5645 Co-Operative Bank	£25,000.00	
5675 Chris Read	£49.78	
5678 Came & Company	£25.00	
5682 HALC	£120.00	
5687 easylocks Limited	£40.89	
5688 Sarah White	£4.57	
5690 Christopher Read	£27.89	
5696 PC Specialist Ltd	£477.00	
	<hr/>	
	£100,745.13	
Add u/p credits:		
	<hr/>	
	£0.00	
	<hr/>	
	£36,159.87	
Current account as per NatWest bank	£112,437.79	
Less: unrepresented cheques	£100,745.13	
Add: unrepresented credits		
	<hr/>	
Balance as per ledger	£11,692.66	

<b>Kings Worthy Parish Council</b>				
<b>FINANCE COMMITTEE</b>				
<b>Invoices for Payment - August 2015 for September 2015 Committee</b>				
The following invoices have been received since the last meeting of the Finance Committee.				
<b>Cheque already authorised and signed:</b>				
Name of Supplier	Chq No	Nature of Works	Invoice Value (incl VAT) £	Invoice Value (incl VAT) £
P.C. Specialist Ltd	5696	PC for Clerk		477.00
CSS Locksmiths Ltd	5697	Emergency call out for Tubbs Hall front door		59.75
			<b>Total</b>	<b>536.75</b>
<b>Cheques to be authorised:</b>				
Name of Supplier	Chq No	Nature of Works	Invoice Value (incl VAT) £	
Hampshire County Council	5698	Pensions - August		622.82
Hampshire County Council	5699	A4 flush cut folders	6.14	
		A4 laminator pouches	7.27	13.41
M.R.S. Services (payable to M.R. Smith)	5700	Maintenance services for August	362.25	
		Replacement of 5 crocodile posts	293.75	656.00
Culverlands Press Ltd	5701	2000 KWPC newsletters		503.00
PHS Group	5702	Annual duty of care 01/10/2015 to 30/09/2016		86.34
Environmental Hygiene Services	5703	Steam clean & sanitation of 8 bus shelters		96.00
Came & Company	5704	Insurance premium 01/10/2015 - 30/09/2016		2900.38
Ricoh Uk Ltd	5705	Copies 01/05-31/07/15 rental 01/08-31/10/15		326.13
Communicorp	5706	Local Councils Update 12/15-11/16		75.00
Stan Lowres	5707	Newsletter delivery		47.50
Cameron Speirs	5708	Newsletter delivery		47.50
Mark Ridge	5709	Newsletter delivery		47.50
Sam Morgan	5710	Newsletter delivery		47.50
Sarah White	5711	Newsletter delivery		95.00
Viking Payments	5712	Henry Hoover, BT Décor 2500 phone/answerphone & various stamps		181.73
The Play Inspection Company	5713	2015 play inspections		305.82
Adrian Reeves	5714	Microsoft Office 365	103.32	
		Milk	0.89	104.21
			<b>Total</b>	<b>6,155.84</b>
<b>Direct Debits &amp; Standing Orders</b>				
BT		Telephone (monthly)		37.00
Southern Water		Tubbs Hall water supply (monthly)		55.00
Southern Water		Burial Ground water supply		18.05
Southern Water		Eversley Park water supply		9.54
E.On Gas		Tubbs Hall gas supply (monthly)		10.27
E.On Electricity		Tubbs Hall electricity supply (monthly)		-421.27
Green Smile Ltd.		Grounds maintenance contract (monthly)		3,239.25
Winchester City Council		Business rates (monthly)		59.00
SAGE		Accounting software (monthly)		30.00
			<b>Total</b>	<b>3,036.84</b>
<b>Salary Costs</b>				
Telephone banking		Net Wages (net of tax & NI)		2,125.04
HMRC		PAYE		315.20
HMRC		National Insurance		179.28
Pensions		(Paid by cheque as above)		622.82
			<b>Total</b>	<b>3,242.34</b>

## **County Councillor Report for September**

### **Updates on County Council, including cuts and changes to the services offered.**

#### **The trusted Handyperson scheme for over 55's/disabled etc.**

The financial support to run the Handyperson service, for over 55's and previously supplied by Aster Living, has brought about the closure of the scheme. Potential users are advised to use the 'buy with confidence' traders to do the work instead. I am pleased that WCC has taken up a new service with Family Mosaic: more details tbc

It enables those, especially in sheltered housing where warden support has been withdrawn, to fend for themselves using a safe, trustworthy reliable person. This is an opportunity for a CIC or apprentice based service perhaps?

#### **Ragwort**

Despite an ongoing battle with HCC and suggestions even put forward in the House of Lords, the ragwort continues to grow and seed on county council managed verges. Jayne Chapman of Butterfly Conservation is sure that there are other plant species which can support the insect population –without the ragwort. I would like your views please.

#### **Mobile Library**

Changes are being made to the service to combine stops etc. This is being communicated to current users. Provision of a library is not a statutory role of the County Council so another discussion about the future of libraries will re-commence this Autumn. Site and timing of Kings Worthy library under discussion to improve attendance and convenience.

#### **Planning**

**Top Field:** I have asked Simon Finch to query why the village green application wasn't considered to be material to the application. I have asked if this can be clarified before the full application, because HCC officers say it is the most complicated VG application to date (VG 262) This matter has many twists and turns and I am endeavouring to obtain a timeline of events for this application before the meeting on Wednesday.

#### **Road maintenance, Operation Resilience and other major road works**

- A new maintenance contract is being drawn up, so Peter Eade has moved on to work on that. Please contact Ray Gardner and copy me into any other Highways Matters

#### **Traffic management**

- **Churchill Close-** I have now met on site with officer who feels there is nothing to be done as speeds do not exceed limits. I will be meeting residents together to discuss how we can tackle the problem by giving consideration to others.
- **Burnet Lane /Hookpit Farm Lane:** request for a stop sign. This is unlikely to be accepted. It has to go to the DfT who only accept those junctions where there is NO visibility, which is clearly not the case here. Lining and signing might help, so I have requested support for this.
- **Church Lane:** proposal to lower footway kerb to allow wheelchairs etc travel partly on road may have opposite effect. I worry this will encourage cars and vans onto the footway so have expressed my concern and so haven't

signed this off. I would like to hold a short consultation meeting with interested parties. Would you like to be involved? (I presume so)

### **Feedback please!**

**Telephone boxes and defibrillators:** A series of defibrillators have been installed across the area. Would you know what to do if someone collapsed near you? I am organising the need for a demonstration of their value in October. Tied in with this will be a **competition for the best kept phone box** (red or otherwise and the most innovative use!) Get your thinking caps on!!

### **Events of Interest in September/early October**

- Watercress Way Inaugural Meeting, was held on the 7<sup>th</sup> September at Martyr Worthy Village Hall – ‘the team’ has agreed to start a charity ‘Watercress Way’ and set up bank account for fundraising. As a ‘Friend of the old railway line’, we aim to create information about a series of walks (and cycle routes) on the whole route from Sutton Scotney to the Worthys, and then to Alresford, finalise the website and start to look at the ecology along the line. We now have three officers and will be seeking at least four more trustees.
- Hitting the Cold Spots- Launch for 2015 at The Discovery Centre, Winchester, on the 29<sup>th</sup> September from 9.30-12.30pm
- Regulatory committee meeting on the matter of cycling through the M3 junction 9 delayed from the 29<sup>th</sup> September in the morning at the County Council offices. If you want to support cycling in the area, please contact me or request details from [Louise.Pritchard@hants.gov.uk](mailto:Louise.Pritchard@hants.gov.uk)
- If your village is interested in Britain in Bloom, please ask the contact to contact me! Thank you. I am hoping to restart the scheme in the district in 2016 with a lunch launch in October- but we need village volunteers. Nowadays, it’s more about community, sustainability and horticulture-and less about hanging baskets! So if you might be interested, please let me know.
- The possibility of a reduction in % of affordable homes is a real risk due to viability ruling. We must be clear that we want 40% affordable properties on the Barton Farm site, as originally planned.

**County Councillor Jackie Porter,**  
**The Down House, Itchen Abbas, Winchester SO21 1AX ,**  
**telephone 01962 791054, email [jackie@jackieporter.co.uk](mailto:jackie@jackieporter.co.uk)**  
**text 07973 696 0875, website [www.jackieporter.co.uk](http://www.jackieporter.co.uk)**