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| **Finance, Administration & Remuneration Committee** |
| Councillors T. Anderson, I. Gordon, N McCleery, S. Newell and M. Taylor. |
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| You are summoned to attend the following meeting; |
| **To be held on the Wednesday, 12 December 2018 at 14:15** |
| **At Kings Worthy Community Centre, Fraser Road, Kings Worthy** |
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| Chair of the meeting: | Martin Taylor | Clerks of the meeting: | Christopher Read & Richard Hanney |
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| **Agenda** |
| 1. | Apologies for Absence |
| 2. | Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject] |
| 3. | To agree and sign the Minutes of the Meeting held on 14 November 2018 |
| 4. | Matters arising from the meetings held on 14 November 2018 |
| 5. | Proposed new expenditure for Finance approval* Planning and Highways
* Finance, Administration & Remuneration
* Recreation and Amenities
* Communications
* Grants
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| 6. | To receive the statement of accounts and management reports for period ended 30 November 2018 with out-turn  |
| 7. | Provision of Internal Audit services |
| 8. | Remuneration & staffing |
| 9. | Tubbs Hall – landlord’s responsibilities  |
| 10. | Burial Ground capacity |
| 11. | Procurement cards |
| 12. | Legal issues – including licenses |
| 13. | RFO/Clerk’s Notices |
| 14. | Chairman’s Notices |
| 15. | Authorise payments listing |
| 16. | Items for discussion at the next Meeting on the 16 January 2019 |