

Kings Worthy Parish Council

Minutes of the Recreation & Amenities committee meeting
held on Thursday, 07 November 2019 at 19:30 in
Kings Worthy Community Centre, Fraser Road, Kings Worthy

Chair of the meeting:	Cllr Mandy Hallisey	Clerk to the meeting:	Lucia Foster-Found
------------------------------	---------------------	------------------------------	--------------------

Attendees:		Apologies given:	
Cllr Dorry Lawlor	Cllr Charlotte Smith		
Cllr Stewart Newell	Cllr Sarah White		

Members of the public:	0
-------------------------------	---

RA/19/121 – Agree and sign the minutes of the meeting held on the 03 October 2019

The minutes were agreed as a true record of the meeting and signed by the Chair.

RA/19/122 – Public question time

None.

RA/19/123 – Matter arising from the meeting held on the 03 October 2019

[RA/19/93 Burial Ground screening](#) – Two quotes received, Councillors voted with the less expensive quote, Inspirascapes.

Action	To be actioned by:	Target date:
Notify Inspirascapes	Clerk	ASAP

[RA/19/93 Eversley Park Footpath](#) – Cllr Newell has sourced a potential contractor who can provide coloured surfacing.

Action	To be actioned by:	Target date:
Take photos of the path and send to potential contractor	Cllr Newell	09/01/20

[RA/19/93 Water feature at the Burial Ground](#) – MRS Services suggested waiting until Spring for any work on the water feature. Councillors agreed.

Action	To be actioned by:	Target date:
Councillors to liaise with MRS Services in Spring	Cllrs Hallisey, Lawlor	01/04/20

[RA/19/93 Tree trimming at Hinton Park and 2A Wesley Road](#) - Clerks in discussion with contractors regarding Hinton Park. 2A Wesley Road approved and awaiting commencement.

[RA/19/114 – Burial Ground dumping](#) Cllrs Smith and Hallisey to rearrange to meet on site and assess.

RA/19/118 – Wild Flowers on Tubbs Hall Mound Cllr Smith is to further discuss options with Inspirascapes.

RA/19/118 – Pitches at Eversley Park Meeting with the Chair and Vice-Chair of the football clubs proposed, together with a representative of Green Smile.

Action	To be actioned by:	Target date:
Arrange Meeting	Clerk	ASAP

RA/19/124 - Fence at play area in Eversley Park

Councillors wish to see quotes for RoSPA approved wire fencing and fencing identical to existing.

Action	To be actioned by:	Target date:
Obtain detailed prices of fencing options	Clerk	ASAP

RA/19/125 - Remembrance

Chair expressed intention to investigate further options to mark Remembrance for next year. E.g. large poppies on lampposts etc

Action	To be actioned by:	Target date:
Investigate other methods to pay tribute	Cllr Hallisey	09/01/20

RA/19/126 – Security of Parish Council Land

Church Green – Recent incident of unauthorised vehicular activity on the green has highlighted the vulnerability of this area. Options to ensure that this is no longer possible to be investigated.

Eversley Park – Height restriction bar is most favourable method to protect the entire site including the car park. Consultation with the Emergency Services regarding access has indicated that both the ambulance and fire services could hold a code for a padlock and thereby be able to access the car park in an emergency. A meeting with the Worthies Social Club (WSC) to be organised.

Action	To be actioned by:	Target date:
Look at preventing further vehicular access via path on Church Green	Clerk	09/01/20
Meeting with WSSC	Clerk	

RA/19/127 - Tree Works / Maintenance

Tree Works – Cllrs agreed that the poplars on Church Green be inspected again. Also, that the necessary bat inspections be carried out on these trees and those in Hinton Park. It was also agreed to remove the self-seeded sycamore at the base of the Wellingtonia in Church Green.

Broadview tree works were agreed to be treated as a separate project. Get prices on the Broadview Plan. Write to affected parishioner to inform that the work will be carried out shortly.

Legion Lane – ask arboriculture specialist for an assessment of necessary works on the Parish Council land next to the road and up the bank.

Action	To be actioned by:	Target date:
Tree inspections to be scheduled	Clerk	
Write to parishioner regarding Broadview	Clerk	ASAP
Approach arboriculture specialist re Legion Lane	Clerk	

RA/19/128 Footpaths, cycle paths and hedges

Footpath on Hookpit Farm – Councillors had no objection to Mr. Bright’s proposed amendment to the route of footpath A-B across his land and suggested he would need to approach Sylvia Seeliger (Senior Map Review Officer) directly.

Gates at Churchill Close – some pedestrians are circumventing both gates, however it was discussed that they are still slowed down in the process, which is the main aim. A post will, however, be erected to close the gap by the lower gate.

RA/19/129 – Project updates: 15 year play area plan

Cllr Newell is continuing the review of the play area. He is using the playground inspection reports and assuming remaining life expectancy of the equipment. So far he estimates that by 2024 we will be spending £30,000.

A reserve fund of £10,000 per year is being put in place for these works.

Action	To be actioned by:	Target date:
Cllr Newell to send playground reports to Councillors	Cllr Newell/Clerk	ASAP

RA/19/130 – Lengthsman

Tasks for the Lengthsman discussed and agreed in order of urgency:

1. Cut and rake grass on the triangle where the orchids are by our notice board by St Mary's church.
2. Eversley Park, the hedge on the corner of the path behind the club that goes through to Lovedon lane, as it's overgrowing the footpath.
3. Tidy burial ground – remove branches etc on the ground.

Actions	To be actioned by:	Target date:
Inform the Lengthsman of the works to be carried out	Clerk	ASAP

RA/19/131 – Church Green and Fryers Close play areas

Fryers Close – approach WCC to investigate the possibility of acquiring the piece of land and moving the play equipment there to avoid the droppings from roosting birds that are in the trees in Fryers Close.

RA/19/132 – Replacement Tree in orchard

Phil Jeffs has provided a verbal price of approx. £110 to replace the two apple trees, stake them and provide support for other trees that require it. He has also provided a price of approx. £60 for purchasing and planting a Lime tree at the burial ground. Councillors agreed to go ahead with these works.

Action	To be actioned by:	Target date:
Notify Phil Jeffs to proceed	Clerk	ASAP

RA/19/133 – General maintenance / equipment repairs:

[Replacement playground equipment](#) – maintenance contractor is awaiting some parts.

RA/19/134 – Clerk’s Notices

[Grant request for railway embankment work at Legion Lane](#) – Declined as KWPC are looking at addressing this issue at the moment.

[Annual Play Area Inspections by WCC](#) – Councillors declined this service as Cllr Newell is currently working on this.

[Fundraising for Scouts in Eversley Park 4th July](#) – Agreed in principle.

[Wedding at Eversley Park 26th June 2021](#) – Councillors would like to know if the event is in conjunction with Worthies Club. Clerk to enquire.

[Wobbly fence in Burial Ground](#) – Clerk to contact HCC as we believe it belongs to Bull Farm – an HCC owned farm.

[Noticeboards](#) – suggestion is to put a notice on all the boards to say that up-to-date Parish Council information and news is available on the website and see if there is any feedback. If no adverse comments, then take the doors off to give additional space for public use. Councillors decided to take this to full Parish Council for discussion.

RA/19/135 – Chair’s Notices

None.

RA/19/136 – Items for discussion at the next meeting on the 9th January 2020

None.

Meeting Closed:

21:34

Signed:

Date:

Recreation & Amenities Report

Income													Current Month			2019/20 Financial Year				2019/20	2020/21	Notes
	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Budget	Actual	Variance	Annual Budget	Budget YTD	Actual YTD	Variance YTD	Income outturn	Income Budget	
Burial Ground	£0.00	£590.00	£910.00	£332.00	£182.00	£273.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£196.40	£0.00	£-196.40	£3,500.00	£1,662.63	£2,287.00	£624.37	£3,500.00	£3,500.00	
Pitch Fees	£0.00	£0.00	£0.00	£0.00	£53.74	£537.40	£53.74	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£53.74	£53.74	£3,500.00	£2,241.67	£644.88	£-1,596.79	£2,394.12	£2,500.00	
R&A Other Income	£0.00	£0.00	£0.00	£0.00	£0.00	£85.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£4.55	£0.00	£-4.55	£100.00	£65.30	£85.00	£19.70	£60.00	£60.00	
	Total												£200.95	£53.74	£-147.21	£7,100.00	£3,969.60	£3,016.88	£-952.72	£5,954.12	£6,060.00	
Expenditure (Maintenance & Servicing)	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Budget	Actual	Variance	Annual Budget	Budget YTD	Actual YTD	Variance YTD	Expenditure Outturn	Expenditure Budget	Notes
Grounds Maintenance Contract	£2,995.00	£2,995.00	£2,995.00	£2,995.00	£2,995.00	£2,995.00	£2,995.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,995.00	£2,995.00	£0.00	£35,940.00	£20,965.00	£20,965.00	£0.00	£35,940.00	£35,940.00	
Open Spaces Maintenance	£0.00	£0.00	£0.00	£0.00	£600.00	£295.00	£23.73	£0.00	£0.00	£0.00	£0.00	£0.00	£711.96	£23.73	£688.23	£1,000.00	£947.40	£918.73	£28.67	£1,000.00	£1,000.00	
Contract Supervision	£0.00	£0.00	£0.00	£0.00	£0.00	£675.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£62.50	£0.00	£62.50	£750.00	£437.50	£675.00	£-237.50	£675.00	£689.00	
Dog Bins	£0.00	£0.00	£1,021.02	£0.00	£0.00	£1,021.02	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£4,500.00	£2,355.03	£2,042.04	£312.99	£4,250.00	£4,590.00	
Play Area Maintenance	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£17,760.00	£9,669.69	£0.00	£9,669.69	£9,900.00	£18,115.00	Recommend - any remainder of this years budget is placed in the 15 year reserve
Shelters	£36.00	£96.00	£36.00	£84.00	£0.00	£34.00	£84.00	£0.00	£0.00	£0.00	£0.00	£0.00	£88.96	£84.00	£4.96	£850.00	£444.80	£370.00	£74.80	£672.00	£685.00	
Seats & Tables	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£750.00	
Signs	£0.00	£0.00	£22.25	£0.00	£0.00	£22.13	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£500.00	£261.68	£44.38	£217.30	£250.00	£255.00	
Tree Works (inc. inspections)	£0.00	£0.00	£0.00	£0.00	£20.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£16,300.00	£438.31	£20.00	£418.31	£16,300.00	£16,626.00	
Water (Eversley Park)	£0.00	£0.00	£0.00	£0.00	£12.01	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£45.00	£28.07	£12.01	£16.06	£45.00	£46.00	
Burial Ground (Capital)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£250.00	£0.00	£0.00	£0.00	£250.00	£255.00	
Burial Ground (Maintenance)	£0.00	£38.50	£0.00	£1,100.83	£66.00	£33.00	£44.00	£0.00	£0.00	£0.00	£0.00	£0.00	£49.22	£44.00	£5.22	£700.00	£663.08	£1,282.33	£-619.25	£1,603.09	£1,635.00	
Water (Burial Ground)	£-132.00	£10.51	£0.00	£32.55	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£55.00	£10.39	£-88.94	£99.33	£55.00	£56.00	
Noticeboards	£0.00	£0.00	£0.00	£0.00	£45.75	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£45.75	£-45.75	£320.25	£327.00	
Sports Equipment & Facilities	£0.00	£0.00	£0.00	£0.00	£49.17	£0.00	£697.50	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£697.50	£-697.50	£1,250.00	£1,250.00	£746.67	£503.33	£49.17	£50.00	
Football Pitch Maintenance	£0.00	£0.00	£0.00	£0.00	£308.99	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£308.99	£-308.99	£548.99	£560.00	
Planting	£307.00	£44.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	£931.96	£351.00	£580.96	£1,000.00	£1,020.00	
Litter Pickers & Bins	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£200.00	£200.00	£0.00	£200.00	£0.00	£0.00	
Maintenance Technician (General Repairs)	£0.00	£787.78	£0.00	£332.75	£1,034.17	£465.58	£415.06	£0.00	£0.00	£0.00	£0.00	£0.00	£480.42	£415.06	£65.36	£6,500.00	£3,501.32	£3,035.34	£465.98	£5,925.43	£6,044.00	
	Total												£4,388.07	£4,259.29	£128.78	£87,600.00	£42,104.23	£30,728.30	£11,375.93	£78,783.92	£88,643.00	
Expenditure (Projects)																						
Eversley Park Path & Steps	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Fencing	£0.00	£0.00	£572.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£572.00	£-572.00	£572.00	£575.00	
Defibrillators	£101.62	£0.00	£662.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£700.00	£700.00	£763.62	£-63.62	£763.62	£676.00	
Capital Project (R&A)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
	Total												£0.00	£0.00	£0.00	£700.00	£700.00	£1,335.62	£-635.62	£1,335.62	£1,251.00	
	Total R&A Expenditure:												£4,388.07	£4,259.29	£128.78	£88,300.00	£42,804.23	£32,063.92	£10,740.31	£80,119.54	£89,894.00	