

Kings Worthy Parish Council

**Minutes of the Parish Council Meeting
held on Monday, 27 January 2020 at 19:30 in
Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Chair of the meeting:	Cllr Les Haswell	Clerk to the meeting:	Christopher Read
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Attendees:		Apologies given:
Cllr Emily Fish	Cllr Stewart Newell	Cllr Tracey Anderson
Cllr Ian Gordon	Cllr Charlotte Smith	Cllr Dorry Lawlor
Cllr Mandy Hallisey	Cllr Derek Smith	Cllr Martin Taylor

Winchester City Council (WCC)	Cllr Jane Rutter
Hampshire County Council (HCC)	Cllr Jackie Porter

Members of the public:	3
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PC/20/001 – Apologies for absence - resignations

Cllr Haswell informed the Council that both Councillors Karen McCleery and Sarah White had resigned from the Parish Council. Councillors and the Clerk expressed their thanks for their hard work and service.

PC/20/002 – Public Question Time

None.

PC/20/003 – Development off Lovedon Lane – Update

Councillors had been updated on the site before the meeting including the sale of the remaining plot. It was noted that Cllr Haswell had been invited by WCC to a meeting on the 6th February 2020 to discuss the site.

It was agreed that Councillors would give the Clerk their views on what they feel can be potentially negotiated regarding the open space.

Action	To be actioned by:	Target date:
Send views to the Clerk as above.	Councillors	ASAP

PC/20/004 – Top Field Update

Cllrs Haswell, Gordon, Hallisey, Newell, Taylor and the Clerk met with representatives of WCC and TFAG on the 14th February 2020, to discuss the open space on the site. WCC will be holding a public consultation event on the 12th March 2020.

Subsequent to this meeting, Debbie Rhodes (WCC) has indicated that they wish to take on the maintenance of the open space due to the wide range of management requirements. It was agreed that whilst the Parish Council do not wish to be involved in the management of the open space, we still want a Parish Council representative to attend all meetings regarding the site.

It was agreed that Cllr C. Smith will be the representative for the Parish Council regarding the open space on Top Field.

PC/20/005 – Tesco Junction

No costings had yet been received and Cllr Porter is chasing this.

PC/20/006 – Neighbourhood Plan

Another call for volunteers has been placed in the imminent newsletter.

Cllr Porter noted that a new Strategic planner will soon be in place at WCC.

PC/20/007 – Reports from the County Councillor (inc. report on Barton Farm, City Councillors, School Governor and Parish Councillors following external meetings)

Cllr Jackie Porter attended to give her report as Hampshire County Councillor (see attached).

Cllr Jackie Porter attended to give her report as Winchester City Councillor (see attached).

(Cllr Jane Rutter left at this point).

Under the provisions of the Public Bodies [Admissions to Meetings] Act 1960 [as extended by S100A of the Local Government Act 1972] the public were excluded from the discussion on this item due to the confidential nature of the business to be considered, namely to discuss a meeting with site owners that was discussed as commercial in confidence, photographs of the drainage along Springvale Road which must remain confidential at this stage at the request of HCC.

(Member of the Public in attendance and Cllr Porter therefore left the room at this point).

[Meeting to discuss the Old Kings Worthy House site](#) – As the public's second preferred site and following submission in the Strategic Housing and Economic Land Availability Assessment, Cllr Gordon and the Clerk met with representatives of the owners to discuss any plans they may have for the site. They have outline plans which were relayed to Councillors.

[Springvale Road drainage photographs](#) – Photos were shown to members showing the poor condition of the pipe and the amount of services which have been laid across the pipe.

[Meeting to discuss the height restrictor barrier at the entrance to Eversley Park car park](#) – Cllr Newell and both Clerks met with a representative of the Worthies Sports & Social Club who agreed to a height restrictor barrier in principal. This will be confirmed at their next meeting in early February.

PC/20/008 - Staffing and remuneration following staff appraisals.

It was agreed to move this item up the agenda to be discussed at this point.

Under the provisions of the Public Bodies [Admissions to Meetings] Act 1960 [as extended by S100A of the Local Government Act 1972] the public were excluded from the discussion on this item due to the confidential nature of the business to be considered, namely to discuss the remuneration and terms of both the Assistant and Parish Clerks.

The Clerk left the room at this point and Cllr Hallisey declared an interest and left the room during the discussion of the Clerk's salary, but remained for discussion of the Assistant Clerk's salary.

After discussion, revised salaries were agreed with an increase in the annual remuneration budget (including pension and National Insurance contributions) of £3,220.04. All terms and conditions are to remain the same.

Action	To be actioned by:	Target date:
Make arrangement for payment of the revised salaries.	Clerk/Cllr Haswell	31/03/2020

(The Clerk, Cllr Hallisey and Cllr Porter (HCC) returned to the meeting at this point).

PC/20/009 - Agree and sign the Minutes of the Meeting held on 02 December 2019

The minutes of the meeting held on 02 December 2019 were agreed as a true record of the meeting with the following amendments and signed by the Chair.

- Move Cllr Lawlor to apologies given from attendees.

PC/20/010 – Matters arising from the meetings held on 28 October 2019

Youth Council – The Clerk asked Councillors whether they had been DBS checked but it was felt that this is required per activity and thus would not cover the Youth Council. Cllr Porter noted that Community First offer free DBS checks for volunteers.

Cllrs Hallisey, Smith, Gordon and Fish volunteered to be on the Youth Council if required.

PC/20/011 – To receive Minutes of the Committees

Planning and Highways Committee – All Councillors had received a copy of the minutes before the meeting.

Recreation & Amenities Committee – All Councillors had received a copy of the minutes before the meeting.

- Village Fete – Cllr Hallisey noted that due operational issues the fete will not be running this year.
- Lime tree – It was agreed that the recently purchased Lime tree will not be planted at the Burial Ground; R&A are to choose an alternative planting site.

Finance, Administration & Remuneration Committee – All Councillors had received a copy of the minutes before the meeting, including the monthly management report.

PC/20/012 - To consider the forecast outturn (2019/20) and budget (2020/21)

Members were shown a copy of the forecast outturn and final annual budget for 2020/21 (see attached).

It was agreed to accept the budget including an increase in precept to £164,579.00.

Action	To be actioned by:	Target date:
Submit final precept figure to WCC.	Clerk	28/01/2020

PC/20/013 - Communications [incl. Website /Facebook / Newsletter / Monthly Comms. etc.]

The Clerk reported that the delivery company we originally selected are no longer trading. Therefore, two prices had been obtained from alternative companies. As the prices were within £1 of each other, it was agreed for the Clerk to pick the deliver based on timescales at a maximum cost of £276.00.

Action	To be actioned by:	Target date:
Arrange delivery of newsletters.	Clerk	ASAP

It was agreed the next newsletter would be in August.

[Monthly communication update](#) – It was agreed to include the following on the monthly communications update.

- Preliminary works for flooding.
- Terracycling.
- Litter pick.

Action	To be actioned by:	Target date:
Draft the next monthly comms update as above.	Comms Team	ASAP

PC/20/014 - Clerk's Notices

[Casual vacancies](#) – It was agreed to advertise all three vacancies for filling at the March Parish Council meeting.

[Emergency tree works](#) – Due to the recent stormy weather, two lots of emergency tree works had to be carried out. The total cost for these works as £500.00 and was ratified by all Councillors.

Cllr Derek Smith handed Cllr Haswell a letter of resignation and stated that he enjoyed being a Parish Councillor and hopes to be a Councillor again in the future. All Councillors and the Clerk expressed their thanks to Cllr D. Smith for his hard work and service.

PC/20/015 - Chairman's Notices

None.

PC/20/016 – Items for discussion at the next meeting (Parish Council Meeting) on the 24 February 2020

Parish Council environmental impact reduction.

Meeting Closed: 21:37.

Signed:

Date:

County Councillor's Report to Parish Councils January 2020

Jackie Porter 07973 696 085, Jackie.porter@hants.gov.uk

Cold weather hasn't arrived with us yet. But please arrange for someone in your Parish to check the salt material in the grit bins. It should be soft and dry enough to dig out easily, (bear in mind we only dig out grit in frozen conditions at < 2 degrees) and the lid should be waterproof. You can report grit bins in poor condition online, using the ref number in the lid. **But it has been wet.** Please continue to report persistent flooding online too. Any site that create a flood risk for homes- please contact me & email tim.lawton@hants.gov.uk direct. Thanks.



Do you use the local recycling centre? Have you registered your car with Hants.gov.uk yet?

The Conservative Administration at HCC has decided to wage 'recycling war' on anyone living outside Hampshire! All drivers likely or entering are asked to register- vehicles registered at out of Hampshire will be charged: non HCC council tax payers will be asked to pay £5 to use HWRC's .I think it is probably likely that we'll all be asked to pay a contribution at the next budget round....I am not sure if using an ANPR system is actually legal in this context- but anyway, this is surely a challenge to the spirit of greater recycling in the UK? Go to [hants.gov.uk](https://www.hants.gov.uk/wasteandrecycling/recyclingcentres/vehicle-registration) to register vehicles:- <https://www.hants.gov.uk/wasteandrecycling/recyclingcentres/vehicle-registration>

The County revealed its **Climate Action Plan** at the Cabinet on the 6th January. You can hear more on [hants.gov.uk](https://www.hants.gov.uk) TV. Although some council progress has been made, it is the subject of greatest interest to the public, but if this is to be successful, it needs us all to make lifestyle changes! The **jointly commissioned Winchester Movement Study** is now moving onto identifying possible sites for more Park and Ride/Stride into the city. With transport being one of the biggest contributors to our Carbon footprint, even a few miles less in a car- but taking the bus for the 'last mile' instead- will help carbon and emissions.

Bus transport- Mervyn's 95/96 service will be sorely missed, but he said that it was just not economic. This service served Micheldever PC, Wonston PC and the Worthys PC's residents. An interim service has been put in place by HCC from 1st January for 3 months, but it is not satisfactory. The County has agreed to look at viable alternatives- but needs to know what residents want. We only have until the end of January to decide, and get quotes. Please give me your views asap. A big THANKS to Mervyn for his years of service.

Children's School Transport: At present, a lot of parents new into the area (especially those arriving mid- year so not at the local school) are being asked to transport children by car, and being given rates per mile to do so. I have had some successful challenges: if you know of anyone who needs advice, let me know.

Development Delays: The Nitrate Neutrality issue is hitting developers right across the South East at present- but Natural England, having set the challenge, are not being very constructive. This is holding up planning. If you'd like to know more, please contact me.

CIL: The County and City CIL pot is available for bids. If you have a CIL pot, then you will know the amount that HCC and WCC holds on your behalf too. Parishes and community groups need to demonstrate Parish support and deliverability for schemes which have the potential to reduce the carbon footprint of their community. Please contact me, Lorna Hutchings at HCC or Corinne Phillips at WCC.

Cycle path from Worthy Down to Wellhouse Lane: we have met with South Wonston Parish Council and I believe we have a way forward, at least to the water treatments works just north of Wellhouse Lane. I hope the path can be built this Summer 2020. Work will hopefully include the Drove from the Pavilion to the school to encourage 'Park and stride' rather than 'Park outside' (the school) I will be looking for more ways to achieve this for all our schools in this division in 2020.

Wheelabrator, M3 Junction 9, NSIP's affecting this division- no new news this month.

Report to the Kings Worthy Parish Council – January 2020

The General Election, and before that the European elections, mean that around eight weeks have been taken out of the usual council year because of ‘purdah’ – the time that council officers cannot progress political policies or appear with councillors at public events.

The December 23rd meeting of Cabinet had a very big agenda with no less than three strategies to approve on the agenda – the final look at the Council Plan, the adoption of the Climate Emergency Action Plan and the Parking Strategy as it goes out to consultation.

Members of Cabinet are also working on the key performance indicators that will sit alongside the Council Plan, which was formally adopted at Full Council last week. These KPIs will form the basis of the quarterly reports that the Scrutiny Committee receive on how we are doing on reaching our targets.

We have introduced Decision Days as part of our openness agenda replacing the Portfolio Holder Decision Notice. This is a mechanism by which Portfolio Holders were able to take a decision that wouldn’t need to go before Cabinet or Council. Realistically these Notices were only seen by councillors and if you missed the email, you missed the chance to raise questions or object. Under our new system, the meeting is publicised and members of the public and councillors are able to register to speak before the decision is taken.

At our first one, we approved funding for the Winchester Design Festival, a Traffic Regulation Order in Highcliffe and the Dedication of Land in Trust of the Garrison Ground. We were very pleased with the number of members of the public who came and spoke and we received some very good feedback as a result.

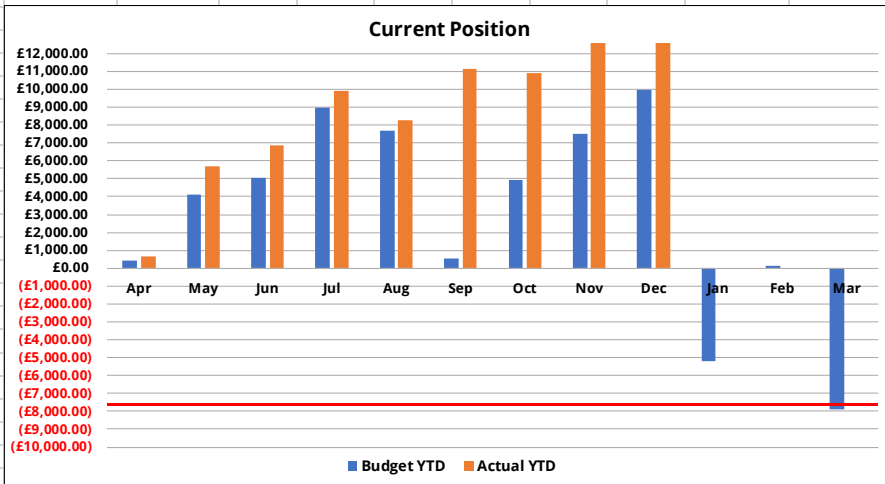
The January Cabinet last week looked at reports on Budget options and specifically fees and charges, HRA Budget options, Tree Works Agreement, the Car Parks Major Works programme, Air Quality Action Plan Update (which had its first outing at the Health and Environment Policy Committee last week) and a paper on Nitrate Neutrality – a subject that has not only been in the news lately, but also led to two speakers coming along to the December Cabinet and voicing their concerns about the current situation. We have agreed an interim position whilst the Government sorts out the final policy on nitrates.

Grants up to £500 for community projects and local charity projects are available from the City Council - contact Melissa Fletcher at WCC. The Riverpark new Pavilion has unanimous support from the Town Forum and will go to the next Cabinet in mid-February for confirmation of City Council contributions which will allow the project to go ahead – they aim for completion by mid-2021. This is a good example of a Community project with crowdfunding success.

Jane joined a group to visit the site of the new sport & leisure park a couple of weeks ago – this project is under Malcolm’s wing and is on track and on budget. We are looking now at a complementary use for the Depot site next door. Jackie is keen for local people to sign up through the City Council’s website to be involved in discussions around the new Local Plan, which she is in charge of revamping later this year.

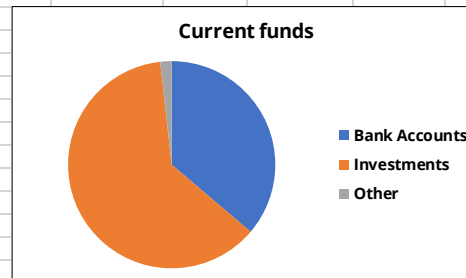
We are looking at a completely different approach to how the ‘major projects’ are managed at the City Council, and in all decisions we are asking our suppliers, contractors and advisers to put the Climate Emergency front and centre of all decision-making.

Jane Rutter and Malcolm Prince January 2020

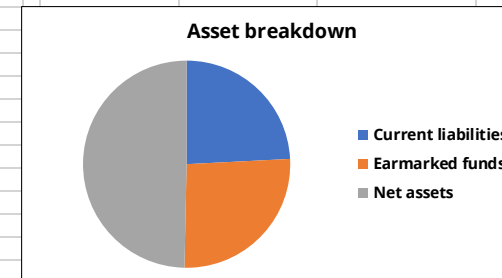


Note - Values above £0.00 constitute a surplus, those below £0.00 constitute a deficit.

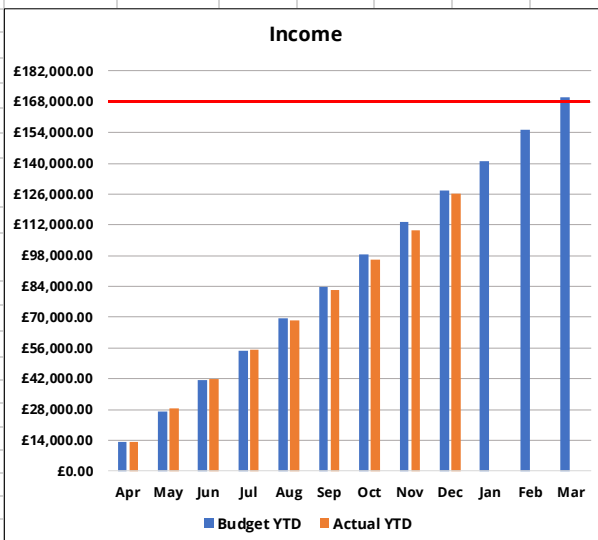
Budget YTD	This is the budgeted target for variance by that date.
Actual YTD	This is the actual variance accumulated by that date.
Red Line	Annual budget for variance



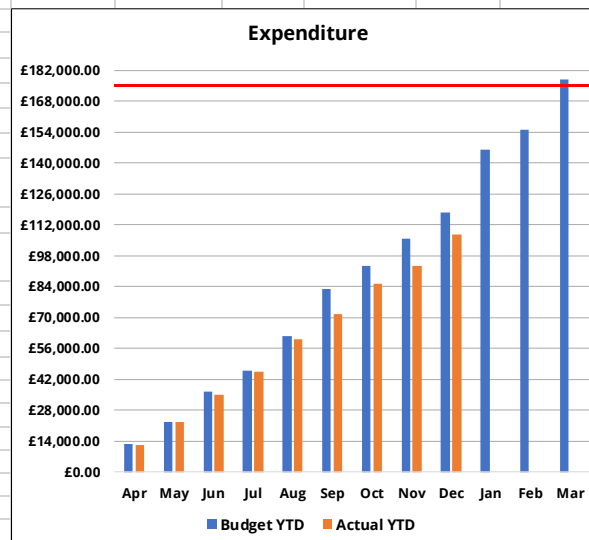
Bank Accounts	Money held in our current & direct access reserve accounts.
Investments	Money held in fixed term deposits with restricted access.
Other	Money held on our procurement card, owed to us or we have prepaid.



Current Liabilities	Money that has been allocated for example income received on account.
Earmarked funds	Pots of money that is earmarked for a specific purpose such as CIL.
Net Assets	Remaining assets after the liabilities and earmarked funds are removed.



Budget YTD	This is the budgeted target for total income by that date
Actual YTD	This is the actual total income received by that date
Red Line	Annual budget for income



Budget YTD	This is the budgeted target for total income by that date
Actual YTD	This is the actual total income received by that date
Red Line	Annual budget for expenditure

Precept Calculator (2020/21)

Total Income (Exc. Precept)	£ 14,013.00
Total Expenditure + Transfers	£ 168,591.28
Total Transfers to ringfenced funds	£ 10,000.00
Precept requirement	£ 164,578.28
Increase	£ 10,263.28

Management Accounts for the period ending 31st December 2019

Income	Current Month			2019/20 Financial Year				2019/20	2020/21
	Budget	Actual	Variance	Annual Budget	Budget YTD	Actual YTD	Variance YTD	Income Outturn	Income Budget
Finance, Administration & Remuneration (inc. CIL receipts)	£12,945.93	£12,924.16	-£21.77	£195,011.90	£137,123.01	£118,096.51	-£19,026.50	£165,631.24	£204,271.02
Kings Worthy Community Centre	£183.00	£183.00	£0.00	£6,086.71	£4,240.81	£1,647.00	-£2,593.81	£5,366.10	£5,103.00
Planning & Highways	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Recreation & Amenities	£827.11	£3,235.06	£2,407.95	£7,100.00	£5,149.31	£6,251.94	£1,102.63	£5,954.12	£6,060.00
Totals:	£13,956.04	£16,342.22	£2,386.18	£208,198.61	£146,513.12	£125,995.45	-£20,517.67	£176,951.45	£215,434.02
Revised Totals (excluding CIL receipts):	£13,956.04	£16,342.22	£2,386.18	£170,198.61	£127,513.12	£125,995.45	-£1,517.67	£168,734.81	£168,328.00
Expenditure	Current Month			2019/20 Financial Year				2019/20	2020-21
	Budget	Actual	Variance	Annual Budget	Budget YTD	Actual YTD	Variance YTD	Expenditure Outturn	Budget Outturn
Finance, Administration & Remuneration	£4,599.57	£7,196.84	-£2,597.27	£67,328.76	£53,164.42	£54,931.56	-£1,767.14	£72,096.21	£72,667.28
Kings Worthy Community Centre	£1,362.28	£841.18	£521.10	£15,680.45	£9,856.94	£8,131.52	£1,725.42	£9,936.36	£9,535.00
Planning & Highways	£0.00	£0.00	£0.00	£6,750.00	£3,028.79	£2,852.41	£176.38	£6,352.32	£6,500.00
Recreation & Amenities	£5,560.56	£6,353.38	-£792.82	£88,300.00	£51,508.25	£41,958.95	£9,549.30	£76,182.75	£79,889.00
Totals:	£11,522.41	£14,391.40	-£2,868.99	£178,059.21	£117,558.40	£107,874.44	£9,683.96	£164,567.64	£168,591.28
Current Position									
Net Surplus / Deficit	£2,433.63	£1,950.82	-£482.81	-£7,860.60	£9,954.72	£18,121.01	£8,166.29	£4,167.17	-£263.28
Transfers into ringfenced 15 year play area maintenance fund								£7,860.00	£10,000.00
Revised position (including transfers above)								-£3,692.83	-£10,263.28

Balance Sheet - 31st December 2019

Current Assets	
<u>Bank Accounts</u>	
Unity Trust Bank Current Account	£10,362.86
Unity Trust Tailored Deposit Account	£48,949.30
Sub-Total:	£59,312.16
<u>Investments/Deposits</u>	
Hampshire Trust Bank Variable (90 day notice)	£69,632.15
United Trust Bank Variable (100 day notice)	£31,945.32
Sub-Total:	£101,577.47
<u>Other</u>	
B4B Procurement Card	£23.37
Debtors	£2,881.01
Prepayments	£0.00
Sub-Total:	£2,904.38
Total Current Assets:	£163,794.01
Current Liabilities	
Trade Creditors	£2,858.81
Retentions	£377.20
Received on Account (inc. Precept)	£38,578.74
PAYE Payments Due	£181.00
NI Payments Due	£394.74
Pension Payments Due	£920.10
VAT to be Paid	£252.21
VAT to be Reclaimed	(£3,944.53)
VAT that has been Reclaimed but not received	£0.00
Total Current Liabilities:	£39,618.27
Current Assets Minus Liabilities:	£124,175.74
Earmarked Funds in Reserve	
Church Green Reserve	£12,167.49
CIL Reserve	£30,659.81
Total Current Liabilities:	£42,827.30
Net Assets	
Profit & Loss Accounts Brought Forward	£20,284.40
General Reserves	£42,943.03
Profit & Loss Year to Date	£18,121.01
Total Net Assets:	£81,348.44