

Payment Authorisation Listing - May 2020

Committees:

FAR = Finance, Administration & Remuneration

KWCC = Kings Worthy Community Centre

PC = Parish Council

P&H = Planning & Highways

R&A = Recreation & Amenities

Payments previously authorised on the bank (paid to meet payment deadlines)

Date	Committee	Beneficiary	Description	Category	Total (Inc. VAT)	Unrecoverable VAT
02/04/2020	FAR	OfficeTeam Ltd	Black HP 953XL Printer cartridge	Office Stationery	£42.98	£0.00
03/04/2020	FAR	Amazon EU	Drywipe board	Office Stationery	£2.86	£0.00
06/04/2020	FAR	Amazon EU	A4 Plastic lever arch file and plastic dividers	Office Stationery	£17.74	£0.00
06/04/2020	FAR	Amazon EU	Printable shipping labels	Office Stationery	£6.70	£0.00
				Total:	£70.28	£0.00

Payments to be authorised

Date	Committee	Beneficiary	Description	Category	Total (Inc. VAT)	Unrecoverable VAT
11/04/2020	FAR (KWCC)	Winchester City Council	Rent for Kings Worthy Community Centre	Rent	£354.00	£0.00
17/04/2020	FAR	Viking Direct	A4 paper, storage box, staples, files, ruler and usb stick	Printing / Misc. Expenditure / Stationery / Small Office Equipment (under £100)	£96.17	£0.00

21/04/2020	FAR	Edward Leonard Conroy Ltd	Sharpie marker pen	Stationery	£1.99	£0.00
24/04/2020	FAR	Amazon EU	Plastic folder dividers	Stationery	£7.19	£0.00
24/04/2020	FAR	IT-Services Alexander Irro	Replacement mouse feet pads	Misc. Expenditure	£7.99	£1.28
24/04/2020	FAR	Amazon EU	Hole reinforcement refill for punched pages	Stationery	£9.22	£0.00
01/05/2020	FAR	Hampshire Association of Local Councils	Annual affiliation fee and National Association of Local Councils levy	Subscriptions	£926.86	£0.00
06/05/2020	R&A	Glasdon UK Ltd	Dog faeces bag dispenser and bags	Dog bins	£329.59	£0.00
				Total:	£1,733.01	£1.28

Direct Debits & Standing Orders

Date	Committee	Beneficiary	Description	Category	Total (Inc. VAT)	Unrecoverable VAT
01/04/2020	FAR (KWCC)	EDF Energy	Gas -Tubbs Hall	Gas	£66.00	£0.00
06/04/2020	FAR (KWCC)	Business Stream Ltd	Water -Tubbs Hall	Water -Tubbs Hall	£21.00	£0.00
09/04/2020	FAR	Sharp Business Systems UK Plc	Final bill for copier rental and charges	Printing	£47.04	£0.00
14/04/2020	FAR (KWCC)	XLN Telecom	Phone & Broadband supply	Telephone & Broadband	£57.95	£0.00
15/04/2020	FAR	TLC Online	Website support and maintenance services	Website/Email Expenses	£20.00	£0.00
15/04/2020	FAR (KWCC)	British Gas Lite	Electricity for Kings Worthy Community Centre	Electricity	£84.42	£0.00
16/04/2020	FAR	Lloyds Bank Plc	Monthly card charges	Bank Charges and Interest	£50.08	£0.00
16/04/2020	FAR	Sage Software Ltd	SAGE accounting software	Computer Software	£26.40	£0.00
27/04/2020	R&A	Green Smile Ltd	Grounds maintenance service	Grounds maintenance	£3,594.00	£0.00
				Total:	£3,966.89	£0.00

Remuneration costs

Date	Committee	Beneficiary	Description	Category	Total (Inc. VAT)	Unrecoverable VAT
24/04/2020	FAR	C Read	Salary	Employee Wages and Salaries	£1,847.42	£0.00
24/04/2020	FAR	Lucia Foster Found	Salary	Employee Wages and Salaries	£950.92	£0.00
19/05/2020	FAR	HMRC	National Insurance	NI	£509.86	£0.00
19/05/2020	FAR	HMRC	PAYE	PAYE	£251.20	£0.00
19/05/2020	FAR	Hampshire County Council	Pensions	Pensions	£877.56	£0.00
22/05/2020	FAR	C Read	Salary	Employee Wages and Salaries	£1,847.42	£0.00
22/05/2020	FAR	Lucia Foster Found	Salary	Employee Wages and Salaries	£950.92	£0.00
22/05/2020	FAR	Adrian Reeves	Salary	Employee Wages and Salaries	£195.00	£0.00
19/06/2020	FAR	HMRC	National Insurance	NI	£509.86	£0.00
19/06/2020	FAR	HMRC	PAYE	PAYE	£299.80	£0.00
19/06/2020	FAR	Hampshire County Council	Pensions (including ~£38.58 deficit payment due to payroll error in 2019/20)	Pensions	£916.14	£0.00
				Total:	£9,156.10	£0.00

Procurement card payments

Date	Committee	Beneficiary	Description	Category	Total (Inc. VAT)	Unrecoverable VAT
02/04/2020	FAR	Lloyds Bank	Monthly card fees	Bank Charges and Interest	£6.00	£0.00
02/04/2020	FAR	1&1 IONOS LTD	PHP5.2 Extended Support	Website/Email expenses	£8.44	£0.00

02/04/2020	FAR	GiffGaff	Office phone monthly goodybag of data and minutes	Misc. Expenditure	£6.00	£0.00
02/04/2020	FAR	GiffGaff	Emergency phone monthly goodybag of data and minutes	Misc. Expenditure	£6.00	£0.00
02/04/2020	FAR	Kenable Ltd	HDMI Adaptor and power cord	Misc. Expenditure	£7.43	£0.00
02/04/2020	FAR	Dashlane Inc.	Password manager (annual cost)	Computer software	£16.21	£0.00
				Total:	£50.08	£0.00