

Kings Worthy Parish Council

**Minutes of the Recreation & Amenities committee meeting
held on Thursday, 03 September 2020 at 18:30
Meeting was held electronically due to COVID-19 restrictions**

Chair of the meeting:	Cllr Mandy Hallisey	Clerk to the meeting:	Lucia Foster-Found
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Attendees:		Apologies given:
Cllr Stewart Newell	Cllr Dorry Lawlor	
Cllr Emily Fish	Cllr Charlotte Smith	
Cllr Steve Waters	Cllr Sue Cook	

Members of the public:	None
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RA/20/99 - Public question time

None

RA/20/100 – Agree and sign the minutes of the meeting held on the 09 July 2020

The minutes were agreed as a true record of the meeting and Chair requested agreement to sign them after the meeting in the presence of Christopher Read, the Clerk. All agreed.

RA/20/101 – Matters arising from the meeting held on the 09 July 2020

None

RA/20/102 – Fence at play area in Eversley Park

It was agreed to take 2 quotes to Parish Council for approval if there continued to be difficulty in obtaining a 3rd quote for the specified roll top fence choice.

Action	To be actioned by:	Target date:
Clerk to endeavour to obtain a 3 rd quote. 2 quotes to full Parish Council Meeting on 21 st September 2020 if no 3 rd quote obtainable.	Clerk	21/09/20

RA/20/103 - Security of Parish Council Land

Eversley Park - Permanent height restriction barrier of 2.2m now in place. Temporary gate barrier has been removed. Clerk (C. Read) requested a budget of £200.00 be approved for the purchase of necessary signage to warn of height restriction barrier – both on the barrier and at the entrance to Loader Close. All agreed.

Action	To be actioned by:	Target date:
Clerk to purchase signage.	Clerk	ASAP

Mini-bus users - Councillors agreed that certain car park users could be given the code to the barrier on

- a. provision of all necessary paperwork; licences, insurance, drivers' names etc
- b. the signing of an agreement with Kings Worthy Parish Council (KWPC)

Action	To be actioned by:	Target date:
Clerk to produce agreement and forward to Councillors for review.	Clerk	ASAP

Bund and Ditch – Councillors agreed this should go to full Parish Council for discussion/approval. Concerns were expressed regarding adverse effect on Green Smile's ability to carry out essential ground maintenance works.

Action	To be actioned by:	Target date:
Clerk to seek 3 quotes.	Clerk	ASAP
Clerk to consult with Green Smile and email Councillors the resulting comments.	Clerk	ASAP
Bund and Ditch discussion to be taken to Full Parish Council on 21 st September 2020.		

RA/20/104 – Tree Works / Maintenance

Tree Survey Church Green - Quote for £240 for tree survey at Church Green by Plane Arboriculture was agreed. This will enable Clerk to apply for full works to be carried out through the Conservation Area tree works procedure.

Weedkilling at Broadview – Agreed that weedkilling around the 'whips' again required.

Action	To be actioned by:	Target date:
Obtain quote from RP Gardening for weedkilling.	Clerk	ASAP

RA/20/105 - Footpaths, cycle paths and hedges

Eversley Park Path – Currently Cllr Newell is experiencing difficulty obtaining a response from his contacts, however he will persevere to arrange meeting on site with relevant contacts to discuss possible re-surfacing.

Kerb in Eversley Park car park – Further problems with excess water flowing down the path from the car park have been reported. Cllr Newell to produce a sketch/plan of requirements.

Action	To be actioned by:	Target date:
Cllr Newell to sketch plan.	Cllr Newell	ASAP

RA/20/106 – Project updates: 15-year play area plan

Cllr Newell has completed the report and has submitted it to Clerks for edit and review. No update.

RA/20/107 – Lengthsman

Proposed tasks for September to include clearing the drains at the Burial Ground, raking the grass clippings away from the trees and cleaning the water feature.

Actions	To be actioned by:	Target date:
Clerk to submit list of proposed tasks for September visit.	Clerk	ASAP

RA/20/108 – Church Green and Fryers Close play areas

[Fryers Close Land Swap](#) – Cllr Hallisey has been in contact with WCC Cllr Porter. Awaiting feedback.

RA/20/109 – General maintenance / equipment repairs:

The following works by MRS Services were discussed and approved:

Tubbs Hall Picnic Bench – renovation, slab base, re-fixing £155.00

Tubbs Hall Playground ‘Train’ – renovate wooden elements £105.00

Tubbs Hall ‘Tug Boat’ Seat – reverse seat due to knife cut vandalism £25.00

Eversley Park fixed goal feet – dig out x8 and make good £255.00

RA/20/110 – Dog bins

Winchester City Council (WCC) have been asked to install dual use bins in various locations. Update: they are still considering our request.

RA/20/111 – Burial Ground

[Waste Ground](#) – Plane Arboriculture attended with Clerks and Cllr Haswell. Conclusion was that trees require no attention apart from raking of grass clippings away from trees – this is to be done by the Lengthsman. Gate at entrance to be considered.

[Cherry Trees](#) – These are not thriving in their current location. Clerk has contacted donors and all are happy that they be replaced and moved. Cllr Smith has made suggestions for the cherry varieties.

[Water Feature](#) – Metal cap to be purchased, which will help to alleviate water loss. Further replacement part required. Lengthsman to clean reservoir and water feature.

[Disabled Access](#) – Decided to take to full Parish Council meeting to discuss.

Action	To be actioned by:	Target date:
Clerk to get costs for replacement cherry trees.	Clerk	01/10/20

RA/20/112 – Noticeboards

[Eversley Garden Noticeboard](#) – Decided to defer discussion on additional noticeboard to a later date. No plans to erect new noticeboard in that location at the present time.

[Replacement signage on noticeboards](#) – delay replacement pending further review.

RA/20/113 – Comms Email

Autumn newsletter has been passed to Clerk (C. Read) for completion and distribution.

RA/20/114 – Allotments

Terms and Conditions to be prepared in readiness for proposed parish adoption of the allotment land. Interested parishioners to be contacted once adoption of land takes place.

RA/20/115 – Clerk’s Notices

Tubbs Hall Mound – It was decided to delay the removal of the stump whilst the grass is growing and establishing. Review the stump removal task in March. It was discussed that perhaps a working party could hand weed the mound and Councillors donate own, unused grass seed to fill in the areas of poor growth.

Pre-School Car Boot 27th September 2020 – Councillors agreed in principle to this event in the Eversley Park Car Park providing that Insurance documents, application form, Covid-19 Risk Assessment and social distancing measure were in place – together with no conflict with booked football matches

Action	To be actioned by:	Target date:
Clerk to check football schedule, check paperwork and then notify car boot organiser.	Clerk	ASAP

Football Pitch Risk Assessment – Due to COVID-19, Hampshire FA have instructed all pitch providers to produce a CV-19 RA. Clerk has contacted WCC and based the Kings Worthy RA on their document.

Tubbs Hall Table Tennis Table – Broken brick to be replaced.

RA/20/116 – Chair’s Notices

Working Party – Cllr Hallisey to organise a working party (to invite all Parish Councillors) for cleaning the Tubbs Hall play area equipment and Burial Ground weeding etc.

Chair asked that the Clerks be thanked for their efforts, especially with regards to the increased workload caused by the COVID-19 situation. Also to Cllr Waters for his valued assistance and contribution.

RA/20/117 – Items for discussion at the next meeting on the 1st October 2020

None.

Meeting Closed:	20:55
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Signed:

Date: