

## Section 1 – Annual Governance Statement 2020/21

We acknowledge as the members of: **Kings Worthy Parish Council**

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2021, that:

1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting **statements. Answer = Yes**
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness. **Answer= Yes**
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances. **Answer = Yes**
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations. **Answer = No.**

**Explanation for No answer: As instructed in our 2019/20 external audit we have answered No to question 4 of the Annual Governance Statement. This was due to the inclusion of a bank holiday in the public rights period for the 2019/20 accounts. We will ensure that the full 30-day period will be specified for the 2020/21 accounts.**

5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required. **Answer = Yes**
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems. **Answer = Yes**
7. We took appropriate action on all matters raised in reports from internal and external audit. **Answer = Yes**
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements. **Answer = Yes**
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee, we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit. **Answer = Not Applicable**

Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

The Annual Governance Statements was approved at a meeting of the authority on 28<sup>th</sup> January 2021. As recorded in Minute reference PC/21/067.

This statement has been signed by the Chairman (Cllr Les Haswell) and the Clerk of the meeting (Christopher Read).

## Section 2 – Accounting Statements 2020/21 for

### Kings Worthy Parish Council

	Year Ending 31 March 2020	Year Ending 31 March 2021
1. Balances brought forward	£124,120	£120,118
2. (+) Precept or Rates and Levies	£154,315	£164,579
3. (+) Total other receipts	£15,858	£24,491
4. (-) Staff costs	£47,701	£55,914
5. (-) Loan interest/capital repayments	£0	£0
6. (-) All other payments	£126,474	£117,663
7. (=) Balances carried forward	£120,118	£135,611
8. Total value of cash and short term investments	£124,912	£143,667
9. Total fixed assets plus long term investments and assets	£782,790	£801,072
10. Total borrowings	£0	£0

I certify that for the year ended 31 March 2021 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners’ Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer: **Christopher Read**

I confirm that these Accounting Statements were approved by this authority on this date: **28 June 2021**

As recorded in Minute reference PC/21/067.

Signed by Chairman of the meeting where the Accounting Statements were approved: **Cllr Les Haswell**