

Kings Worthy Parish Council

**Minutes of the Parish Council Meeting
held on Monday, 18 May 2020 at 19:30 in
Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Chair of the meeting:	Cllr Les Haswell	Clerk to the meeting:	Christopher Read Lucia Foster-Found
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Attendees:		Apologies given:
Cllr Colin Cossburn	Cllr Mandy Hallisey	Cllr Sue Cook
Cllr Emily Fish	Cllr Dorry Lawlor	
Cllr Ian Gordon	Cllr Stewart Newell	
Cllr Mandy Hallisey	Cllr Charlotte Smith	

Winchester City Council (WCC)	Cllr Jane Rutter
Hampshire County Council (HCC)	Cllr Jane Rutter

Members of the public:	0
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PC/20/066 – Public Question Time

None.

PC/20/067 – Impact of Coronavirus (COVID-19)

None.

PC/20/068 - Agree and sign the Minutes of the Meeting held on 27 April 2020

The minutes of the meeting held on 27 April 2020 were agreed as a true record of the meeting and it was agreed for the Chair to sign these as a true record after meeting, via the post.

PC/20/069 – Reports from the County Councillor (inc. report on Barton Farm, City Councillors, School Governor and Parish Councillors following external meetings)

Cllr Rutter gave a report for Winchester City Council (see attached). Cllr Gordon raised the issue of ticks in the grass areas that have not been cut by WCC contractors.

[Speeding on Springvale Road](#) – Cllr Gordon informed members that due to recent reports of speeding, the speed sign will shortly be deployed at our approved site in Springvale Road.

PC/20/070 – Matters arising from the meetings held on 27 April 2020

The Clerk is to ask for advice from the Hampshire Association of Local Councils (HALC) on the best procedure for the electronic co-option of Councillors.

Action	To be actioned by:	Target date:
Obtain advice from HALC.	Clerk	ASAP

PC/20/071 – To receive the minutes of the committees

[Recreation & Amenities \(R&A\) Committee](#) – All Councillors had received a copy of the minutes before the meeting.

[Finance, Administration & Remuneration \(FAR\) Committee](#) – All Councillors had received a copy of the minutes before the meeting, including the monthly management report (see attached).

[Planning and Highways \(P&H\) Committee](#) – All Councillors had received a copy of the minutes before the meeting.

PC/20/072 – To agree the accounts for year ending the 31st March 2020

Members unanimously agreed to adopt the revised end of year accounts agreed at the May FAR committee meeting (see attached).

PC/20/073 - Communications [incl. Website /Facebook / Newsletter / Monthly Comms. etc.]

It was agreed that the cut off for items for the next newsletter will be the July Parish Council meeting.

PC/20/074 - Clerk's Notices

[Dead tree at Eversley Park](#) – The Clerk has received reports that there is dead leaning tree behind the storage shed at Eversley Park. The Clerk will report this to the Worthies Sports & Social Club for action.

Action	To be actioned by:	Target date:
Inform WSSC of damaged tree.	Clerk	ASAP

PC/20/075 – Chairman's Notices

Cllr Haswell noted that there is a property in North Road using the public verge as building site storage. Cllr Gordon is to investigate this before the next Planning & Highways committee meeting.

PC/20/076 – Items for discussion at the next meeting (Parish Council Meeting) on the 22 June 2020

None.

Meeting Closed:

20:25.

Signed:

Date:

Report to the Kings Worthy Parish Council Annual Meeting

18th May 2020

This has been a municipal year like no other in living memory.

Almost immediately following the City Council elections last May, when the administration changed from Conservative to Lib Dem control, we had the elections to the European Parliament. Each time there is an election, between 6 and 8 weeks are lost from the usual calendar of meetings and moving projects forward, due to the restrictions of 'purdah'^{*}, and the physical constraints of running the election – diverting people and resources to organising ballots, postal votes, the count and so on. Cllrs Jackie Porter and Malcolm Prince both became members of the Cabinet, responsible respectively for the built environment and wellbeing, and sport, leisure and communities.

Summer 2019 saw the final preparations for the 5th Worthys Festival, which was held successfully in glorious weather for the most part, in the third week of September. Huge congratulations should go to all the very many people from our community who participated, organised, performed or supported the Festival. There is a question mark over whether there will be a Worthys Festival in 2021 however, not least because the Chair, Secretary and Treasurer of the current organising Team have all indicated that they wish to step down. There is an urgent need for new, enthusiastic volunteers to take on the organisation of this much appreciated local event.

The autumn saw the introduction of a new collection service for waste and recycling. This was a temporary 'fix' to cover a gaping hole left by the previous administration who failed to set up a new contract in time. Potential chaos was averted by the professional approach of new cabinet member Cllr Martin Tod, and hard-working Officers who pulled the service back into shape with renewed commitment from the contractor. A new contract is due to start this coming autumn – as the contractor has not changed this should be a much smoother transition. The new household glass collection has led to a significant increase in recycling rates already, and the waste and recycling collection service has continued throughout the Coronavirus emergency.

The General Election in early December again threw plans into the air, with another six weeks of Purdah, and the distraction of organising and running the actual election.

Then of course soon after Christmas rumours of a new health crisis spreading from China to the rest of the world raised serious concerns at all levels of government – some more than others perhaps. The full lockdown since 23rd March has brought a whole new way of operating both to our communities and to the council. It has been very heartening to see how people locally have pulled together and provided support and help to neighbours and others. WhatsApp and Facebook groups have sprung up, bringing streets and local communities together. The Church and Parish Councils have stepped up, providing help and support as needed. People are volunteering and helping one another as never before, in a concerted effort to beat the virus together.

Through all of this, City Councillors and Officers have been working away to keep local services on track, and to change the council's direction to better reflect the policies you voted for last May. We have declared a 'climate emergency', putting ways to combat and mitigate climate change at the

very heart of our agenda. One of the first actions of Cllr Malcolm Prince was to look again at the plans for the new leisure centre, to increase the amount of solar electricity it generates and to improve access for both cyclists and pedestrians. Malcolm has been reappointed for a further year as the Cabinet Member for Sport, Leisure and Communities. He is also taking on a wider role regarding the strategy for parks facilities across Winchester and District. This will involve working alongside Parishes and the various Town Forums.

Notwithstanding the Coronavirus the Sport and Leisure Park continues to be on budget and expects to be completed by Spring 2021. Between 50% and 80% of the construction team have been working on the project during this

^{*} **Purdah** is the period in the run-up to an election when there is a restriction in place on publicising the views of political parties, issuing press releases or promoting initiatives with quotes or photos from particular **councillors** as this could be seen to unfairly promote one particular political party.

difficult period. We are now working with the Operator to plan usage and make it an important hub for health and well-being activities across the whole community. An important regional leading facility will be the hydrotherapy pool and associated physiotherapy support.

We are also delighted that the Council has approved a new pavilion for North Walls Park. An amazing £200 000 was raised for this by local residents. This new facility will be predominantly to support outdoor sports in the park.

A further key role for Malcolm is the approval of small grants and crowdfunding support for initiatives in the District. These can be up to £2000. They have enabled many various community-led events to happen in addition to subsidising equipment for charity groups and a couple of Community Shops.

Jackie Porter's role as the City Council's Cabinet Member for the Built Environment and Wellbeing means she is responsible for revamping the Local Plan. This work has suffered some delay due to this year's unique circumstances, but it is progressing. If you have ever wondered why a particular planning application was, or wasn't, given permission, it was probably because of a policy in the Local Plan. This is our opportunity to look again at those policies and adjust them to help us build the communities we need. Please also see Jackie's report as the County Councillor.

I hope to also bring you some statistics about the work the City Council has been doing to support our communities and businesses since the start of the Ovid-19 crisis.

Jane Rutter

Management Accounts for the period ending 30th April 2020

Income					2020/21 Financial Year		Balance Sheet				
					Annual Budget	Budget YTD	Actual YTD	Variance YTD	<u>Bank Accounts</u>		
Neighbourhood Plan					£9,000.00	£0.00	£0.00	£0.00	Unity Trust Bank Current Account		£11,110.39
Finance, Administration & Remuneration (inc. CIL receipts)					£214,135.02	£13,733.46	£13,734.92	£1.46	Unity Trust Tailored Deposit Account		£128,748.25
Kings Worthy Community Centre					£4,181.20	£348.43	£183.00	-£165.43	Sub-Total:		£139,858.64
Planning & Highways					£0.00	£0.00	£0.00	£0.00	<u>Investments/Deposits</u>		
Recreation & Amenities					£6,060.00	£496.87	£595.00	£98.13	Hampshire Trust Bank Variable (90 day notice)		£42,686.83
					£233,376.22	£14,578.76	£14,512.92	-£65.84	United Trust Bank Variable (100 day notice)		£5,000.00
					£186,270.20	£14,578.76	£14,512.92	-£65.84	Sub-Total:		£47,686.83
Expenditure					2020/21 Financial Year				<u>Other</u>		
					Annual Budget	Budget YTD	Actual YTD	Variance YTD	B4B Procurement Card		£177.04
Neighbourhood Plan					£9,000.00	£0.00	£0.00	£0.00	Debtors		£3,644.61
Finance, Administration & Remuneration					£73,517.28	£8,780.94	£4,759.24	£4,021.70	Prepayments		£0.00
Kings Worthy Community Centre					£9,685.00	£1,549.57	£1,016.75	£532.82	Sub-Total:		£3,821.65
Planning & Highways					£6,500.00	£0.00	£0.00	£0.00	Total Current Assets:		£191,367.12
Recreation & Amenities					£81,269.00	£3,954.82	£3,016.00	£938.82	<u>Current Liabilities</u>		
					£179,971.28	£14,285.34	£8,791.99	£5,493.35	Trade Creditors		£753.93
Position - Actual (excluding transfer to play area reserve)									Retentions		£377.20
Net Surplus / Deficit					£6,298.92	£293.42	£5,720.93	£5,427.51	Received on Account (inc. Precept)		£68,574.58
Transfer to play area maintenance reserve at 30/04/2020									PAYE Payments Due		£251.20
									NI Payments Due		£509.86
Memorandum - Revised Position (including transfer to play area)									Pension Payments Due		£877.56
Net Surplus / Deficit					-£3,701.08	-£9,706.58	-£4,279.07	£5,427.51	VAT to be Paid		(£6.88)
									VAT to be Reclaimed		(£652.37)
									VAT that has been Reclaimed but not received		(£5,156.56)
									Total Current Liabilities:		£65,528.52
									Current Assets Minus Liabilities:		£125,838.60
									<u>Earmarked Funds in Reserve</u>		
									Church Green Reserve		£10,969.49
									Play area maintenance reserve		£24,053.22
									CIL Reserve		£31,746.75
									Total Current Liabilities:		£66,769.46
									<u>Net Assets</u>		
									Profit & Loss Accounts Brought Forward		£12,582.28
									General Reserves (inc. £7,364.59) for tree works)		£40,765.93
									Profit & Loss Year to Date		£5,720.93
									Total Net Assets:		£59,069.14

Management Accounts for the period ending 31st March 2020

Income	Current Month			2019/20 Financial Year				2019/20	2020/21	
	Budget	Actual	Variance	Annual Budget	Budget YTD	Actual YTD	Variance YTD	Income Outturn	Income Budget	
Finance, Administration & Remuneration (inc. CIL receipts)	£32,073.31	£12,970.03	-£19,103.28	£195,011.90	£195,011.90	£158,075.05	-£36,936.85	£165,676.24	£214,135.02	
Kings Worthy Community Centre	£1,121.93	£2,973.91	£3,729.84	£6,086.71	£6,086.71	£4,986.91	-£1,099.80	£5,366.10	£4,181.20	
Planning & Highways	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Recreation & Amenities	£701.01	£546.00	-£155.01	£7,100.00	£7,099.99	£7,110.87	£10.88	£6,679.87	£6,060.00	
Totals:	£33,896.25	£16,489.94	-£15,528.45	£208,198.61	£208,198.60	£170,172.83	-£38,025.77	£177,722.20	£224,376.22	
Revised Totals (excluding CIL receipts):	£14,896.25	£16,489.94	£1,593.69	£170,198.61	£170,198.60	£168,905.98	-£1,292.62	£169,505.56	£177,270.20	
Expenditure	Current Month			2019/20 Financial Year				2019/20	2020-21	
	Budget	Actual	Variance	Annual Budget	Budget YTD	Actual YTD	Variance YTD	Expenditure Outturn	Expenditure Budget	
Finance, Administration & Remuneration	£4,743.98	£6,140.18	-£1,396.20	£67,328.76	£67,328.76	£71,131.50	-£3,802.74	£70,914.76	£73,517.28	
Kings Worthy Community Centre	£789.65	£560.82	£228.83	£15,680.45	£15,207.78	£10,445.64	£4,762.14	£10,956.81	£9,685.00	
Planning & Highways	£3,721.21	£3,368.52	£352.69	£6,750.00	£6,750.00	£6,220.93	£529.07	£6,352.32	£6,500.00	
Recreation & Amenities	£13,181.46	£11,164.10	£2,017.36	£88,300.00	£88,300.00	£68,131.91	£20,168.09	£80,007.56	£81,269.00	
Totals:	£22,436.30	£21,233.62	£1,202.68	£178,059.21	£177,586.53	£155,929.98	£21,656.55	£168,231.45	£170,971.28	
Current Position										
Net Surplus / Deficit	£11,459.95	-£4,743.68	-£16,203.63	-£7,860.60	-£7,387.94	£12,976.00	£20,363.94	£1,274.11	£6,298.92	
								Transfers into ringfenced 15 year play area maintenance fund	£7,860.00	£10,000.00
								Revised position (including transfers above)	-£6,585.89	-£3,701.08

Variance analysis (above 1%)	
-£36,936.85	FAR - Main reason is that £36,733.15 of CIL has not yet been paid from WCC
-£1,099.80	KWCC - Variance is due to the need to calculate the 2018/19 and 2019/20 bills following the VAT advice received. These have now been completed.
-£3,802.74	FAR - Due to baliffs bill for removal of travellers from Eversley Park. I have chased a payment from the insurers for this.
£4,762.14	KWCC - £3,000 contingency for replacement boiler not spend; underspends on toilets and kitchen.
£529.07	P&H - Savings on energy costs for street lights
£20,168.09	R&A - Underspends on trees (due to the timing of works around the nesting season) and play area maintenance (this underspend was expected and will be transferred into the 15 year play area fund)

Balance Sheet - 31st March 2020	
Current Assets	
<u>Bank Accounts</u>	
Unity Trust Bank Current Account	£7,800.24
Unity Trust Tailored Deposit Account	£69,248.25
Sub-Total:	£77,048.49
<u>Investments/Deposits</u>	
Hampshire Trust Bank Variable (90 day notice)	£42,686.83
United Trust Bank Variable (100 day notice)	£5,000.00
Sub-Total:	£47,686.83
<u>Other</u>	
B4B Procurement Card	£177.04
Debtors	£3,644.61
Prepayments	£450.26
Sub-Total:	£4,271.91
Total Current Assets:	£129,007.23
Current Liabilities	
Trade Creditors	£12,168.90
Retentions	£377.20
Received on Account (inc. Precept)	£0.00
PAYE Payments Due	£181.20
NI Payments Due	£394.74
Pension Payments Due	£920.10
VAT to be Paid	£3.98
VAT to be Reclaimed	(£5,156.56)
VAT that has been Reclaimed but not received	£0.00
Total Current Liabilities:	£8,889.56
Current Assets Minus Liabilities:	£120,117.67
Earmarked Funds in Reserve	
Church Green Reserve	£11,268.99
CIL Reserve	£31,746.75
Total Current Liabilities:	£43,015.74
Net Assets	
Profit & Loss Accounts Brought Forward	£20,284.40
General Reserves (inc. £8,500.00 for tree works)	£43,841.53
Profit & Loss Year to Date	£12,976.00
Total Net Assets:	£77,101.93