

Kings Worthy Parish Council

**Minutes of the Parish Council meeting
held on Tuesday, 31 August 2021 at 19:30
held in Kings Worthy Community Centre, Fraser Road**

Attendees

Councillors Les Haswell (Chair), Signe Biddle (PC/21/091 onwards), Sue Cook, Colin Cossburn, Emily Fish, Ian Gordon, Mandy Hallisey, Dorry Lawlor, Matthew Miller-Hall and Stewart Newell.

Clerk(s)

Parish Clerk (Christopher Read)

Apologies

Cllr Charlotte Smith

Cllr Steve Waters

Members of the public

None.

PC/21/089 – Public question time

None.

PC/21/090 – Remuneration & Staffing – items relating to the outgoing Assistant Clerk

It was agreed to ratify the decision from the Finance, Administration & Remuneration committee meeting to award a 1.5% increase backdated to April 2021.

(Cllr Biddle arrived at this point)

PC/21/091 – Appointment of New Assistant Clerk

All applicants were offered interviews with only 4 being able to attend. The interview panel (consisting of the Chair, Vice-Chair and Clerk) scored all candidates. It was unanimously agreed to offer the job to candidate who had been scored the highest.

It was agreed for the interview panel to be able to offer a salary in the advertised range of £18,740 – £23,032 pro-rata based on 20 hours per week.

It was also agreed that the candidate could start from the 6th September 2021.

A reviewed contract had been circulated for comment; no comments were made.

PC/21/092 – Clerk's Notices

Barrier security – It was agreed to obtain a price for the installation of a coded key box (with a reinforced casing) to hold a key. The padlock will then be replaced with a keyed padlock to maintain security whilst making it more user friendly.

Action: Obtain a quotation for the fitment of reinforced coded key box to the barrier.

PC/21/087 – Chair’s Notices

Ecogen application – There will be a Planning & Highways committee meeting on 7th September to discuss the Ecogen re-consultation. This will be held at the school to allow for a larger public attendance.

Meeting Closed at 19:41.

Signed:

Date:

DRAFT

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