

## Meeting of the Parish Council

**Councillors:** Councillors S. Biddle, S. Cook, C. Cossburn, E. Fish, I. Gordon, A. Hallisey, L. Haswell, D. Lawlor, M. Miller-Hall, S. Newell, C. Smith & S. Waters.

**You are summoned to attend the following meeting;**

**To be held on the Monday 31<sup>st</sup> January 2022 at 19:30**

**This meeting will be held at Kings Worthy Community Centre, Fraser Road**

Whilst not mandatory, to help prevent the spread of COVID-19 and protect those attending, all attendees are requested and recommended to adhere to following precautions:

- Wear a face mask (unless you are exempt or have a reasonable excuse)
- Maintain social distancing of at least 1-metre+
- Check-in using the NHS test & trace system
- If you are clinically extremely vulnerable, we advise that you minimise contact and avoid attending meetings unless absolutely necessary

If you have been told to self-isolate or are presenting symptoms of COVID-19 then please do not attend the meeting.

We would be grateful if could contact the Clerk before the meeting to allow us to ascertain numbers wishing to attend.

Members of the public are also welcome to provide written representations to the Council.

For those members of the public or press who wish to attend the number of public seats is limited and admittance will not be before 19:25.

Whilst we taken steps to reduce the spread of COVID-19, please note that you attend the meeting at your own risk.

Please contact the Clerk if you have any enquires regarding this meeting.

**Chair of the meeting:** Les Haswell

**Clerk of the meeting:** Christopher Read

### Agenda

1. Apologies for Absence
2. Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject].
3. Hookpit Farm Lane layby update
4. To receive written reports from City & County Councillors and Parish Councillors following external meetings
5. Impact of Coronavirus (COVID-19)
6. Agree and sign the minutes of the Parish Council meeting on 29<sup>th</sup> November 2021

7. Matters arising from the Parish Council meeting on the 29<sup>th</sup> November 2021
8. To receive the minutes of the committees:
  - Recreation & Amenities Committee – 13<sup>th</sup> January 2022
  - Finance, Administration & Remuneration Committee – 8<sup>th</sup> December 2021 & 27<sup>th</sup> January 2022 (including monthly management report)
  - Planning & Highways committee – 14<sup>th</sup> December 2021 & 25<sup>th</sup> January 2022
9. Forecast Outturn 2021/22 & Budget 2022/23 (including final precept figure)
10. Communications [incl. Website /Facebook / Newsletter / Monthly Comms. etc.]
11. Climate Change
12. CPR Training
13. Clerks Notices
14. Chair's Notices
15. Items for discussion at the Parish Council meeting on 28<sup>th</sup> February 2022