

Kings Worthy Parish Council

Minutes of the Parish Council meeting held on Monday, 29 November 2021 at 19:30 held in Kings Worthy Community Centre, Fraser Road

Attendees

Councillors Stewart Newell (Chair of the meeting), Signe Biddle, Sue Cook, Emily Fish, Colin Cossburn, Ian Gordon, Dorry Lawlor, Mandy Hallisey, Matthew Miller-Hall, Charlotte Smith.

Clerk(s)

Parish Clerk (Christopher Read)

Assistant Clerk (Louise Daniel)

Apologies

Cllr Les Haswell

Cllr Steve Waters

County & City Councillor(s)

Cllr Jackie Porter (Hampshire County Council [HCC])

Cllr Steve Cramoysan (Winchester City Council [WCC])

Members of the public

None.

PC/21/120 – Public question time

None.

PC/21/121 – Impact of Coronavirus (Covid-19)

The COVID-19 situation is still changing but no changes are currently proposed.

PC/21/122 – To receive written reports from City & County Councillors and Parish Councillors following external meetings

WCC report (see attached) – All members had received a copy of the report before the meeting.

Cllr Cramoysan (WCC) summarised his report.

Cllr Cramoysan highlighted that there is a piece of land near North Road/Castle Rise that could potentially be converted to allotments. However, there are potential issues for this site including parking. Cllr Gordon added that there is provision for allotments on the Lovedon Fields site.

Cllr Cramoysan is happy to work with the Parish Council on the Lovedon Fields site however, the team at WCC have recently been allocated to other higher profiles sites. Cllr Porter stated

that they have had talks with both HAB and a representative of the management company, which included discussion on the highways bond.

HCC report – A copy of the Cllr Porter’s report will be circulated to members after the meeting.

Cllr Porter did note that she is chasing an answer on the budget for the budget for the Lengthsman scheme. She also stated that an extra care facility for younger adults with learning difficulties is being considered and perhaps the Cornerways site could be used for this. Cllr Smith expressed her support for this idea.

Cllr Porter raised defibrillator schemes and the challenges of ongoing maintenance, upkeep costs and liability.

Action: It was agreed to email Cllr Porter with the measures the Parish Council take to maintain their public access AED units.

Cllr Porter also noted the Parish and Town Council Investment Fund for local schemes.

PC/21/123 – Agree and sign the minutes of the Parish Council meeting on 25 October 2021

The minutes were agreed as a true record of the meeting and signed by the Chair.

PC/21/124 – Matters arising from the Extraordinary Parish Council meeting on the 25 October 2021

None.

PC/21/125 – To receive the minutes of the committees

Recreation & Amenities (R&A) Committee – Before the meeting all Councillors had received a copy of the minutes for the meeting held on the 11 November 2021.

- Steps at Everley Park – The Clerk noted that due to a misunderstanding both sets of steps had been scheduled for resurfacing. This was discovered on the day the works were being undertaken, thus in agreement with the Chair and Vice-Chair of the Council, and in consultation with the Chair and Vice-Chair of the R&A committee, he had agreed an additional £250.00 to cover this work which avoided an aborted work charge. It was unanimously agreed to ratify this additional expenditure.
- Church Green & Fryers Close play area defects – After discussion on the lack of reply, it was agreed to proceed with writing to Sovereign querying a lack of reply particularly given the amount of time that had passed since being reported. It was agreed that legal action may be considered.

Action: Write to Sovereign as above with a deadline for reply of 5pm on 7th December 2021.

Cllr Hallisey stated that 3 bicycles and an electric bicycle had been stolen recently and she had been informed that the police are not taking any action.

Action: Cllr Gordon will include the lack of action on these thefts in his letter to the Police and Crime Commissioner and Chief Constable.

Cllr Gordon noted that the hedge on the bend opposite Cornerways needs cutting back. This will be taken to R&A for consideration.

Finance, Administration & Remuneration Committee – Before the meeting all Councillors had received a copy of the minutes for the meeting held on the 17 November 2021.

- Management report for month ending 31st October 2021 (see attached) – It was agreed to review this at the same time as the draft outturn and budget.
- Grant application for Victim Support – It was agreed to ratify the decision to grant Victim Support £250.00.

Planning & Highways Committee – Before the meeting all Councillors had received a copy of the minutes for the meeting held on the 9 November 2021 & 23 November 2021.

Cllr Gordon added that despite initially refusing, HCC have agreed to resurface Nations Hill next year.

PC/21/126 – Forecast Outturn 2021/22 & Budget 2022/23

The Clerk gave a presentation of the accounts for the month ending 31 October 2021.

Councillors also reviewed the draft Forecast Outturn 2021/22 and Budget 2022/23; no changes were made.

Unity Trust Bank transfer issues – The Clerk raised the issue of a change to the bank system which no longer allows him to transfer money internally between our Unity Trust bank accounts, without an additional signatory needing to sign the transfer off.

He was informed that this was a rule for Parish Councils and always had been. The Clerk had confirmed with the internal auditor that this is not the case and the above change will result in both additional workload and increased difficulty in management of the Council's finances.

Action: It was agreed for the Clerk to write to the bank to query this change and, if it is an error, ask why it was not picked up sooner.

PC/21/127 – 2022 Meeting dates

A copy of the proposed 2022 meeting dates had been sent to Councillors and were agreed. These dates will also be published on the website.

PC/21/128 – Communications (incl. Website / Facebook / Newsletter / Monthly Comms. Etc.)

Cllr Smith noted that the monthly comms is being drafted. It was agreed to include information on the local plan in the next newsletter and include the path wardens scheme in the monthly comms.

PC/21/129 – Climate Change

Winchester City Council are currently looking into this including projects to raise awareness. Cllr Smith will contact WCC to obtain more information.

Action: Contact WCC to obtain more information on the projects for action on Climate Change.

It was also agreed that committees look at what they are doing to prevent climate change and promote other projects promoting action on climate change through our communications. This will include the initiatives being undertaken by the primary school.

PC/21/130 – CPR Training

It was noted that there are concerns over who would be able and qualified to undertake the training.

Action: Cllr Miller-Hall will contact a local paramedic regarding the provision of CPR training for the public.

PC/21/131 – Clerk's Notices

Removal of Defibrillator (AED) cabinet at the Cart & Horses – It was agreed to accept a quotation from M.R.S. Services for the removal of the AED cabinet at the Cart & Horses pub, at a cost of 160.00. This is subject to confirmation on the electrical work being undertaken and the invoice being received within 60-days of the work having been completed.

Action: Check the AED quotation includes works to the electrical connection as above.

Public Address (PA) System – We had received a request to store and coordinate a battery powered PA system owned by the Worthys Festival. This would be made available for use by local groups.

It was agreed to decline this request on the grounds of lack of available storage space, maintenance and the work required to organise it's use particularly whilst the office is closed due to COVID-19. However, it was agreed to suggest that perhaps the Community Shed or Worthies Social Club could help.

History board for Broadview – a request for the installation of a history board for Broadview had been received from Worthys Local History Group.

It was agreed in principle subject to costings and design.

PC/21/132 – Chair’s Notices

None.

PC/21/133 – Items for discussion at the next meeting on the 31 January 2022

None.

Meeting Closed at 20:54.

Signed:

Date:

DRAFT

Kings Worthy Parish Council: City Councillors report 29th November 2021

Winchester City projects of interest to people the Worthys

The following projects are all substantial in nature and will collectively take several years to come to fruition, but all are going through major milestones in the last month and over the coming months. We will be talking about them for the next several years!

“Old” River Park Leisure Centre

There was a public briefing on plans for the “old” River Park Leisure Centre. WCC is in talks with the Winchester School of Art, part of University of Southampton, to allow them up to 5 years to develop their plans for a redeveloped Winchester Campus for creative arts and related subjects. The process has moved on to the stage where WCC cabinet has signed off on the process to negotiate the Heads of Terms.

The full details including the public presentation and an FAQ's is available here:

<https://www.winchester.gov.uk/regeneration/32907/rplc>

To be clear, these plans relate to the main building through to the bowls club area at the back. Not the park.

North Walls Park – aka River Park

To avoid confusion, I also include here a link to the plans for North Walls Park – aka River Park Recreation grounds.

<https://www.winchester.gov.uk/planning/open-spaces/northwallsriverpark>

This is being driven by the Winchester Town Forum, which is equivalent to a Parish Council, but for the Town wards. This clearly shows that all the park areas that we all love are being retained and will remain available to the public. The link will lead you to the vision and plans to improve and enhance the park, which will formally adopt the name that most know it by – River Park!

Central Winchester Regeneration

Central Winchester Regeneration (CWR) is the name of the project that will regenerate many areas of central Winchester that have become tired. It will include the area formerly known as Friars gate Medical centre, Kings Walk and the bus station area. There have been several public consultations and briefings. As a public organisation WCC is obligated to go through these processes so the public gets many opportunities to influence the plan. It may feel at times that “You’ve heard of CWR” before, why is it not just happening, and why do we have to hear about it again? At each stage various parts of the plan become clearer and better developed. Over the next week, councillors will be scrutinising the current iteration of the CWR plans, to improve them before they go to Cabinet for approval of the next stage of work. This link will take you to the website where you can find the information in the public domain. This will answer many questions, but I expect it will raise others.

https://www.winchester.gov.uk/regeneration/5744/central-winchester-regeneration?fbclid=IwAR2LWf7085qBAWdYpHM3_WWYajiGDlpZ4Vr_VtHumJSPi8H9e8OOpBpo1rQ

We are happy to take your questions, and answer those that we can.

Worthys Ward specific news

Top Field Kings Worthy /Kings Meadow Progress with Public Open Space and footpaths

Cllr prince provided an update in the last report. Some things are progressing. We have ongoing conversations with several of the senior officers to keep the work on the public open space moving forward, as we do with the “Hook pit Farm lane” aka Tesco Layby. We will report back with more specifics in future updates.

Planning and Enforcement

Tudor way

We have listened to resident's concerns about this planning application, 21/02410/OUT including attending the KWPC Highways and planning committee meeting. We have submitted a robust response, supporting residents.

Little Kitchen Company

Similarly, here, we have been in dialogue with residents about their concerns for some time. We attended a meeting with Cllr Ian Gordon to hear them face to face. Again, we have submitted a robust response.

Abbots Worthy

We supported resident's concerns regarding the developer of Abbot's Worthy House attempts to overturn planning conditions set on the development by the planning inspector, by writing a firm response and speaking at the planning committee. The council planning officer's recommendation was to approve the changes to the planning conditions – due to the likelihood that if it went to appeal, the planning inspector would agree and award costs against WCC. The resident objecting spoke at the committee, as did Cllr Cramoysan. The committee's initial decision was a split decision, but which unfortunately, the chair had a casting vote in favour of the planning officer's decision.

The Dell to Springvale Rd allotments link

While not part of Kings Worthy Parish, a footpath link from the Dell through to Springvale Rd is a condition of a small housing development above the allotments and adjacent to the A34. This footpath will provide a much shorter and safer route for residents from Willis Waye and Church Lane areas, to walk to Headbourne Worthy. Headbourne Worthy Parish Council are monitoring the situation, and we are too, in case we need to involve enforcement to make sure it happens.

Potential Allotment area

Cllr Rutter has been leading a consultation with residents regarding a piece of land locked in behind North Road, Somerville Road and castle Rise. There is a footpath through. This is notionally a play area, but it appears little used. We are consulting on the merits of redesignating it as "allotments". We would welcome the view of the Parish Council.

In other news:

We hosted a day long tour of the ward with WCC new Strategic Director of Place, Dawn Adey. Her brief includes planning; all the major development projects; places such as Top Field and so on. We are grateful that she took the time to come out and better understand the Worthy's Community.

Kings Barton Forum

While not within Kings Worthy Parish, it is close enough to have some impact, and it certainly requires a lot of attention by the Worthys City Councillors. I have included a section of the update for Headbourne Worthy Parish Council.

Cala met with the residents association prior to the last Kings Barton Forum to discuss some of the specific issues raised. Superficially some progress with a few things addressed. Time will tell whether this will be sustained. The concerns of HWPC regarding the playground in KB 1b, were raised in the KB forum, and we will be putting pressure on the relevant parties to work with HWPC to resolve the issues.

While some progress in behind the scenes lobbying to establish a timetable for the "infrastructure"/S106 projects there is much more to be done before we can conclude we have succeeded. This will be ongoing work through and beyond the next KB Forum in March 2022.

Steve Cramoysan, Malcolm Prince and Jane Rutter

Management Accounts for the period ending 31st October 2021

Income

| Department/committee | Annual Budget | Budget Year to Date | Actual Year to Date | Variance Year to Date | 2021/22 Forecast Outturn | 2022/23 Budget |
|--|--------------------|---------------------|---------------------|-----------------------|--------------------------|--------------------|
| Community Infrastructure Levy | £12,884.51 | £6,442.26 | £50,329.96 | £43,887.71 | £50,329.96 | £0.00 |
| Neighbourhood Plan | £9,000.00 | £0.00 | £0.00 | £0.00 | £0.00 | £9,000.00 |
| Finance, Administration & Remuneration | £173,733.08 | £101,629.41 | £101,031.64 | -£597.77 | £172,830.50 | £172,768.00 |
| Kings Worthy Community Centre | £4,399.44 | £2,566.34 | £1,281.00 | -£1,285.34 | £4,399.44 | £4,081.01 |
| Planning & Highways | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| Recreation & Amenities | £5,560.00 | £2,435.42 | £2,595.30 | £159.88 | £5,650.00 | £5,650.00 |
| Totals: | £205,577.03 | £113,073.43 | £155,237.90 | £42,164.47 | £233,209.90 | £191,499.01 |

Expenditure

| Department/committee | Annual Budget | Budget Year to Date | Actual Year to Date | Variance Year to Date | 2021/22 Forecast Outturn | 2022/23 Budget |
|--|--------------------|---------------------|---------------------|-----------------------|--------------------------|--------------------|
| Community Infrastructure Levy | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| Neighbourhood Plan | £9,000.00 | £0.00 | £0.00 | £0.00 | £0.00 | £9,000.00 |
| Finance, Administration & Remuneration | £81,705.67 | £51,308.37 | £51,319.93 | -£11.56 | £84,547.55 | £88,346.80 |
| Kings Worthy Community Centre | £10,315.89 | £6,549.55 | £4,193.90 | £2,355.65 | £8,041.66 | £10,411.27 |
| Planning & Highways | £7,175.00 | £3,289.87 | £0.00 | £3,289.87 | £7,499.29 | £9,007.00 |
| Recreation & Amenities | £81,257.55 | £38,304.04 | £34,646.76 | £3,657.28 | £80,628.21 | £80,185.00 |
| Totals: | £189,454.11 | £99,451.82 | £90,160.59 | £9,291.23 | £180,716.71 | £196,950.07 |

| | Annual Budget | Budget Year to Date | Actual Year to Date | Variance Year to Date | 2021/22 Forecast Outturn | 2022/23 Budget |
|-------------------------------------|-------------------|---------------------|---------------------|-----------------------|--------------------------|-------------------|
| Actual Year to Date Position | £16,122.92 | £13,621.61 | £65,077.31 | £51,455.70 | £52,493.19 | -£5,451.06 |

Memorandum position - Excluding Community Infrastructure Levy receipts and expenditure

| | Annual Budget | Budget Year to Date | Actual Year to Date | Variance Year to Date | 2021/22 Forecast Outturn | 2022/23 Budget |
|--|------------------|---------------------|---------------------|-----------------------|--------------------------|-------------------|
| Memorandum Year to Date Position: | £3,238.41 | £7,179.36 | £14,747.35 | £7,567.99 | £2,163.23 | -£5,451.06 |

Memorandum position – including play area transfer reserve

| | |
|--|-----------------------|
| | 2022/23 Budget |
| Memorandum Position (as above): | -£5,451.06 |

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|------------------------------------|-------------------|
| Play area reserve transfer: | £10,000.00 |
|------------------------------------|-------------------|

| | |
|--------------------------|--------------------|
| Revised position: | -£15,451.06 |
|--------------------------|--------------------|

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|---|--------------------|
| Precept required for balanced budget (including projects): | £187,669.06 |
|---|--------------------|

Projects/Major Changes in 2022/23 Budget

| Project | Funded From | Cost |
|--|--------------------|-------------------|
| Bus shelter refurbishment | R&A | £4,860.00 |
| Election expenses* | FAR | £3,500.00 |
| Change in sub-lease (estimate) | KWCC | £957.00 |
| Speed Initiatives | P&H | £1,320.00 |
| Streetlights (based on forecast outturn) | P&H | £512.00 |
| New trim trail equipment | CIL | TBC |
| New exercise trail equipment | CIL | TBC |
| Total: | | £11,149.00 |

***WCC Electoral Services have verbally confirmed this is a reasonable budget**

Balance Sheet for period ending 31st October 2021

| <u>Bank Accounts</u> | |
|--------------------------------------|--------------------|
| Unity Trust Bank Current Account | £10,000.99 |
| Unity Trust Tailored Deposit Account | £118,037.34 |
| Sub-Total: | £128,038.33 |

| <u>Investments/Deposits</u> | |
|---|--------------------|
| Nationwide variable (35 day notice) | £55,000.00 |
| Hampshire Trust Bank Variable (45 day notice) | £42,313.17 |
| Hampshire Trust Bank Variable (90 day notice) | £42,686.83 |
| United Trust Bank Variable (100 day notice) | £5,260.27 |
| Sub-Total: | £145,260.27 |

| <u>Other</u> | |
|----------------------|----------------|
| B4B Procurement Card | £366.00 |
| Debtors | £275.00 |
| Prepayments | £0.00 |
| Sub-Total: | £641.00 |

| | |
|------------------------------|--------------------|
| Total Current Assets: | £273,939.60 |
|------------------------------|--------------------|

| Current Liabilities | |
|--|-------------------|
| Trade Creditors | £3,208.77 |
| Retentions | £0.00 |
| Received on Account (inc. Precept) | £71,757.50 |
| PAYE Payments Due | £250.00 |
| NI Payments Due | £501.09 |
| Pension Payments Due | £916.84 |
| VAT to be Paid | -£11.07 |
| VAT to be Reclaimed | -£840.38 |
| VAT that has been Reclaimed but not received | -£2,908.57 |
| Total Current Liabilities: | £72,874.18 |

| | |
|--|--------------------|
| Current Assets Minus Liabilities: | £201,065.42 |
|--|--------------------|

| Earmarked Funds in Reserve | |
|-----------------------------------|-------------------|
| Church Green Reserve | £5,578.49 |
| Play area maintenance reserve | £34,053.22 |
| CIL Reserve | £25,179.42 |
| Total Current Liabilities: | £64,811.13 |

| Net Assets | |
|---|--------------------|
| Profit & Loss Accounts Brought Forward | -£8,558.49 |
| General Reserves (inc. £19,297.65 for tree works) | £79,735.47 |
| Profit & Loss Year to Date | £65,077.31 |
| Total Net Assets: | £136,254.29 |