

## Meeting of the Parish Council

**Councillors:** Councillors S. Biddle, S. Cook, C. Cossburn, E. Fish, I. Gordon, A. Hallisey, L. Haswell, D. Lawlor, M. Miller-Hall, S. Newell & C. Smith.

**You are summoned to attend the following meeting;**

**To be held on the Tuesday 29<sup>th</sup> March 2022 at 19:30**

**This meeting will be held at Kings Worthy Community Centre, Fraser Road**

Whilst not mandatory, to help prevent the spread of COVID-19 and protect those attending, all attendees are recommended to adhere to following precautions:

- Wear a face mask (unless you are exempt or have a reasonable excuse)
- Maintain social distancing of at least 1-meter+ where possible
- If you are clinically extremely vulnerable, we advise that you minimise contact and avoid attending meetings unless absolutely necessary

If you are presenting symptoms of COVID-19 then please do not attend the meeting.

Members of the public are also welcome to provide written representations to the Council.

Whilst we taken steps to reduce the spread of COVID-19, please note that you attend the meeting at your own risk.

Please contact the Clerk if you have any enquires regarding this meeting.

**Chair of the meeting:** Les Haswell

**Clerk of the meeting:** Christopher Read

### Agenda

1. Apologies for Absence
2. Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject].
3. To receive written reports from City & County Councillors and Parish Councillors following external meetings
4. Impact of Coronavirus (COVID-19) including Council meeting venue
5. Agreed minutes of the Parish Council meeting on the 31<sup>st</sup> January 2022 – correction of errors relating to date and attached accounts.
6. Agree and sign the minutes of the Parish Council meeting on 28<sup>th</sup> February 2022
7. Matters arising from the Parish Council meeting on the 28<sup>th</sup> February 2022
8. Parish Council elections
9. Council vacancy
10. Discussion of items during purdah

11. Parish consultation event
12. To receive the minutes of the committees:
  - Recreation & Amenities Committee – 10<sup>th</sup> March 2022
  - Finance, Administration & Remuneration Committee – 17<sup>th</sup> March 2022 including monthly management report
  - Planning & Highways committee – 22<sup>nd</sup> March 2022
13. Forecast Outturn 2021/22 & Budget 2022/23
14. Review of Standing Orders and Risk Register
15. Review of Financial Regulations and Investment/reserves Policy
16. Review of Data Protection, Data/Document Retention and Privacy Policies.
17. Communications [incl. Website /Facebook / Newsletter / Monthly Comms. etc.]
18. Update of emergency plan (currently for flooding) including out of hours Parish Council issues
19. Climate Change
20. CPR Training
21. Date of Annual general meeting
22. Clerks Notices
23. Chair's Notices
24. Items for discussion at the Parish Council meeting – 25<sup>th</sup> April 2022