

## Meeting of the Parish Council

**Councillors:** Councillors S. Biddle, S. Cook, C. Cossburn, E. Fish, I. Gordon, A. Hallisey, L. Haswell, D. Lawlor, M. Miller-Hall, S. Newell & C. Smith.

**You are summoned to attend the following meeting;**

**To be held on the Tuesday 25<sup>th</sup> April 2022 at 19:30**

**This meeting will be held at Kings Worthy Community Centre, Fraser Road**

Whilst not mandatory, to help prevent the spread of COVID-19 and protect those attending, all attendees are recommended to adhere to following precautions:

- Wear a face mask (unless you are exempt or have a reasonable excuse)
- Maintain social distancing of at least 1-metre+ where possible
- If you are clinically extremely vulnerable, we advise that you minimise contact and avoid attending meetings unless absolutely necessary

If you are presenting symptoms of COVID-19 then please do not attend the meeting.

Members of the public are also welcome to provide written representations to the Council.

Whilst we taken steps to reduce the spread of COVID-19, please note that you attend the meeting at your own risk.

Please contact the Clerk if you have any enquires regarding this meeting.

**Chair of the meeting:** Les Haswell

**Clerk of the meeting:** Christopher Read

### Agenda

1. Apologies for Absence
2. Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject].
3. To receive written reports from City & County Councillors and Parish Councillors following external meetings
4. Impact of Coronavirus (COVID-19)
5. Agreed minutes of the Parish Council meeting on the 31<sup>st</sup> January 2022 – correction of errors relating to date and attached accounts (see below).
  - PC/22/007 – R&A meeting date reads “13<sup>th</sup> February 2022)” but should read “13<sup>th</sup> January 2022”
  - Attached Management accounts reads “for period ending 31<sup>st</sup> October 2021” but should read “for period ending 31<sup>st</sup> December 2021”.
  - Attached Management accounts Precept required for balanced budget (including projects) reads “£187,669.06” but should read “£174,863.00”

6. Agree and sign the minutes of the Parish Council meeting on 28<sup>th</sup> March 2022
7. Matters arising from the Parish Council meeting on the 28<sup>th</sup> March 2022
8. Parish Council elections
9. Council vacancies
10. Parish consultation event
11. To receive the minutes of the committees:
  - Recreation & Amenities Committee – 7<sup>th</sup> April 2022
  - Finance, Administration & Remuneration Committee – 13<sup>th</sup> April 2022
  - Planning & Highways committee – 19<sup>th</sup> April 2022
12. Draft end of year accounts (including March management report)
13. Alternative accounting software
14. Forecast Outturn 2021/22 & Budget 2022/23
15. Review of Standing Orders – inclusion of requirement to serve on a sub-committee
16. Communications [incl. Website /Facebook / Newsletter / Monthly Comms. etc.]
17. Update of emergency plan (currently for flooding) including out of hours Parish Council issues
18. Neighbourhood plan & Village Design Statement
19. CPR Training
20. Annual general and Annual Parish meetings
21. Clerks Notices
22. Chair's Notices
23. Items for discussion at the Parish Council meeting – 30<sup>th</sup> May 2022