



Kings Worthy Parish Council

Minutes of the Parish Council meeting held on Monday, 25 April 2022 at 19:30 held in Kings Worthy Community Centre, Fraser Road

Attendees

Councillors Les Haswell (Chair), Signe Biddle, Sue Cook, Colin Cossburn, Emily Fish, Ian Gordon, Mandy Hallisey, Dorry Lawlor & Matthew Miller-Hall.

Clerk(s)

Parish Clerk (Christopher Read)

Apologies

Cllr Stewart Newell

Cllr Charlotte Smith

County & City Councillor(s)

Cllr Jackie Porter (Hampshire County Council [HCC])

Members of the public

None.

PC/22/055- Public question time

None.

PC/22/056 - To receive written reports from City & County Councillors and Parish Councillors following external meetings

A copy of Cllr Porter's report had been distributed to Councillors before the meeting (see attached).

PC/22/057 - Impact of Coronavirus (COVID-19)

It was agreed for the current recommendations for meetings to remain on the agenda.

PC/22/058 - Agreed minutes of the Parish Council meeting on the 31 January 2022 - correction of errors relating to date and attached accounts

The following corrections has been published on the meeting agenda and were unanimously agreed:

- PC/22/007 - R&A meeting date reads "13th February 2022)" but should read "13th January 2022"
- Attached Management accounts reads "for period ending 31st October 2021" but should read "for period ending 31st December 2021".

- Attached Management accounts Precept required for balanced budget (including projects) reads “£187,669.06” but should read “£174,863.00”

PC/22/059 – Agree and sign the minutes of the Parish Council meeting on 28 March 2022

The minutes were agreed as a true record of the meeting and signed by the Chair with the following amendments:

- PC/22/032 – Change the word ‘spears’ to ‘appears’.
- PC/22/034 – Add the word ‘stated’ after Clerk.

PC/22/060 – Matters arising from the Parish Council meeting on the 28 March 2022

None.

PC/22/061 – Parish Council elections

Bank signatories – It was agreed to add Cllrs Fish and Miller-Hall as signatories on the bank to replace two Councillors who are standing down after the 9th May 2022.

PC/22/062 – Council vacancies

The Clerk noted that Winchester City Council (WCC) elections department had confirmed that due to the imminent election, we did not need to issue a formal notice of the vacancy.

Action: It was unanimously agreed to advertise these vacancies for 14-days with co-option to take place at the meeting on the 30th May 2022.

PC/22/063 – Parish consultation event

The Clerk confirmed that WCC had confirmed late on Friday 22nd April to grant an extension for Parish Council to provide it’s recommendation on the Strategic Land and Economic Availability Assessment (SHELAA) sites.

Action: It was agreed to hold an extraordinary Parish Council meeting on the 3rd May to agree a public consultation on the proposed sites.

PC/22/065 – To receive the minutes of the committees

Recreation & Amenities (R&A) Committee – Before the meeting all Councillors had received a copy of the minutes for the meeting held on the 07 April 2022.

- Jubilee bench – Cllr Hallisey confirmed that the bench was on order and a plaque will be produced and mounted to the bench ahead of the unveiling on 3rd June 2022.

Finance, Administration & Remuneration (FAR) Committee – Before the meeting all Councillors had received a copy of the minutes for the meeting held on the 13 April 2022.

The Cllr Hallisey and the Clerk left the meeting at this point

Salary increase for Clerks – It was agreed to ratify the recommendation from Finance, Administration & Remuneration committee to award both Clerks a 5% cost of living increase on their salaries.

Cllr Hallisey and the Clerk returned to the meeting at this point

Planning & Highways (P&H) Committee – Before the meeting all Councillors had received a copy of the minutes for the meeting held on the 19 April 2022; No questions were asked.

PC/22/066 – Draft end of year accounts (including March management report)

A copy of the accounts had been circulated to Councillors before the meeting. The Clerk gave a presentation of the accounts for the month ending 31st March 2022 including the draft end of year accounts (see attached) and noted some minor changes to the previously distributed copy. No changes were made.

Action: It was agreed to meet with Tubbs Hall Management Committee to discuss the contribution towards the caretaker.

Action: Cllr Smith had raised two minor queries with the draft asset register shortly before the meeting. It was agreed that the asset register will be agreed with the end of year accounts.

PC/22/067 – Alternative accounting software

Action: It was agreed for the Clerk to make a final recommendation to the extraordinary meeting on the 3rd May 2022.

PC/22/068 – Forecast Outturn 2021/22 & Budget 2022/23

This item was included on the agenda in error.

PC/22/069 – Review of Standing Orders – inclusion of requirement to serve on a sub-committee

After discussion it was agreed to add the following to the standing orders:

“All Councillors are expected to join at least one committee.”

PC/22/070 – Communications [incl. Website / Facebook / Newsletter / Monthly Comms. etc.]

It was agreed to discuss this item at the extraordinary parish council meeting on the 3rd May 2022.

PC/22/071 – Update of emergency plan (currently for flooding) including out of hours Parish Council issues

It was agreed to defer this item to the next Parish Council meeting.

PC/22/072 – Neighbourhood plan & Village Design Statement

It was agreed to defer this item until the new Council has taken office.

PC/22/073 – CPR Training

Cllr Miller-Hall and the Clerk will be meeting at 10am on Tuesday 26th April to discuss this item.

PC/22/074 – Annual general and Annual Parish meetings

It was agreed that the Annual General Meeting will be held on the 16th May 2022, followed by the Annual Parish Meeting.

PC/22/075 – Clerks Notices

Application 20/01765/HCS (Land at Three Maids Hill) – This application is currently at appeal and it was agreed for Cllr Gordon to attend and give the Parish Council's views if necessary.

Action: Cllr Gordon to attend appeal for this application if necessary.

PC/22/076 – Chair's Notices

None.

PC/22/077 – Items for discussion at the Parish Council meeting – 30th May 2022

None.

Meeting Closed at 20:49.

Signed:

Date:

County Councillor Jackie Porter's report to Parish Councils for April 2022

To contact me: email Jackie.porter@hants.gov.uk, tel/text 07973 696 085 website: www.jackieporter.co.uk

Violence Against Women and Girls (VAWG)

The Hampshire Police and Crime Commissioner, Donna Jones has opened a 'call for evidence' to hear the thoughts, views and experiences of residents and practitioners in relation to Violence Against Women and Girls (VAWG) here in Hampshire and on the Isle of Wight. This call for evidence is open until April 18th 2022 11.59pm.

The aims and objectives of this call for evidence are to better understand the true scale and extent of VAWG and its impact upon individuals, their families and communities, to hear people's experience of the reporting process, to understand support service capacity and to identify examples of best practice and what is working well locally.

To complete the survey, visit: <http://s.alchemer.eu/s3/Public-VAWG-Survey-2022> Thank you

Broadband

Regretfully, the Scrutiny with Openreach & BDUK due to be held 3rd March was postponed until June.

County Council on-street parking

The County Council made a decision to take back all on street parking, with on street meters in market towns, limiting the free period to 20 mins, and then charging. This decision has been 'called in' by County Councillors on that committee, supported by your local councillors. Information will be forwarded as soon as available.

County Council planning and regulatory matters:

- **Ecogen:** the matter is still not resolved, and Ecogen is responding to HCC objections. Likely date for decision now not until June earliest.
- **Inert Waste site:** This Public Inquiry appeal takes place 10th May for 4 days. It is expected that the outcome will be announced in July.
- **HWRC update:** Pedestrian access at Alresford HWRC has been confirmed on 2 days per week: I continue to ask for full cycle/pedestrian access and repeated access during slot times, better cardboard recycling and other improvements at all HWRC's.
- **Minerals and Waste plan update:** we are still awaiting the consultation. I will be raising the issue of oil extraction/fracking licences, waste transfer vs waste recycling, formal identification of land available for waste sites, and the impact of lorry movements. If there are other issues, please let me know
- **School numbers for entry** at infant level is low in September 2022. This ties in with the low numbers predicted for 2022 until 2024.
- **Good news!** Barton Farm School, designed by HCC, has received an award from RIBA.

Highways

There has been a highways leaflet sent out by HCC. Recent innovations include bollards made of sugar cane. Lighting will be dimmed by 65% to reduce cost of electricity. I remain concerned that this is too low a light level to avoid trips and falls, and ensure public safety (see my first paragraph). I'd welcome views.

Leaders Grant scheme: Local groups are encouraged to apply to Leader's Community Grants Scheme for support with community projects

<https://www.hants.gov.uk/News/24032022communitygrant>

Social care:

Adult services: Cuts proposed to delivery of social care grants: Live at Home scheme, Citizens Advice, homeless services. These are being vigorously contested.

Children's Services: HCC benefitting from share of additional Household Support Fund announced in the Spring statement: HCC follows guidance: every child that receives Free School Meals during the term (incl 6th form, early years too) is entitled to a £15 per week voucher in the school holidays; to be issued via schools

I have given the following grants under County Cllr grant scheme in 2021-22, totalling £8000

Citizens Advice	Improved client access	£500	Across division
Unit 12 CIC	BeWYSE youth advice website	£600	Across district, including division
Swan Bowlers	Royce Bowls Wheelchair for disabled users	£800	For bowlers of all ages in district/division
Community Heartbeat Trust	To renovate a Telephone box to hold a Community Defibrillator box	£950	Alresford, Meryon Road
Micheldever Youth club	Funding for trips out to restore confidence after Covid	£814	Micheldever
Winchester Castle Football Club	Football funding scheme	£500	Division and district
Read Easy Winchester	To provide training for more volunteer teachers	£120	Division and district
MHA Communities	Supported singing for over 60's	£800	Division and district
Itchen Valley Parish Council	Plant a tree for the Jubilee	£200	Itchen Valley
Micheldever Parish Council	Platinum Jubilee Parish Celebrations	£400	Micheldever
Itchen Valley News	Laptop for new chief editor	£400	Itchen Valley
Wessex Cancer Trust	Hosting virtual events using ipads	£490	Division and district
Friends of Perins association	Perins wellbeing garden	£650	Perins, Alresford
Worthys Youth football	Pitch maintenance at Micheldever	£500	Worthys/Micheldever
Home start Winchester TBC	To support start up of 2 new groups in Kings Worthy	£276	Division, Kings Worthy

Please start thinking about the next round which starts 1st June 2022!

<https://www.hants.gov.uk/community/grants/grants-list/county-councillor>

Management Accounts for the period ending 31st March 2022 (including draft End of year accounts)

Income

Department/committee	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date	2021/22 Forecast Outturn	2022/23 Budget
Community Infrastructure Levy	£12,884.51	£12,884.51	£50,329.96	£37,445.45	£50,329.96	£0.00
Neighbourhood Plan	£9,000.00	£9,000.00	£0.00	-£9,000.00	£0.00	£9,000.00
Finance, Administration & Remuneration	£173,733.08	£173,733.08	£173,102.31	-£630.77	£172,839.59	£176,413.00
Kings Worthy Community Centre	£4,399.44	£4,399.44	£2,450.84	-£1,948.60	£4,188.19	£4,022.00
Planning & Highways	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Recreation & Amenities	£5,560.00	£5,560.00	£7,405.25	£1,845.25	£7,349.70	£6,116.70
Totals:	£205,577.03	£205,577.03	£233,288.36	£27,711.33	£234,707.44	£195,551.70

Expenditure

Department/committee	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date	2021/22 Forecast Outturn	2022/23 Budget
Community Infrastructure Levy	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Neighbourhood Plan	£9,000.00	£9,000.00	£0.00	-£9,000.00	£0.00	£9,000.00
Finance, Administration & Remuneration	£81,705.67	£81,705.67	£78,183.21	£3,522.46	£79,683.51	£89,596.00
Kings Worthy Community Centre	£10,315.89	£10,315.89	£7,717.76	£2,598.13	£8,001.98	£8,483.00
Planning & Highways	£7,175.00	£7,175.00	£7,681.75	-£506.75	£7,499.29	£11,405.00
Recreation & Amenities	£81,257.55	£81,257.55	£68,161.37	£13,096.18	£70,541.58	£85,048.89
Totals:	£189,454.11	£189,454.11	£161,744.09	£9,710.02	£165,726.36	£203,532.89

	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date	2021/22 Forecast Outturn	2022/23 Budget
Actual Year to Date Position	£16,122.92	£16,122.92	£71,544.27	£55,421.35	£68,981.07	-£7,981.19

Memorandum position - Excluding Community Infrastructure Levy receipts and expenditure

	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date	2021/22 Forecast Outturn	2022/23 Budget
Memorandum Year to Date Position:	£3,238.41	£3,238.41	£21,214.31	£17,975.90	£18,651.11	-£7,981.19

Memorandum position - including play area transfer reserve

	2022/23 Budget
Memorandum Position (as above):	-£7,981.19
Play area reserve transfer:	£10,000.00
Revised position:	-£17,981.19

Major variances

- Finance, Admin & Remuneration - underspend mainly due two postponement of Winter/Spring newsletter and underspend on grants.
- Kings Worthy Community Centre - underspend mainly due to reduced usage thus costs owing to the pandemic and no spend on kitchen refurbishments
- Recreation & Amenities - mainly due to trees, pitch maintenance, planting and R&A capital. Most of this has been moved into the new financial year.

Net Assets (Reserve) Target

Reserve Target 2021/22	£75,447.52
Current forecast for end of 2021/22 (excluding CIL)	£91,325.59

Reserve Target 2022/23 (excludes play area budget)**	£80,944.00
Forecast for the end of 2022/23 (based on budget)	£73,344.40

Recommendation from internal auditor (in 2015 report) is to hold 3-6 months of revenue expenditure. Above targets are based on 6 months of core expenditure.

****Assumes play area maintenance reserve could be used if needed.**

Balance Sheet for period ending 31st March 2022

<u>Bank Accounts</u>	
Unity Trust Bank Current Account	£11,507.09
Unity Trust Tailored Deposit Account	£55,894.54
Sub-Total:	£67,401.63
<u>Investments/Deposits</u>	
Nationwide variable (35 day notice)	£55,060.13
Hampshire Trust Bank Variable (45 day notice)	£42,313.17
Hampshire Trust Bank Variable (90 day notice)	£42,686.83
United Trust Bank Variable (100 day notice)	£5,260.27
Sub-Total:	£145,320.40
<u>Other</u>	
B4B Procurement Card	£19.99
Debtors	£558.29
Prepayments	£519.37
Sub-Total:	£1,097.65
Total Current Assets:	£213,819.68
Current Liabilities	
Trade Creditors	£2,126.07
Retentions	£6,056.43
Received on Account (inc. Precept)	£0.00
PAYE Payments Due	£261.40
NI Payments Due	£516.57
Pension Payments Due	£933.26
VAT to be Paid	£120.60
VAT to be Reclaimed	-£3,727.03
VAT that has been Reclaimed but not received	£0.00
Total Current Liabilities:	£6,287.30
Current Assets Minus Liabilities:	£207,532.38
Earmarked Funds in Reserve	
Church Green Reserve	£4,080.99
Play area maintenance reserve	£34,053.22
CIL Reserve	£25,179.42
Total Current Liabilities:	£63,313.63
Net Assets	
Profit & Loss Accounts Brought Forward	-£8,558.49
General Reserves (inc. £19,297.65 for tree works)	£81,232.97
Profit & Loss Year to Date	£71,544.27
Total Net Assets:	£144,218.75