



## **Kings Worthy Parish Council**

### **Minutes of the Recreation & Amenities committee meeting held on Thursday, 13 January 2022 at 19:30 in Kings Worthy Community Centre, Fraser Road, Kings Worthy**

#### **Attendees**

Councillors Mandy Hallisey (Chair), Emily Fish, Charlotte Smith, Dorry Lawlor and Sue Cook.

#### **Clerk(s)**

Louise Daniel

#### **Apologies**

None.

#### **Members of the public**

None.

#### **RA/22/001 – Public question time**

None.

#### **RA/22/002 – Agree and sign the minutes of the meeting held on Thursday, 11 November 2021**

The minutes were agreed as a true record of the meeting and were signed by the Chair.

#### **RA/22/003 – Matters arising from the meeting held on Thursday, 11 November 2021**

None.

#### **RA/22/004 – Forecast outturn & budget 2022/23**

Members reviewed the draft outturn and budget which had been discussed at the December Finance committee and made no changes.

#### **RA/22/005 – COVID-19 restrictions for open spaces and play areas**

Clerk confirmed that bearings had been ordered for the Fraser Road swing, at a cost of £244.20. The Maintenance Technician has reinstated all other swings and adult exercise equipment. The Maintenance Technician requested confirmation that he can also reinstate both play tunnels, this was unanimously agreed.

Action: Clerk to instruct Maintenance Technician to reinstate both play tunnels.

#### **RA/22/006 – Tree Works / Maintenance**

Broadview Laurels – Laurels and hanging branch work is scheduled for 17 January.

Action: Clerk has obtained confirmation from Persimmons that there is no requirement for Parish Council to contact residents for the work scheduled for 17 January 2022 (to include the hanging branch close to the gate by Lovedon Lane)

Replacement Fruit Trees in Hinton Park – Worthy Plants have been instructed to replace 4x trees at a cost of £30.00 per tree plus £40.00 labour fee. The tree type is to be confirmed to Councillors when availability is known.

**Action:** Clerk has chased Worthy Plants; to chase again.

Path Cutting – The next Lengthsman visit is scheduled for 07 February 2022. The scheme is likely (but not guaranteed) to be funded until 30 March 2023. There is a meeting at Itchen Abbas & Avington Village Hall on 26 January at 11:30 to discuss.

**Action:** Committee to advise clerk of paths to be cut on next Lengthsman visit. Cllrs Hallisey and Lawlor to attend meeting on 26 January.

Cyclist signage in Eversley Park – Cllr Porter (Hampshire County Council [HCC]) advised that 'No Cycling Signs' are not a legal statement and the TRO does not exist. The Committee feel a 'walkabout' to discuss the common issues Winchester City Council and Hampshire Council have would benefit all. This includes cycling, litter & signs.

Eversley Park steps -The stapling is due to be completed in coming days.

Kim Bishop Walk Cycle Path – Cllr Hallisey to arrange a meeting with Cllr Prince (Winchester City Council [WCC]).

It was also suggested that as well as a litter pick, consideration is given to 'work party' days where a range of tasks could be undertaken. Clerk confirmed there are 5 hi vis re-usable tabards in the shed & going forward all agreed these would be preferable to the plastic ones currently used.

**Action:** Clerk to arrange a meeting with Cllr Porter & Cllr Prince in Kings Worthy to discuss cycling, litter & signs.

### **RA/22/007 – General maintenance / equipment repairs**

Upper Broadview bin relocation – A quotation of £115 has been received from M.R.S. Services for installation of the new bin and removal of the old bin.

**Action:** M.R.S. Services & Green Smile have raised issue of litter & locations of bins. This to be discussed at 'walkabout' & a separate meeting with Green Smile at Eversley Park regarding possible repositioning of some litter bins.

**Action:** It was also agreed to obtain and install a "please close the gate" sign for the gate at the bottom of Broadview. Clerk will check if there are any suitable signs in storage before ordering.

Lower Broadview – It was agreed to accept the quotation of £246.36 has been received from M.R.S. Services to fix the fence. The quote for the handrail is outstanding.

**Action:** Clerk to chase M.R.S. Services for handrail quote so work can be carried out at the same time.

Church Green play area – The Supplier has agreed to fix the slide puddle free of charge. Other issues raised were not covered by the warranty. This will be discussed further at Finance.

**Action:** Clerk to wait for further update from Finance Committee.

### **RA/22/008 – Church Green bollards**

The Directors of The Church Green Management Company have confirmed ownership of bollards on the green **excluding** the 3 nearest the Church along Nunns Walk. They have also requested a meeting with Councillors to work on outstanding issues, such as the sandbags. All agreed to meeting with the Directors.

**Action:** Clerk to arrange meeting with Directors of Church Green Management Company.

### **RA/22/009 – Burial Ground bollard**

M.R.S. Services has confirmed work to install is a fixed cost. Order was placed prior to Christmas but Marshalls require pre-payment. This payment will be authorised at the next Finance committee meeting.

### **RA/22/010 – Dog fouling**

Cllr Hallisey noted that the issue is getting worse & would like a meeting with the Dog Warden. Cllr Fish forwarded a poster used in Southampton for discussion. This will be raised at the 'walkabout' with Cllrs Porter & Prince. Green Smile asked for it to be noted that the WCC dog bins at Eversley Park are not being used but the multi-use bins are regularly overflowing.

**Action:** See RA/22/006. Clerk to circulate Southampton City campaign poster sent in from Cllr Fish & contact Dog Warden to arrange meeting.

### **RA/22/011 – CCTV signage at Tubbs Hall**

Members were previously shown some examples of potential signage and had agreed to go ahead with basic clear informational signs.

**Action:** Clerk to order and fit the signs as above.

### **RA/22/012- Playground Area Maintenance & Renewal Plan**

Adult exercise equipment – A quotation has been requested from the original supplier to ascertain the cost for the potential relocation of adult exercise equipment from to Broadview or Eversley Park.

**Action:** Clerk to chase this up as no reply to date.

Adult exercise trail and kids trim trail – Tenders will be sought due the contract value to the replacement of the adult exercise trail and kids trim trail at Eversley Park.

**Action:** Clerk to get up to speed on '5 Key Points' raised by previous Clerk in Summer 2021.

### **RA/22/013 – Parish Council defibrillators**

A meeting has been requested with Jubilee Hall representatives to agree the exact location at Jubilee Hall to enable a quotation to be sought. M.R.S. Services has provided a quote of £160 (excluding any electrical work) for removal of unit from current location.

**Action:** Clerk to chase.

### **RA/22/014 – Bus Shelter Refurbishment**

An alternative quote has been obtained for the refurbishment of the bus shelters (in pairs) but HCC have not yet advised if there are any grants available. Following the accident on 04 January 2022, the shelter on Pound Road has been removed. It is likely HCC will replace this shelter but we are awaiting confirmation.

Action: Clerk to speak again with HCC and provide update.

#### **RA/22/015 – Memorial Bench Fixing**

Worthy Youth Football Club (WYFC) Chair has asked if ground anchors are suitable to secure the memorial bench. All in agreement as long as the ground anchors are suitable and deep enough and fitted by an appropriate person.

Action: Clerk to communicate to WYFC Chair.

#### **RA/22/016 – Global Warming**

Councillors agreed we are making conscious decisions such as recycling & renewable energy. It was agreed to close the matter for now but item to be added to next newsletter & Parish Council Agenda to make all Councillors aware of local schemes / initiatives.

Action: Clerk to request that this is added to next full Parish Council Agenda.

#### **RA/22/017 – Tree Grant**

Cllr Cook has an oak tree to donate to the Parish, it was agreed she would keep it until it was more established. Cllr Cook also asked if she could undertake the pruning of the Hinton Fields fruit trees. Cllr Smith asked if the Woodland Trust Tree Grant Scheme was applicable to us.

Action: Clerk to check with Parish Clerk if Cllr Cook can undertake tree pruning & check Woodland Trust Grant.

#### **RA/22/018 – Antisocial behaviour, ball games at Eversley Park**

A complaint has been received regarding ball games being played close to the enclosed play park area. A member of the public was hit by a ball whilst in the enclosed space with a young child.

Councillors felt this was an unfortunate accident & signs at the park are adequate.

Action: Clerk to acknowledge comments and advise as above.

#### **RA/22/019 - Eversley Park, football injury complaint**

Worthy Youth Football Club (WYFC) Chairs advised of an incident on the lower pitch on 5 December 2021. It was investigated and found to be an unfortunate accident between two opposing players. Worthy Youth Football Club Chairs thanked us for investigating and confirmed no further action is required.

#### **RA/22/020 - Picnic Benches**

Councillors discussed additional benches / seating at Eversley Park. It was agreed to follow this up with the person organising this initiative.

**Action:** Cllrs Hallisey & Lawlor to contact organiser regarding possible fundraiser.

**RA/22/021 Clerk's Notices**

Swing at Fryers Close – Cllr Lawlor previously asked if the swing at Fryers Close could be replaced with a larger swing for older children. Clerk has checked with M.R.S. Service and he advised that we are unable to due to 'the specification of intended use'. Cllr Lawlor to refer neighbour of outcome of her question & direct her to the minutes of this meeting.

Church Green Jubilee Fete – St Marys Church have requested consideration for use of the Green on Friday 3 June 2022 and for a grant. Clerk has requested Booking Form & Grant Application form. All in agreement for permission to use Green at no cost for await details of grant for consideration.

Green Smile fuel costs – We have been advised of a significant increase in fuel costs to our grounds maintenance contractors due to a change in law. All agreed in principle to at least some assistance but to defer decision to Finance.

**RA/22/022- Chair's Notices**

None.

**RA/22/023 - Items for discussion at the next meeting on Thursday, 10 February 2022**

None.

**Meeting Closed at 21:40**

---

**Signed:**

---

**Date:**

<u>Income</u>	<u>2021/22 Forecast Outturn</u>	<u>2022/23 Budget</u>
Burial Ground	£3,500.00	£3,500.00
Pitch Fees	£3,593.70	£2,800.00
R&A Other Income	£150.00	£150.00
<b>Income Total:</b>	<b>£7,243.70</b>	<b>£6,450.00</b>

<b>Expenditure (Maintenance &amp; Servicing)</b>	<b>2021/22 Forecast Outturn</b>	<b>2022/23 Budget</b>
Grounds Maintenance Contract	£35,940.00	£36,256.00
Open Spaces Maintenance	£6,802.37	£5,260.00
Contract Supervision	£0.00	£650.00
Dog Bins	£4,292.88	£4,400.00
Play Area Maintenance	£4,324.01	£5,000.00
Shelters	£360.00	£5,260.00
Seats & Tables	£46.77	£0.00
Signs	£263.18	£250.00
Tree Works (inc. inspections)	£4,986.20	£7,500.00
Water (Eversley Park)	£58.46	£100.00
Burial Ground (Capital)	£1,191.87	£250.00
Burial Ground (Maintenance)	£1,078.73	£550.00
Water (Burial Ground)	£130.00	£135.00
Noticeboards	£535.18	£50.00
Sports Equipment & Facilities	£157.00	£50.00
Football Pitch Maintenance	£7,525.00	£1,000.00
Planting	£1,520.00	£750.00
Litter Pickers & Bins	£450.00	£250.00
Maintenance Technician (General Repairs)	£5,766.35	£6,000.00
<b>Maintenance &amp; Servicing Total:</b>	<b>£75,428.00</b>	<b>£73,395.00</b>

<b>Expenditure (Projects)</b>	<b>2021/22 Forecast Outturn</b>	<b>2022/23 Budget</b>
Eversley Park Path & Steps	£0.00	£0.00
Fencing	£250.00	£0.00
Defibrillators	£3,060.45	£662.00
Capital Projects (R&A)	£2,854.89	£0.00
<b>Projects Total:</b>	<b>£6,165.34</b>	<b>£662.00</b>

	<b>2021/22 Forecast Outturn</b>	<b>2022/23 Budget</b>
<b>Total R&amp;A Expenditure:</b>	<b>£81,593.34</b>	<b>£74,057.00</b>