

Finance, Administration & Remuneration Committee

Committee members: Councillors J. Archer, E. Fish, I. Gordon & M. Miller-Hall

You are summoned to attend the following meeting;

To be held on the Wednesday, 15 February 2023 at 19:30

This meeting will be held at Kings Worthy Community Centre, Fraser Road

Whilst **not** mandatory, to help prevent the spread of COVID-19 and protect those attending, all attendees are recommended to adhere to following precautions:

- If you are clinically extremely vulnerable, we advise that you minimise contact and avoid attending meetings unless absolutely necessary.
- If you are presenting symptoms of COVID-19 then please do not attend the meeting.

Members of the public are also welcome to provide written representations to the Council.

Whilst we taken steps to reduce the spread of COVID-19, please note that you attend the meeting at your own risk.

Please contact the Clerk if you have any enquires regarding this meeting.

Chair of the meeting: Ian Gordon

Clerk of the meeting: Christopher Read

Agenda

1. Apologies for Absence
2. Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject]
3. Impact of COVID-19 (including meeting recommendations)
4. Error with the date of the minutes for agreement on the January committee agenda
Note - The agenda of the January committee meeting incorrectly stated that the minutes for agreement were 10th November 2022. This should have stated 7th December 2022.
5. To agree and sign the Minutes of the Meeting held on 18 January 2023
6. Matters arising from the meeting held on 18 January 2023
7. Proposed new expenditure for Finance approval
 - Planning & Highways
 - Finance, Administration & Remuneration
 - Revised phone & broadband contract
 - Revised energy contracts for Kings Worthy Community Centre
 - Recreation & Amenities

- Communications
 - Grants
8. To receive the statement of accounts and management reports for period ended 31 January 2023
 9. To review the draft forecast outturn (2022/23) & budget (2023/24)
 10. To authorise the payment listing
 11. Lovedon Fields open space transfer – update (if available)
 12. Parish Council play areas –
 - Fire at Fraser Road play area – update including temporary fencing
 - Eversley Park play area tender – update
 13. Grounds Maintenance contract tender - update (if available)
 14. Review of the financial regulations and investment policy
 15. Review of data protection, data retention & privacy policies
 16. Hampshire Association of Local Council – revised articles of association
 17. Charging structure for out of parish interments
 18. Potential additional community use for Kings Worthy Community Centre
 19. Remuneration & staffing
 - Deputy Clerk recruitment – update (if available)
 - Review of salaries
 20. Tubbs Hall – landlord’s responsibilities
 - Proposed new sub-lease - update (if available)
 21. Legal issues
 22. Items for inclusion in council communications
 23. Responsible Finance Officer / Clerk’s Notices
 24. Chairman’s Notices
 25. Items for discussion at the next Meeting on 15 March 2023