



Kings Worthy Parish Council

Minutes of the Parish Council meeting held on Monday, 30 January 2023 at 19:30 held in Kings Worthy Community Centre, Fraser Road

Attendees

Councillors Signe Biddle (part; see below), Colin Cossburn, Emily Fish, Dorry Lawlor, Matthew Miller-Hall (Chairman), Charlotte Smith, Tom Stannard & Steve Waters.

Clerk(s)

Parish Clerk (Christopher Read)

Apologies

Cllr Julia Archer (the council resolved to approve Cllrs Archer's reason for absence)

Cllr Ian Gordon (the council resolved to approve Cllrs Gordon's reason for absence)

Cllr Mandy Hallisey (the council resolved to approve Cllrs Hallisey's reason for absence)

County & City Councillor(s)

Cllr Steve Cramoysan (Winchester City Council [WCC])

Cllr Jane Rutter (Winchester City Council [WCC])

Members of the public

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PC/23/001- Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject

A member public asked for an update on the Lovedon Fields site including the s106 agreement, which is currently affecting residents' ability to sell their property.

(Cllr Biddle arrived at this point)

Cllr Miller-Hall stated that the Parish Council is working with Winchester City Council (WCC) on the s106 agreement and proposed allotments areas.

Another member of the public gave short presentation to Councillors on why they are objecting to the application 22/02721/FUL (see below). They highlighted multiple issues including the loss of light, overdevelopment and access issues.

(It was agreed to move item 6 on the agenda to this point in the meeting.)

PC/23/002 - To receive written reports from City & County Councillors and Parish Councillors following external meetings

A copy of the Winchester City Councillor's report had been circulated to all Councillors before the meeting (see attached).

Cllr Rutter stated that WCC are aware of the issues with Lovedon Fields/Eversley Gardens. There is a protracted legal process and there has also been a change in personnel at the council.

(Cllr Jane Rutter [WCC]) left at this point)

PC/23/003 – To consider the following planning application:

(Cllr's Lawlor & Waters declared an interest at this point and left the room.)

22/02721/FUL

Land To The Rear Of 74 And 76 Lovedon Lane Kings Worthy Hampshire

Erection of 2No. new detached dwellings along with car parking and use of existing access onto Lovedon Lane

Response: After discussion, Councillors raised objections regarding the density, access (including width), loss of amenity and loss of light.

A vote was held with 6 wishing to object, 0 in support and no abstentions.

(3 members of the public left at this point)

(Cllr's Lawlor & Waters returned to the room at this point.)

PC/23/004 – Impact of COVID-19 - meeting recommendations

It was agreed to remove the recommendations for face masks and social distancing.

PC/23/005 – Councillor vacancy update

The Clerk confirmed that advice had now been received and it was agreed to advertise the vacancy for co-option at the next meeting.

PC/23/006 – To agree and sign the Minutes of the Meeting held on 28 November 2022

The minutes were agreed as a true record of the meeting with the following amendments:

- PC/22/206 – change “0” to “)”
- PC/22/213 reference number had been duplicated. This reference number had been changed and all subsequent reference numbers amended accordingly.
- PC/22/214 (before amendment) – Under the monthly accruals item “particular” changed to “particularly”.
- PC/22/222 (before amendment) – Chairmans Notices – “their” changed to “there”.

These changes had been circulated to all Councillors shortly before the meeting and thus a revised printed copy incorporating the changes was signed.

PC/23/007 – Matters arising from the meeting held on 28 November 2022

None.

PC/23/008 – To receive the minutes of the committees

- Recreation and Amenities (R&A) Committee – 19 January 2023 – A copy of the minutes had been circulated to Councillors before the meeting.

- Tree inspections – It was agreed to ratify the decision to proceed with annual tree condition survey at total cost of £2,160.00 from Plane Arboriculture.
- Finance, Administration & Remuneration (FAR) Committee – 7 December 2022 & 18 January 2023 – A copy of the minutes had been circulated to Councillors before the meeting.
 - Internal audit provision – It was agreed to proceed with our current internal auditor for another year, with a re-tendering to be undertaken for the 2023/24 internal audit.
 - External auditor – The Clerk confirmed that BDO have been appointed as the Parish Council’s external auditors.
- Planning & Highways (P&H) Committee – 13 December 2022 & 24 January 2023 – A copy of the minutes had been circulated to Councillors before the meeting.
 - Ecogen application – Cllr Biddle reported that the Ecogen (North Winchester Farm) application was refused by HCC on the grounds of noise, not highways. Highways were no longer objecting as they accepted recent improvements submitted by the applicant. Our objections, partly based on guidance for HS2, relates to the width of the road. We also raised issues with the height of the wall on the railway bridge.

It was recommended by HCC that a liaison committee is setup to discuss ongoing issues with the site.

(A member of the public arrived at this point)

After discussion, it was agreed that Cllrs Miller-Hall & Waters will formulate a plan including a potential additional HGV survey, for next full council meeting.

PC/23/009 – Eversley Park play area renewal tender – including the selection of the successful tender

The Clerk presented and summarised a report to the meeting (a copy of which will be available on the Council’s website). This report included the final scoring for the tenders submitted (see attached table).

The R&A committee had raised a concern with the proximity of the zip wire to adjacent equipment and/or access gates.

After discussion, it was unanimously agreed to formally accept the tender from Ava Recreation Ltd at a total cost of £97,374.21 subject to further clarification on the suitability of the positioning of the zip wire.

PC/23/011 – Recruitment of Deputy Clerk – selection of potential candidate

Following an interview process, the Chair, Vice-Chair and Clerk were recommending that we hire the only candidate. After discussions, including relating to the scoring system, it was agreed that the candidate be hired subject to a discussion with a member of Planning & Highways.

A vote was held with 6 in favour of the above, 1 in favour of deferring and 1 abstention. It was also agreed to clarify other staff members in the upcoming review of the standing orders.

PC/23/012 - To receive the statement of accounts and management reports for period ended 31 December 2022

The Clerk gave a presentation of the accounts for the period ending 31 December 2022; no changes were made.

PC/23/013 - To review the draft forecast outturn (2022/23) & draft budget (2023/24) - including approval of the precept figure

The Clerk gave a presentation of the draft forecast outturn and budget which had been circulated. Minor amendments were highlighted by the Clerk including a further decrease in forecast energy costs.

Councillors discussed the HCC part lighting initiative and decided given the number of lights that can be switched off/dimmed, forecast savings and potential impact on safety, to not adopt this scheme. After further discussion, it was agreed to amend the streetlighting budget to £9,750.00.

It was unanimously agreed to increase the precept to £182,992.00.

PC/23/014 - S106 agreement for the land at Lovedon Fields - including costings for maintenance from Winchester City Council

It was agreed for Cllrs Biddle, Miller-Hall, Smith and the Clerk to meet with WCC to discuss the site.

Action - Arrange meeting with WCC as above.

PC/23/015 - Potential response to Hampshire Minerals & Waste Plan

Planning & Highways intend to respond that it is a well-balanced report except for policy 29 on site for waste management. Safeguards for parishes within this policy are lacking and the guidance produced for HS2 for access roads should be incorporated.

Thanks were expressed to Cllr Cossburn for this work on this.

Action - Cllr Cossburn to submit response.

(2 members of the public left at this point)

PC/23/016 - Tubbs Hall play area including insurance update & CCTV

The Clerk reported that the police investigation is now closed with no charges made. Given the limited number of potential suppliers for a replacement train, the full open tendering procedure may not need to be followed. The Clerk had undertaken some research and the original supplier of the train has merged with another company. The Clerk will be sending them images of the current train to see if they still make this piece of equipment.

Action - R&A committee to discuss CCTV.

PC/23/017 - Communications [incl. Website / Facebook / Newsletter Monthly Comms. Etc.]

Eversley Park play area

Tree planting at Eversley Park including thanks to WI.

Removal of the chicane on Kim Bishop Walk

Parish Council grants

Streetlighting within the parish.

PC/23/018 – Parish Council shed - update

Cllr Lawlor will undertake a review of the items in the shed and recommend those for disposal in conjunction with the Clerk.

Cllr Waters offered to dispose of the items.

Action – Cllr Lawlor to undertake review of items.

PC/23/019 – Procedure for last-minute apologies

After discussion, it was agreed that in the absence of the Clerk any last-minute apologies should be submitted to the Chair of the relevant meeting.

PC/23/020 – Clerk’s Notice

Southern Water draft resource management plan – It was agreed to refer this to the P&H committee.

Hampshire Association of Local Council (HALC extra-ordinary general meeting – HALC are looking adopt revised article of association at an EGM on 23rd February.

Action – It was agreed for the Clerk to send round the documentation and Councillors will confirm if they wish to respond and/or for the Clerk to vote on behalf of the Council.

Closure of the post office in London Road – The Clerk noted that the post office in London Road is closing. Royal Mail have stated that this closure is temporary.

Action – After discussion, it was agreed for the Clerk to ask Royal Mail to confirm their decision on the recently closed consultation.

PC/23/021 – Chairman’s Notices

None.

PC/23/022 – Items for discussion at the next Meeting on 27 February 2023

Review of documentation including Standing Orders, Financial regulations, risk management register and investment policy.

Meeting Closed at 21:37.

Signed:

Date:

Report from WCC Councillors – Kings Worthy Parish Council 23.1.23

Cart & Horses Junction

The petition at www.winld.org.uk/safech now has over 2,400 signatures. We have been assured by Officers that proposals for a safer junction will be forthcoming, but not before the full results of the fatal accident there last autumn have been assessed, which has not yet been completed. We continue to call for a radical solution to this problem junction, which should allow sensitive development of the neighbouring site indicated in the draft local plan as well as respecting its position at the entrance to the SDNP.

M3/J9 Planned Works

Now that the plans have been officially passed through their first stage, we are keeping a watch on both the full proposals for new paths and cycleways, but also on the plans for diversions during construction. More in Jackie's County report.

EcoGen Planning application refused

We congratulate PC representatives and other local residents who made a compelling case against the proposal and helped lay the groundwork for Jackie's internal lobbying. The planning application was refused, but not on Highways grounds, which is a significant blow and is contrary to most of the evidence presented at the HCC Regulatory Committee which considered the application to double HGV movements, which was held just before Christmas. We may have won this battle, but the war goes on – we expect EcoGen either to appeal to the planning Inspectorate or to put in an amended application.

You will see in Jackie's report how to respond to the HCC Waste and Minerals consultation which closes at the end of this month to try and change their policy on these sorts of developments in villages which require HGVs to regularly access sites along completely unsuitable country lanes.

Phosphates and Planning Applications

Some planning applications are now coming through to Planning Committee which have managed to buy credits – most notably from the Grange Estate – to mitigate the effects of Phosphates in the sensitive River Itchen watercourse. However, these have nearly all gone, and are very expensive. They cannot address the significant impacts that many more applications to build new homes will have. This will require a much more significant approach, probably through completely new water treatment works. Talks are going on with Southern Water about this, but in the meantime applications for new housing have slowed to a trickle.

Anti-Social behaviour

Some effective pro-active policing has had an impact locally, and we hope that the current spate of bad behaviour is now at an end. In the meantime, please continue to report any anti-social behaviour to Crimestoppers on 0800 555 111, or local police and other agencies, copying in your local councillors if you think a policy change of some kind would help the situation.

Major Developments and regeneration.

The Central Winchester Regeneration is moving into the next stage, with various bids from partner organisations now being looked at. Also under consideration for development is the 'depot site' next to the new Sports and Leisure Park - Jane and Steve attended a recent public exhibition at the Sports & Leisure Park which set out some of the ideas being discussed for the Depot Site. The results of that public consultation will be evaluated, and the Cabinet will be making further proposals soon.

London Road Post Office Closure

Despite attempts to market it as a going concern, and by the Post Office to find an alternative solution, the Post Office in London Road is closing at the end of this month. At the moment it is being described by the Post Office as a 'temporary closure'. Jane has been asked to represent the Mayor at a presentation to BK and Sangeeta Kaur who have run the Post Office for the past 23 years. It will be at around 1.30pm on Tuesday 31st January at the London Road site. She will pay tribute to their long and faithful service to the community and present them with a cheque for their retirement gift which has been donated through a fundraiser organised by local resident and producer of *Winchester Magazine*.

Jane Rutter, Steve Cramoysan and Jackie Porter - 20th January 2023

Eversley Park play area tender scores

Category Score (excluding cost)- unweighted

Category	Category Weighting	Tender A	Tender B	Tender C	Tender D	Tender E
Public Consultation	20%	4	2	6	3	5
Equipment Provided	25%	3	3	6	4	5
Maintenance Requirements	15%	3	3	5	5	6
Experience	10%	2	4	6	3	4

Cost	£92,210.00	£99,918.25	£97,374.21	£99,245.00	£100,000.00
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Weighted Score (including cost)

Category score methodology = Score (as above) divided (/) max score for category (6) x weighting.

Example for maintenance requirement – Category score 5 = 5 / 6 x 15

Cost scoring – Lowest (optimal bid) divided by bidder's price x weighting

Category	Category Weighting	Tender A	Tender B	Tender C	Tender D	Tender E
Public Consultation	20%	13.3	6.7	20.0	10.0	16.7
Equipment Provided	25%	12.5	12.5	25.0	16.7	20.8
Maintenance Requirements	15%	7.5	7.5	12.5	12.5	15.0
Experience	10%	3.3	6.7	10.0	5.0	6.7
Cost	30%	30.0	27.7	28.4	27.9	27.7
Total Score		66.7	61.0	95.9	72.0	86.8

Management Accounts for the period ending 31 December 2022 including forecast outturn (2022/23) & budget 2023/24)

Income

Department/committee	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date	2022/23 Forecast Outturn	2023/24 Budget
Community Infrastructure Levy	£0.00	£0.00	£13,148.53	£13,148.53	£13,148.53	£6,509.10
Neighbourhood Plan	£9,000.00	£0.00	£0.00	£0.00	£0.00	£0.00
Finance, Administration & Remuneration	£176,413.00	£132,661.34	£132,249.20	-£412.14	£176,087.45	£175,437.00
Kings Worthy Community Centre	£4,022.00	£3,016.50	£1,647.00	-£1,369.50	£4,397.07	£7,981.94
Planning & Highways	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Recreation & Amenities	£6,116.70	£5,392.65	£7,141.90	£1,749.25	£7,525.20	£7,441.66
Totals:	£195,551.70	£141,070.49	£154,186.63	£13,116.14	£201,158.25	£197,369.69

Expenditure

Department/committee	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date	2022/23 Forecast Outturn	2023/24 Budget
Community Infrastructure Levy	£0.00	£0.00	£0.00	£0.00	£13,700.00	£61,809.38
Neighbourhood Plan	£9,000.00	£0.00	£0.00	£0.00	£0.00	£0.00
Finance, Administration & Remuneration	£89,596.00	£69,380.96	£62,824.05	£6,556.91	£88,547.74	£103,718.27
Kings Worthy Community Centre	£8,483.00	£7,102.84	£6,557.95	£544.89	£8,499.72	£11,121.90
Planning & Highways	£11,405.00	£5,614.16	£4,222.12	£1,392.04	£9,771.03	£11,070.00
Recreation & Amenities	£85,048.89	£55,706.42	£53,521.19	£2,185.23	£72,703.07	£101,270.33
Totals:	£203,532.89	£137,804.37	£127,125.31	£10,679.06	£193,221.56	£288,989.88

	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date	2022/23 Forecast Outturn*	2023/24 Budget
Actual Year to Date Position	-£7,981.19	£3,266.12	£27,061.32	£23,795.20	£7,936.69	-£91,620.19

Memorandum Position - Excluding CIL Income and Expenditure

Memorandum Year to Date Position:	-£7,981.19	£3,266.12	£13,912.79	£10,646.67	£8,488.16	-£8,129.29
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* The Forecast Outturn includes 10% deposit for Eversley Park play area spend.

Balance Sheet for period ending 31 December 2022

<u>Bank Accounts</u>	
Unity Trust Bank Current Account	£9,970.15
Unity Trust Tailored Deposit Account	£103,354.96
Sub-Total:	£113,325.11
<u>Investments/Deposits</u>	
Nationwide variable (35-day notice)	£85,000.00
Hampshire Trust Bank Variable (45-day notice)	£42,313.17
Hampshire Trust Bank Variable (90-day notice)	£42,686.83
United Trust Bank Variable (100-day notice)	£0.00
Sub-Total:	£170,000.00
<u>Other</u>	
B4B Procurement Card	£38.46
Debtors	£1,526.00
Prepayments	£0.00
Sub-Total:	£1,564.46
Total Current Assets:	£284,889.57
<u>Current Liabilities</u>	
Trade Creditors	£9,339.66
Received on Account (inc. Precept)	£43,715.72
PAYE Payments Due	£485.60
NI Payments Due	£728.95
Pension Payments Due	£1,037.40
Other Creditors (awaiting advice from HMRC before payment)	£4.89
VAT to be Paid	£71.15
VAT to be Reclaimed	-£4,397.64
VAT that has been Reclaimed but not received	£0.00
Total Current Liabilities:	£50,985.73
Current Assets Minus Liabilities:	£233,903.84
<u>Earmarked Funds in Reserve</u>	
Church Green Reserve	£1,385.49
Play area maintenance reserve	£44,053.22
CIL Reserve	£75,509.38
Total Current Liabilities:	£120,948.09
<u>Net Assets</u>	
Profit & Loss Accounts Brought Forward	£62,673.12
General Reserves (inc. £19,297.65 for tree works)	£23,221.31
Profit & Loss Year to Date	£27,061.32
Total Net Assets:	£112,955.75