



Kings Worthy Parish Council

Minutes of the Recreation & Amenities committee meeting held on Thursday, 10 November 2022 at 19:30 held in Kings Worthy Community Centre, Fraser Road

Attendees

Councillors Emily Fish, Amanda (Mandy) Hallisey [Chair], Charlotte Smith & Tom Stannard

Clerk(s)

None.

Minutes taken by Cllr Cossburn (P&H).

The Chair opened the meeting by thanking Councillors Cossburn and Smith for taking on the task of minutes taker for the R&A and P&H committees respectively.

Apologies

Cllr Dorry Lawlor (the reason for Cllr Lawlor's absence was approved).

County & City Councillor(s)

None

Members of the public

None

RA/22/128 – Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject]

None.

RA/22/129 – To agree and sign the minutes of the meeting held on the 13 October 2022

Cllr Lawlor had requested an amendment to the minutes as she was no longer able to make soup for the Litter Pick. No changes were made to the previous minutes but the amendment was noted.

The minutes were agreed as a true record of the meeting and signed by the Chair.

RA/22/130 – Matters arising from the meeting held on the 13 October 2022

RA/22/113 - Kim Bishops Walk

Approval from the insurance company regarding Cllr Waters removing the chicane from the path has been received subject only to a Risk Assessment (RA) being prepared before commencement.

Action: Cllr Hallisey to advise Cllr Waters that he proceed subject to the RA being completed.

PC/22131 – Eversley Park play area tender update – including evaluation

It was agreed that the evaluation working group would comprise Cllrs Hallisey, Fish and Smith with Cllr Miller-Hall (PC Chair and finance representative). Cllr Stannard would deputise for any member unable to take part in the evaluation.

An update stated that one possible supplier had requested an extension to the tendering and another had requested a site visit prior to tendering. Following detailed discussion, the following was agreed:

Action: The Clerk to arrange for the contractor site visit as soon as possible and to liaise with the Chair who would ensure that members of the committee would be available to escort the contractor.

Action: The Clerk could grant extensions to any or all contractors requesting such up to 15th December 2022.

Action: Public consultation would begin week commencing 5th January 2023.

Action: The January R&A committee meeting would be postponed until 19th January 2023.

It was decided that if possible, public exhibitions of proposed schemes would be displayed at the Worthies Social Club and the King Charles Public House prior to a general public consultation events to be held at the Tubbs Hall.

Action: Cllr Hallisey to liaise with the Worthies Club and Cllr Stannard to liaise with the King Charles to arrange for possible displays.

Action: Clerk to advise on availability of suitable dates prior to the 19th January meeting of R&A for a public consultation.

The aim was to have a recommendation agreed at the meeting on the 19th January to lay before both the Finance Committee and the full Council by the end of January 2023.

RA/22/132 – Fraser Road play area fire – update

- CCTV – No update was available.

Action: The Clerk was requested to contact the Police to ascertain if the site could now be cleared of the debris and cleaned.

RA/22/133 – Grounds maintenance contract tender process.

It was agreed that this would be a major task requiring a working group to evaluate the tender document and subsequent quotations.

Action: Working Group would comprise Cllrs Hallisey, Fish, Smith and Stannard.

RA//22/134 – Draft forecast outturn (2022/23) & budget (2023/24) – if available

All Councillors had reviewed the documents provided by the Clerk.

Cllr Smith raised a question regarding the tree planting budget.

She was now in possession of a detailed quotation for approval by Finance and the Full Council this month. It was noted that the final quotation was lower than the budgeted figure.

RA/22/135 – Tree planting/general maintenance

- Tree planting on parish land – The Parish Church wished to purchase a tree to commemorate to reign of Elizabeth 2 and to plant it on Church Green as a replacement for one of the “lost” trees. It was agreed to accept their offer of a Red Maple.

Action: Cllrs Hallisey and Smith to liaise and agree a suitable site for the tree.

- Trees at Fryers Close – Trees formally owned by Winchester City Council were becoming an issue to both residents and the Parish Council owned play area and action of some kind was required.

Action: The Clerk to approach the Council’s tree surgeons to ascertain what, if any action could be taken to improve the situation for all parties.

- Hinton Park improvement including potential engagement with parishioners – The Worthies Conservation Volunteers were prepared to undertake actions in this area on Sunday 27th November. This was accepted.

Action: Cllr Smith would organise a leaflet drop in the immediate area in an attempt to engage with local residents

- Church Green bollards – A fully costed proposal was being placed before Finance on Wednesday 16th November.

RA/22/136 – Flexi-hose, pole and chain for the burial ground

It was agreed to purchase a flexible hose as previously suggested but to store it at the Parish Office for collection by any working parties.

Action: Clerk to liaise with the R&A Chair to purchase a suitable hose.

RA/22/137 – Christmas Day service on Church Green

It was unanimously agreed allow the Church use of Church Green for this purpose.

RA/22/138 – Lengthsman visit – list of works. Clearing Parish paths and gullies would be the priority for the two-man days allocated to the Parish. It was also agreed that Footpath 3 would have the nettles cut back and the entry signs to the village and at the burial ground be cleaned as part of the works.

Action: Clerk to ensure workload is conveyed to the controller of the lengthsman.

RA/22/139 – Items for inclusion in Council communications

- Hinton Park clean-up activities
- Litter Pick
- Play Area Consultation (once possible dates and logistics had been agreed).

RA/22/140 - Clerk's Notices

None.

RA/22/141- Chairman's Notices

A potential Parish Council social event was discussed and a number of potential venues/activities were discussed, With the pressure on R&A time prior to Christmas and the early New Year it was suggested that it might be best to delay such an event until after the Play Area Consultation was completed. This would be raised at the November Full Council meeting.

RA/22/142- Items for discussion at the next Meeting - 19th January 2023 (to be agreed)

None.

The meeting closed at 21:16.

Signed:

Date: