



Kings Worthy Parish Council

Minutes of the Recreation & Amenities committee meeting held on Thursday, 09 March 2023 at 19:30 held in Kings Worthy Community Centre, Fraser Road

Attendees

Councillors: E. Fish, D Lawlor, C Smith, S Waters

Clerk(s)

None.

Minutes taken by Cllr Cossburn (P&H).

Members of the public

Representative of Worthies Sports and Social Club adult football team and Winchester and District Football League.

County & City Councillor(s)

None.

RA/23/031 - Election of Chairperson for the evening

The Vice-chair, Cllr E. Fish chaired the meeting.

RA/23/032 - Apologies

Cllrs. M. Hallisey, T Stannard – the committee resolved to approve Cllrs Hallisey and Stannard's reasons for absence.

RA/23/033 – Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject]

The representative of the Worthies Sports & Social Club and Winchester District League gave thanks to the council for the excellent pitches provided to his club. He stated that next season major refurbishment to King George V ground could reduce the number of pitches available to his league and wished to explore the possibility of playing more adult games at Eversley Park. He also suggested that the council should consider installing signage within the car park advising users that they do so at their own risk.

The committee debated the need for access to toilets/changing facilities and possible extra wear and tear on pitches.

Actions: Clerk to prepare a schedule of pitch usage during the current season for discussion at April meeting.

Clerk to confirm current arrangement with WSSC regarding public access to toilets.

Clerk to obtain estimates for notices in car parking signage.

RA/23/034 – To agree and sign the minutes of the meeting held on the 09 February 2023

Cllr Fish stated that the manual adjustment made to the paper January Recreation & Amenities minutes contains erroneous additional information that was not agreed as an amendment to the minute. The amendment agreed to the January Recreation & Amenities committee minutes is as stated in the February minutes.

The minutes were agreed and signed by the Vice-chair.

RA/23/035 – Matters arising from the meeting held on the 09 February 2023

- Church Green Bollards – It was agreed that the Vicechair would meet with the Clerk on Friday 10th March to ensure that the Committee's decision from February on the exact siting of these bollards was made clear. The Committee empowered the Vicechair to meet with the Clerk alone and to use the drawing approved by the committee.

Action: Vicechair to arrange meeting.

- Interment of Ashes – The location put forward by the Clerk was approved by the Committee.

Action: Clerk to communicate this to Parishioner.

RA/23/036 – Eversley Park play area tender – update

Cllr Smith reported on the site visit with the contractor, AVA Recreation, the previous day and the notes submitted by the Clerk were read.

It was agreed that the final inspection and signoff with AVA would be made by a minimum of the Clerk, a member of the R&A Committee and the councils' retained ROSPA accredited playground inspector to enable the area to open during the Coronation Weekend (see Item RA/23/047).

It was noted that the Planning Application for the main slide had been validated.

RA/23/037 – Fraser Road play area fire – update including potential alternative equipment

It was noted that the Clerk was trying to identify a suitable like for like replacement for the damaged train with little success to date. A suitable alternative was also being considered.

The current weather had delayed the maintenance contractor from cleaning the damaged areas to enable a partial reopening of this area. It was agreed that with the closure of the Eversley Park play area it was essential that this should be completed as soon as possible to ensure some play facilities were available to the parish.

RA/23/038 – Grounds maintenance contract tender process

A new six-month contract had been agreed but it was felt that action was needed soon to ensure that the new contract was in place before the new contract expired.

Councillors on the proposed working group were asked to reconfirm their wish to continue. (Cllrs Miller-Hall, Smith, Fish and Stannard) It was noted that contract documents were available on the council website.

Actions: Councillors to confirm their agreement to sit on this working group. Members to read existing contract.

Clerk to arrange for a suitable date for Working Group to hold first meeting.

RA/23/039 – Forecast outturn (2022/23) & budget (2023/24)

Budget had been agreed at last full council meeting and no additional information was presented.

RA/23/040 – Tree works/general maintenance

- Tree inspections including land opposite Cornerways and Fryers Close –
The inspection of land opposite Cornerways had been completed whilst the report on all other trees was awaited. It was noted that rooks had already commenced nesting in Fryers Close which would prevent any tree works from being undertaken until the autumn.

Action: Clerk to confirm which trees have been surveyed and dates when outstanding surveys will be completed.

- Hinton Park improvement including potential engagement with parishioners –
It was agreed that Cllr Smith would propose a suitable date for this work towards the end of April.

Action: Cllr Smith to propose date at April meeting.

- Hedge at lower Broadview – reduction in height –
The committee agreed not to undertake any cutting of this hedge but were happy to allow the parishioner to trim along their boundary.

Action: Clerk to advise parishioner of committee decision.

RA/23/041 - Fence around the lower football pitch

It was noted that the Clerk and the council contractor had made a temporary repair to the damage. All members of the committee were asked to visit the site to determine if replacement or removal of the fence was acceptable.

Action: All members to visit prior to next committee meeting.

RA/23/042 – Football pitch maintenance – including closure dates for pitches

The committee decided to schedule the renovation of the lower pitch for Spring 2024 with suitable date to be confirmed by Green Smile. Regarding remedial works this season the Clerk would be asked to advise on current pitch bookings and to seek advice from Green Smile on what remedial work was required together with preferred dates to commence.

Action: Clerk to confirm current booking and seek advice from Green Smile as to extent/timing of required remedial works.

RA/23/043 – Paths at the cremation area – options

Cllr Waters had visited the burial ground and reported that much of the paths would require remedial works as they were displaying loose material and poor surface finishes. He also noted that spoil arising from burials was being deposited at the ground.

Actions: All members to visit the site in order to determine if paths could be remediated in a phased manner.

Clerk to remind funeral directors that arisings should be removed from site following reinstatement of graves.

RA/23/044 – Lengthsman visit – programme of works

The committee expressed their satisfaction with the work undertaken under this scheme and wished to remain part of the scheme. Going forward it was decided that a fixed seasonal schedule of work should be created.

Actions: Cllr Smith to create a seasonal schedule for agreement at April meeting.

Clerk to confirm our wish to remain in the scheme.

RA/23/045 – Eversley Park benches including inside the play area

It was agreed to accept the £271 funding raised by a parent of a pupil at Kings Worthy School towards purchase of benches.

Actions: Clerk to obtain quote from AVA Recreation for installing 2 No. Glasdon Pembridge benches within play area.

Clerk to obtain 2 No. Glasdon Pembridge benches.

Cllr Cossburn to submit a grant request to WCC for CIL funding for additional inclusive play equipment.

RA/23/046 – Young adults gathering in Eversley Park play area.

Cllr Waters suggested Crime Stoppers and volunteered to help the Clerk if needed, City Council would be asked if their wardens could visit this area.

Action: WCC to be asked at next full council meeting.

RA/23/047 – Kings Coronation celebrations.

The committee agreed to authorise the Clerk to purchase reusable Union Flag bunting for Tubbs Hall. It was further agreed that preference should be given to recycled or natural materials. Plastic versions should not be purchased.

It was agreed that the formal opening of the Eversley Park play area would take place on the Sunday (timings to be agreed) It was agreed that on the day a free raffle would be held for children attending to gain the right to be first official user. This would be in a number of age bands.

It was agreed that this new area should be named. It was felt that the school should be approached to hold a naming competition.

It was noted that a request had been made to add an additional bench at Eversley Park close to the cricket nets. There is already a base in this area but its condition was unknown/

Action: Clerk to determine quantity and source bunting.

Committee to agree details of raffle and timings in April meeting.

Cllr Miller-Hall to be asked to contact the school regarding the naming competition.

Clerk to ask MRS Services to examine base by cricket nets and provide an estimate for remedial works to make it suitable for mounting a Glasdon Pembridge bench.

RA/23/048 – Review of Burial Ground charging structure.

The committee decided that the way forward on this matter was to compile a register of comparable costs around the area to enable a considered revision of the pricing structure.

It was agreed that the new Deputy Clerk would be given the project of creating a register of all burials within the burial ground if one does not currently exist.

Action: Clerk to prepare a table of charges of surrounding parishes for the April meeting. The Vice-chair would be prepared to help with this action.

RA/23/049 – Items for inclusion in Council communications

Timetable for refurbishment works at Eversley Park

Advance warning of “First User Raffle”

Possible involvement of school in naming process.

RA/23/050 – Clerk’s Notices

- A DMMO application for the extinguishing of several paths currently unused on Top Field had been issued. These were noted.
- Condition of flower beds at Burial Ground had been raised by a parishioner.

Action: It was agreed that the committee would form a working party to tidy the area as soon as weather conditions allowed.

- The committee formally approved the use of Church Green for coronation celebrations on Sunday 7th May.
- The committee formally approved the use of Eversley Park for the Worthies Festival in September subject to the normal conditions on litter clearance and parking restrictions in the area.

RA/23/051 – Chairman’s Notices.

The date for the litter pick was set and agreed as Saturday 20th May 2023.

RA/23/052 – Items for discussion at the next Meeting – 6th April 2023

Possible change of date as allocated date is Maundy Thursday.

The meeting closed at. 21.32.

Signed: _____

Date: _____