



Kings Worthy Parish Council

Eversley Park play area tender –

Corrections, amendments & clarificatory questions/queries document

Questions/queries and their corresponding answers will be added as in order of receipt.

Corrections and/or amendments will be added as an when agreed.

Published: Thursday, 27 July 2023

Last updated: Wednesday, 02 August 2023

Corrections/Changes

1. **Lovedon Fields (path edge cutting)** – The contract specification states that the path edges are to be cut monthly, not 4-weekly.

Correction: This specification is to be 4-weekly, not monthly.

2. **Dog walk path** – The contract specification states that the required width & height for the path but there appears to be insufficient space to accommodate the required width.

Correction: The Contractor will maintain the vegetation in-line with the edge of the gravel path (unless adjacent trees prevent this). Contractors will need to allow for growth in between cutting to ensure there is no encroachment.

The Parish Council will undertake any required tree works to bring the path to the specified height and allow the revised width above to be maintained.

3. **Litter Picking on hard surfaces** – The contract specification states that hard surfaces are to be blown weekly, but litter picking is monthly. This will result in litter being blown around.

Correction: Fixed sum to include monthly litter picking of all sites with a weekly litter pick of the hard surfaces.

Separate per operation (ad hoc) prices to be provided on the schedule for the monthly litter pick (all sites – schedule 1 item 1) and weekly hard surfaces pick (to be included in the cost for schedule 1 item 5).

4. **Priced Schedule (Schedule 5 – Mowing of path edges)** – The priced schedule states that they are to be cut annually, not monthly.

Correction: As per correction 1, the fixed price sum is to include 7x 4-weekly cuts of the path edges between April & October.

5. **Hedge cutting** – Additional hedge cutting may be needed on the formal Yew & Beech trees at the Burial Ground. Should this be included in the fixed contract price?

Correction: Additional cutting of formal hedging to maintain its shape and form, should be allowed for in your fixed sum.

The tender is to include a separate per operation price for the cutting of ornamental hedges (schedule 3 item 3).

Ornamental hedges are defined as the following:

- All internal formal hedges in the burial ground (Yew & Beech)
- Formal hedges outside Kings Worthy Community Centre (Fraser Road site)

6. **How to submit your tender** – Can the tender be submitted electronically?

Answer: Tenders may submit all documentation to the following email address: tenders@kingsworthy-pc.org.uk.

Means of submission does not affect the submission deadline.

Queries/Clarifications

1. **Frost & Drought** – The conditions of contract state that the contractor is responsible for the replacement of trees due to frost and drought. Is this part of the fixed contract sum and is an ad hoc (per operation) price required?

Answer: This relates to trees planted by the contractor on an ad hoc basis and is not part of the priced contract or schedule.

2. **Branch clearance** – Is there a maximum size on branches to be cleared as part of the contract?

Answer: This is small branches only that can be broken down by hand. Any larger branches requiring clearance are to be reported to the office.

3. **Dead Animals & Fly tipping** – Given the nature of the disposal, is this ad hoc or part of the fixed contract sum.

Answer: Contract to include an ad hoc price (per bin liner full) for removal with disposal costs discussed at the time the works are carried out.

Hazardous waste (dead animals, asbestos etc.) removal & disposal costs discussed at the time the works are carried out. The contractor is responsible for reporting any hazardous waste to the office immediately.

4. **Notifiable weeds** – Is the contractor responsible for the removal of the weeds and does the fixed sum include an allowance for an infestation later in the contract term.

Answer: The contractor is responsible for the proper disposal of the weeds at an approved disposal facility, in-line with relevant guidance and legislation.

The Parish Council are aware of a small number of Ragwort plants at the Burial Ground that are being managed. Tenderers are to price based on the current weeds present. Any further weed infestations will be dealt with on an ad hoc basis and are outside the fixed contract sum.

5. **Weed-free zone** – Do the council want a full 1-metre weed free zone around trees?

Answer: Trees are to have a full 1-metre weed free zone around them.

6. **Additional bin emptying between March & August** – Which areas does this cover?

Answer: To clarify, this applies to Eversley Park Recreation Ground only.

7. **Disposal of litter/rubbish** – Can the Parish Council supplied bin (located at Eversley Park Recreation Ground) be used for the disposal of litter and the contents of the litter bins?

Answer: Yes, your price should be based on the use of this bin (1100L general waste bin) for disposal. The tenderer is responsible for informing the Council, before the tender deadline, if the bin provided is insufficient.

8. **Football renovations** – Can you clarify what renovations works are required as part of the fixed contract sum.

Answer: Tenderers are to include in the fixed contract sum, the works specified in Section 8 of the contract specification only.

Any additional works required during the season will be discussed on an ad hoc basis as and when required. Contractors are required to advise on end of the season renovation works, including potential full renovations.

9. **Priced schedule (Schedule 2 watering)** – Does the fixed sum need to cover just existing, or future trees also?

Answer: The tender is to include a cost for the watering of 25 trees. If the 25 trees allowed for drops below 25; the contractor will inform the office and a cost adjustment will be made (based on the per operation price provided).

Any additional trees (above the 25) are not part of the fixed sum and will be agreed at the time of planting (based on the per operation price).

10. **Lovedon Fields Hedge** – What is the specified height for the hedge surrounding Lovedon Fields

Answer: The hedge is to be maintained at a height of 3.0 metres.

11. **Summary Pricing Schedule (Kim Bishop Walk & Hinton Fields)** – Which summary pricing schedule section should Kim Bishop Walk be included in?

Answer: Works on Kim Bishop Walk are to be included in the summary price for Broadview. Works at Hinton Park should be included in the summary price for Hinton Fields.

12. **Hard surfaced areas** – Which areas are to be included in the cost for these works?

Answer: Hard surfaced areas (which includes rubber surfacing) works cover the following:

- Eversley Park play area & Multi-use Games Area
- Fraser Road play area and Kings Worthy Community Centre Car Park
- Fryers Close play area

Tenders are to ensure any damage and or dangerous debris on any hard surface (including paved pathways) is reported to the parish Council office immediately.

13. Orchard works – Does this include the orchard at Lovedon Fields?

Answer: Yes, this includes the orchard at Lovedon Fields.