



**Minutes of the Parish Council meeting  
held on Monday, 25 September 2023 at 19:30  
held in Kings Worthy Community Centre, Fraser Road**

**Attendees**

Councillors Julia Archer, Signe Biddle, Collin Cossburn, Ian Gordon, Mandy Hallisey, Dorry Lawlor, Matthew Miller-Hall (Chairman), Charlotte Smith & Steve Waters.

**Clerk(s)**

Parish Clerk (Christopher Read)

Anita Husz (Deputy Clerk)

**Apologies**

Cllr Phillip Horne (the council resolved to approve Cllr Horne's reason for absence)

Cllr Emily Fish (the council resolved to approve Cllr Fish's reason for absence)

**County & City Councillor(s)**

Cllr Steve Cramoysan (Winchester City Council [WCC])

Cllr Jackie Porter (Winchester City Council [WCC]/Hampshire City Council [HCC])

**Members of the public**

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**PC/23/135 – Public Questions Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject]**

A member of the public requested an update on the meeting with the management company. The Clerk confirmed that he was liaising with the relevant councillors to arrange a date.

**PC/23/136 – St. John's Homeshare – community update**

No available to attend.

**PC/23/137 – Impact of COVID-19 (including meeting recommendations)**

Cllr Miller-Hall stated that new COVID-19 strain and impact.

It was agreed to keep the current recommendations.

**PC/23/138 – Co-option to fill Councillor vacancy on the Parish Council**

The Clerk noted that no applications had been received.

**Action - It was agreed to re-advertise until the next Parish Council meeting.**

**PC/23/139 - To receive written reports from City & County Councillors and Parish Councillors following external meetings**

A copy of the City & County Councillor reports had been circulated to the Councillors before the meeting (see attached). Both Cllr Porter (HCC & WCC) and Steve Cramoysan (WCC) summarised their reports.

**PC/23/140 - S106 agreement for the land at Lovedon Fields - including update on transfer**

See above (PC/23/135).

**PC/23/141 - To agree and sign the Minutes of the Meeting held on 31 July 2023**

The minutes of the previous meeting were agreed as a true record of the meeting.

**PC/23/142 - Matters arising from the meeting held on 31 July 2023**

Cllr Smith requested an update on the potential Tetra Pak site.

**PC/23/143 - To receive the minutes of the committees:**

- Recreation and Amenities Committee (R&A) - 07 September 2023 - including the Parish Council litter pick - A copy of the minutes had been circulated to Councillors before the meeting.

(A member of the public left at this point.)

- Finance, Administration & Remuneration Committee - 13 September 2023 - A copy of the minutes had been circulated to Councillors before the meeting. The Clerk/RFO gave an update including the accounts.
  - The reward for the Litter Pick will be bulb planting rather than Lego, this was agreed.
- Planning & Highways Committee (P&H) - 19 September 2023  
A copy of the minutes had been circulated to Councillors before the meeting.

**PC/23/144 - Eversley Park play area renewal - update on tower installation**

The Clerk noted that the suggested date for the tower installation is the 6<sup>th</sup> of November to avoid the school holidays.

**Action - The date was unanimously agreed by all Councillors.**

**PC/23/145 - Parish Council insurance renewal - agreement of provider**

The meeting was provided with a comparison of the two quotations received showing cover levels. After discussion, it was agreed to proceed with the quotation from our current insurer (Hiscox) at a total cost of £8,210.36 (including Insurance Premium Tax)

**PC/23/146 - To receive the external auditor's report for the year ending 31 March 2023**

The Clerk noted that the reports had not yet been received.

### **PC/23/147 – Grounds Maintenance Tender – selection of successful tender**

An anonymised report had been created and shared. After the discussion, it was unanimously agreed to accept Tender A at a cost of 143,994.00 (for 3-years).

It was confirmed that this tender was supplied by Green Smile Ltd.

### **PC/23/148 – Communication [inc. Website / Facebook / Newsletter Monthly Comms. Etc.] – including the Parish Council's Social Media publications**

The newsletter will be published after the Litter Pick with pictures, but the photos need permission.

Cllr Miller-Hall proposed that social media is going back to the office as the Deputy Clerk in place. Cllr Lawlor stated that she was not happy with it.

**Action – It was agreed for a 3-month trial and after that, it will be put back on the agenda.**

### **PC/23/149 – Creation of potential Council WhatsApp group**

After discussion, it was agreed for a proposal and terms of reference to be drafted. Cllr Lawlor offer to undertake this.

**Action – Obtain terms of reference for the next meeting.**

### **PC/23/150 – CCTV cameras at Fraser Road**

The Clerk gave an update on the proposals.

**Action – It was agreed to obtain a quotation for the installation of a camera in the main foyer of the building. This will be subject to agreement by Tubbs Hall Management Committee.**

### **PC/23/151 – Parish Council email provider including potential alternatives**

After discussion, it was agreed to look at an alternative email system including Gmail.

### **PC/23/152 – Role of the Clerk/Deputy Clerk**

Cllr Lawlor asked for clarification on the role of the Clerks.

**Action – After discussion, it was agreed that this will be looked into.**

(Cllr Jackie Porter left at this point.)

### **PC/23/153 – Potential electric car charging points**

Defer to the next meeting.

### **PC/23/154 – Parish Council shed – update**

No update.

### **PC/23/155 – Offer of project management work from Ridge**

Cllr Smith gave an update.

### **PC/23/156 – Clerk's Notices**

- Cyber insurance cover – It was unanimously agreed to accept the quotation for

£367.36 from Optimum Speciality Risks for Council cyber cover.

- Code of conduct complaint – The Clerk reported that a code of conduct complaint had been submitted to the Monitoring officer.

**PC/23/157 – Chairman’s Notices**

None.

**PC/23/158 – Items for discussion at the next meeting on 30 October 2023**

ID cards – policy including why they are required.

**Meeting Closed at 20:44**

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**Signed:**

**Date:**

## County Report to Parish, Town Councils and Parish Meetings in September 2023

August doesn't have many formal meetings at HCC, but there's still a lot going on.

And emails continued to flood in! After a period of recuperation and exercises, I am now back driving, but still recuperating, and I will be with you at your meetings as far as possible from this month. Please drop me a line if I've missed anything whilst on shorter hours. Thank you. The consultations are on my website.

**Neighbourhood Watch** is using a new acronym: **WIDE(N)** when considering the security of your home.

**Windows:** lock your windows

**Interior:** put interior lamps on a timer

**Doors:** double or deadlock your doors

**Exterior:** Put exterior lights on a sensor, shut and lock gates

**(Neighbours):** keep an eye out for neighbours

A new aim 'Making a Better Place to Live' has sprung out of Neighbourhood Watch. I hope you get chance to look it up online and hopefully feel inspired! If any community wants to set up a group, advice is available and I can provide an HCC councillor grant. Most important, don't forget to be wary of emails/texts and phone calls: beware fraud and cyber crime too.

**RAAC- Reinforced Autoclaved Aerated Concrete** is present in just a few schools in Hampshire but on the 1<sup>st</sup> September, HCC confirmed that no schools would be closed because of RAAC.

Cranbourne College is the only HCC managed school affected: it is thought there are 4 academies affected too- but these are not closed either.

**The Cart and Horses design consultation** continues until 1159pm on the 17<sup>th</sup> September 2023 :-

Hampshire County Council is gathering views on options for redesigning the 'Cart and Horses' junction on the A33 and B3047 in Kings Worthy, Winchester and has opened a survey, asking residents' and other stakeholders' to comment on the designs put forward.

Two options are proposed – either a signal-controlled junction or construction of two roundabouts – ahead of potential changes by National Highways to Junction 9 of the M3.

The County Council (as do I) considers that the M3 Junction 9 improvement scheme will have impacts on the Cart and Horses junction. To inform discussions with National Highways on the solution needed, HCC has developed two design options and want to hear what people living locally, or who regularly use or avoid this junction, whilst travelling to and from Winchester, think about the options to inform development of any final scheme. *Find out more and complete the online survey via the scheme webpage*

[www.hants.gov.uk/transport/transportchemes/cart-and-horses-junction-improvements](http://www.hants.gov.uk/transport/transportchemes/cart-and-horses-junction-improvements)

**The 20 mph Task & Finish Working Group** has completed its review of information and evidence in supporting and feeding into the County Councils review of its 20 mph Policy. Approximately 9,500 responses were received. The 20mph Task & Finish Working Group reported their findings and recommendations to HCC's Transport & Environment Select Committee in Jan 2023, leading to a report by the end of 2023. The current policy restricts new 20 mph zones and limits to address casualty reduction.

**Sewage seems to have dominated the summer:** in rivers, water, and in our own communities. I am dealing with several different problems relating to sewage in different roads and households, but to help residents connected to the SW systems, who are struggling for their complaint to be heard, they may wish to use the Consumer Council for Water at [www.ccwater.org.uk](http://www.ccwater.org.uk) to register a complaint.

**Highways** are making progress with filling potholes, but still, new ones arrive. Having received so many complaints that they are not doing the job properly, I have put a question to next Council on the subject.

**The Government has disbanded Local Enterprise partnerships** and their function is returning to the Higher Tier Authority. HCC is currently assessing the work of the LEPs and the role that HCC will take in future.

**You may be aware that HCC's Adult Social Care Homes are being rethought.** There is a current consultation until 11.59pm on the 12 November which asks your views on new units, closures and rearrangement of higher dependency beds across Hampshire to better match centres of population and land/staff availability. It is expected that HCC will continue to offer higher dependency places to serve those with dementia , and needing nursing care. I urge you to take part in this consultation. It includes provision of a new unit at the Cornerways site in Kings Worthy.

The easiest way to reach the relevant pages is to search 'Consultation' on [www.hants.gov.uk](http://www.hants.gov.uk) or go to [www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/social-care-2023](http://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/social-care-2023)

## Report from WCC Councillors – Kings Worthy Parish Council 25.9.23

### Major Developments and regeneration.

On 6 September, our Central Winchester Regeneration development partner Jigsaw hosted the first in a series of one-to-one meet and greets. Meet and Greets will take place every other Wednesday from September through to December - each slot is 30 minutes. The next one will be on 4<sup>th</sup> October.

The meet-and-greets are a chance for Jigsaw to listen to the thoughts and hopes of those interested in the future regeneration of the city and understand opinions ahead of any initial designs being developed. These sessions form part of an initial period of listening and discovery with local residents, businesses and other local organisations. With over 2000 years' worth of history, experiences and stories to understand, Jigsaw is taking the next few months to learn about what matters to the community and those living in the wider district.

To reserve your space, please email [info@partnershipsandplaces.co.uk](mailto:info@partnershipsandplaces.co.uk).

There is also a Cabinet Regeneration meeting on 4<sup>th</sup> October at which Cabinet and members will hear updates on the major Developments. Committees can be found here:

<https://democracy.winchester.gov.uk/mgListCommittees.aspx?bcr=1>

If you are interested in the archaeology, you can volunteer to help out. See here: <https://calendly.com/pca-archaeology/volunteering-in-winchester?month=2023-09>

### Cart & Horses Junction

The consultation about the options for a major redesign of the junction was held over the summer, with an in person consultation on 5<sup>th</sup> September and closing on 17<sup>th</sup> September. As of 5<sup>th</sup> September, this consultation had proved to be one of the most successful that the County Highways team had conducted in having the highest number of responses. This illustrates the level of engagement that the public have with this issue and the level of priority local people put on making the junction safer. As of that date too, the responses were evenly split between the two proposed options, Traffic lights or a Round-about. We anticipate hearing feedback later this year, although it has not been confirmed. Funding for the project has not been secured and is very likely highly linked to the M3J9 project which is going through a planning inspection process.

### Nature Emergency

At council last week on 20<sup>th</sup> September, the council declared a nature emergency and passed a motion declaring that and with a statement of the policies and plans which it would invoke such that council will play its part in tackling this issue. The full motion is extensive and detailed within the Agenda for Council last week.

<https://democracy.winchester.gov.uk/ieListDocuments.aspx?CID=138&Mid=4254&Ver=4>

This motion was supported unanimously (from memory – I don't recall any voting against or abstentions).

### The Spring Bus Service

We have been receiving reports from a number of people complaining about the bus service. Some of this related to the short notice changes of bus routes and stops whenever Lovedon Lane was closed, others due to buses failing to show up and others till due to the frequency – which compounds the inconvenience of “no shows”.

As you know the bus service is privatised with Stagecoach as the provider. We have flagged several issues with them. Steve also made a point of highlighting the issues during a WCC Health & Environment Committee meeting reviewing the Winchester Movement Strategy, with Hampshire County Council & Winchester City Council officers, which among other things aspires to encourage more people to use the bus instead of cars more often. Clearly, The bus service needs to improve in order to create confidence that the bus service will get you to your destination at the planned for time. We will be taking this up with both City & County Council's to determine what leverage we can establish. We may also meet with Stagecoach, although I am aware that Cllr Dorry Lawler is on this case already.

## Phosphates and Planning Applications

For a brief time during early September it looked like there might be a change as the Government looked to bring forward changes to the law to free up development at the expense of the environment. This was blocked in the Lords, which in theory means no changes to the position.

A limited number of sites in the Itchen river catchment area have licences for sale to developers for mitigation of nitrates and phosphates. These are very limited and expensive however, so until a wider scheme is put forward to deal with this issue the number of planning applications for new dwellings is likely to remain small. The City Council is looking into the possibility of a solution via enhanced water treatment, but this is a longer term solution – however it looks like one of only a few possible solutions being considered.

## EcoGen – Kings Worthy

We have not heard about the date when this planning application will go to the County Council regulatory committee. For further updates please liaise with Jackie who is closest.

## Worthys Festival

Congratulations for another excellent Worthys Festival, and many thanks to all those individuals and local organisations that made it possible, including Cllr Jackie Porter for her HCC grant to enable the Festival to be 'safe, properly insured and legal'. Please contact Jane Rutter if you are interested in helping to continue this fantastic local institution.

## City Council News

The latest City Council News can be found via this [Link](#)

It includes news of Grant funding surgeries with Winchester City Council grants team and news of the Kings Walk Festival.

25<sup>th</sup> September 2023



## Management Accounts for the period ending 31 August 2023

### Income

Department/committee	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date
<b>Community Infrastructure Levy</b>	£9,507.31	£4,801.19	£16,956.39	£12,155.20
<b>Finance, Administration &amp; Remuneration</b>	£184,096.44	£76,581.70	£82,744.63	£6,162.93
<b>Kings Worthy Community Centre</b>	£7,930.97	£3,304.57	£915.00	-£2,389.57
<b>Planning &amp; Highways</b>	£0.00	£0.00	£0.00	£0.00
<b>Recreation &amp; Amenities</b>	£7,633.65	£1,815.94	£9,188.50	£7,372.56
<b>Totals:</b>	<b>£209,168.37</b>	<b>£86,503.39</b>	<b>£109,804.52</b>	<b>£23,301.13</b>

### Expenditure

Department/committee	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date
<b>Community Infrastructure Levy</b>	£83,447.38	£0.00	£80,866.08	£80,866.08
<b>Finance, Administration &amp; Remuneration</b>	£107,921.03	£48,835.20	£41,236.99	£7,598.21
<b>Kings Worthy Community Centre</b>	£11,120.16	£4,838.86	£4,484.25	£354.61
<b>Planning &amp; Highways</b>	£11,070.00	£549.78	£173.01	£376.77
<b>Recreation &amp; Amenities</b>	£94,196.54	£40,181.67	£38,759.80	£1,421.87
<b>Totals:</b>	<b>£307,755.10</b>	<b>£94,405.51</b>	<b>£165,520.13</b>	<b>£90,617.54</b>

	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date
<b>Actual Year to Date Position</b>	<b>-£98,586.74</b>	<b>-£7,902.11</b>	<b>-£55,715.61</b>	<b>-£47,813.50</b>

### Memorandum Position - Excluding CIL Income, CIL Expenditure and Eversley Park play area spend

<b>Memorandum Year to Date Position:</b>	<b>-£6,269.15</b>	<b>-£12,703.31</b>	<b>£8,194.08</b>	<b>£20,897.39</b>
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## Balance Sheet for period ending 31 August 2023

Bank Accounts	
Unity Trust Bank Current Account	£12,659.34
Unity Trust Tailored Deposit Account - 2.75% AER	£103,362.92
<b>Sub-Total:</b>	<b>£116,022.26</b>
Investments/Deposits	
Nationwide variable (35-day notice) – 3.1% AER	£85,000.00
<b>Sub-Total:</b>	<b>£85,000.00</b>
Other	
B4B Procurement Card	£177.45
Debtors	£139.42
Prepayments	£0.00
<b>Sub-Total:</b>	<b>£316.87</b>
<b>Total Current Assets:</b>	<b>£201,339.13</b>
Current Liabilities	
Trade Creditors	£460.44
Received on Account (inc. Precept)	£0.00
PAYE Payments Due	£15,249.35
NI Payments Due	£292.56
Pension Payments Due	£915.78
Other Creditors (awaiting advice from HMRC before payment)	£1,293.42
VAT to be Paid	£9.55
VAT to be Reclaimed	-£3,887.58
VAT that has been Reclaimed but not received	£0.00
<b>Total Current Liabilities:</b>	<b>£14,333.52</b>
<b>Current Assets Minus Liabilities:</b>	<b>£187,005.61</b>
Earmarked Funds in Reserve	
Play area maintenance reserve	£38,053.22
CIL Reserve	£5,786.25
<b>Total Current Reserves:</b>	<b>£43,839.47</b>
Net Assets	
General Reserves (inc. £24,727.65 for tree works)	£191,881.75
Profit & Loss Year to Date	<b>-£55,715.61</b>
<b>Total Net Assets:</b>	<b>£136,166.14</b>