

**Minutes of the Recreation & Amenities committee meeting
held on Thursday, 07 September 2023 at 19:30
held in Kings Worthy Community Centre, Fraser Road**

Attendees

Councillors: E. Fish, D. Lawlor, C. Smith & S. Waters

Clerk(s)

Anita Husz (Deputy Clerk)

Apologies

Cllr A. Hallisey

Cllr I. Gordon

Members of the public

None

RA/23/131 – Public Questions Time

None.

RA/23/132 – To agree and sign the Minutes of the Meeting held on 13 July 2023

A revised copy of the minutes had been distributed to Councillors before the meeting.

A further minor amendment was agreed:

Cllr E. Fish and Cllr I. Gordon were Attendees however they gave apologies thus, they were removed from attendees.

The minutes were then agreed as a true record of the meeting and signed by the Chair.

RA/23/133 – Matters arising from the meeting held on 13 July 2023

None.

RA/23/134 – Eversley Park play area renewal – update on tower installation

Councillors had reviewed all advice on current situation and after discussion, it was agreed to proceed with the installation with extra controls in place.

RA/23/135 – Fraser Road play area fire – update on tender

The Deputy Clerk gave an update as only one tender was received. The insurance company require at least 2 prices but if the council purchases the equipment directly, it would be likely cost less.

Action: Clerks to request quotations for all associated works. This is to include the supplier that tendered, and the two companies that had attended a site meeting.

Clerks to also obtain a quotation for equipment directly from the supplier.

RA/23/136 – Lovedon Fields transfer – update including maintenance and landscaping works

The Deputy Clerk noted that the transfer was now complete and the meadow had been cut and cleared.

The path edges require a cut before regular mowing, included in the new grounds maintenance contract, can begin. A cost for this had been obtained (using an arm mounted flail cutter) at an estimate cost of £5-600.00.

Action: It was agreed to proceed with the cutting with the arisings disposed of somewhere on-site, rather than blown into the meadow.

RA/23/137 – Grounds maintenance contract tender selection of contractors

Due to information supplied, further clarification was required before a recommendation could be made.

RA/23/138 – Tree works – general maintenance

- Tree works – quotations for recommended works – Quotations being sought but there has been a delay due to queries from contractors.
- Play area inspections – outcome of any actions relating to the recent play equipment inspections – A quotation had been obtained from Sovereign Play for the replacement of timbers on the tower at Fryers Close. It was agreed to proceed with this quotation at a cost of £541.43.
- Church Green bollards – update on installation – Due to underground services, an alternative layout was proposed (suggested by the contractor). It was agreed to revise the positioning and purchase another fixed bollard, instead of a telescopic bollard.
It was also agreed to use the telescopic bollard at Lovedon Fields to help secure the large access gate.
- Coronation bench – request for additional slabs – Quotation still awaited.

RA/23/139 – Access for tree work on Church Green

After a discussion, it was agreed to allow access for tree works on Church Green.

RA/23/140 – Fence around the lower football pitch

The Deputy Clerk highlighted the comments received.

Action: After discussion, it was agreed to obtain a cost for the removal of the fence only.

RA/23/141 – Tree roots in roadway at Burial Ground – quotations for works

Two quotations received, third being sought.

RA/23/141 – Paths at the cremation area – update

Cllr Smith shared her suggestion to improve the pathways whilst reducing the cost.

Action: It was agreed to obtain costs for the original proposal of full re-surfacing and the proposed alternative suggestion.

RA/23/142 – Preparation for the autumn litter pick

Councillors discussed preparations for the litter pick including potential prizes for the kids attending and refreshments.

Action: It was agreed for the Clerks to purchase 10 kids, and a further 10 adult high-vis vests

Action: It was also agreed for the Clerks to purchase some lego kits as a reward for kids attending.

Action: Cllr Smith to make a cake for the event (ensuring allergy information is available).

Action: Clerks to procure remaining refreshments as per previous litter pick.

RA/23/143 – CCTV at Fraser Road

The Deputy Clerk updated Councillors on the proposals for CCTV to cover the play area.

RA/23/144 – Stagecoach Spring bus service

The Deputy Clerk noted that it had been chased.

RA/23/145 – Review of Burial Grund charging structure

Councillors discuss this, including comparative costs obtained, and agreed to recommend the fees are increased by 10%.

RA/23/146 – Photographs on headstone

After the discussion, it was agreed to put photographs on the headstone with a maximum size of 100 x 80mm.

RA/23/147 – Ongoing maintenance plan for bushes adjacent to 41 Ramsay Road

Action: After discussion, it was agreed to include this in an annual pruning regime.

RA/23/148 – Items for inclusion in Council communication

None.

RA/23/149 – Clerk's Notices

None.

RA/23/150 – Chairman's Notices

None.

RA/23/151 – Items discussion at the next meeting – 12 October 2023

None.

Meeting Closed at 21:12

Signed:

Date: