

**Minutes of the Recreation & Amenities Committee meeting
held on Thursday, 11 January 2024 at 19:30
held in Kings Worthy Community Centre, Fraser Road**

Attendees

Councillors E. Fish, I. Gordon, D. Lawlor, C. Smith & S. Waters

Clerk(s)

Anita Husz (Deputy Clerk)

Apologies

Cllr Mandy Hallisey (the council resolved to approve Cllr Hallisey's reason for absence)

Members of the public

None.

RA/24/001 – Public Question Time

None.

**RA/24/002 – To agree and sign the Minutes of the Meeting held on 09
November 2023**

A revised copy of the minutes had been distributed to Councillors before the meeting.
A further minor amendment was agreed:

RA/23/178

After discussion, it was unanimously agreed to accept the quotation from company B (Mulberry Tree Services).

RA/24/003 – Matters arising from the meeting held on 09 November 2023

None.

**RA/24/004 – Eversley Park play area renewal – update on tower installation
and tree planting**

- Tower – The Deputy Clerk noted that snagging works have been done and we are waiting for a re-inspection.
- Tree planting - One of the trees has already been planted. No update yet on the other tree.

RA/24/005 – Guard rail on the zipline at Eversley Park

- Guard rail – The Deputy Clerk noted a Facebook comment that had been shared with her querying the lack of a guard rail. The Clerks also spoke with a parent at the park who raised this issue following an accident with another child swinging into them.

Councillors reviewed both the height requirements for needing a guardrail and the advice received from the manufacturer, including the safety implications of installing a guardrail. It was agreed to not install a guardrail.

- Zipline painting – Awaiting specification for the works.

Councillors wish to review the work specification before the contractor undertakes the works.

RA/24/006 – Fraser Road play area

- Removal of the existing fence and extension of fencing/gates – The Deputy Clerk noted that the Parish Council is responsible for the path between the play area and the adult exercise area.

After discussion, it was agreed to leave the play area as is.

- Quotations for works – The Deputy Clerk noted that quotations from 3 companies had been received.

Company A – £13,151

Company B – £15,409

Company C – £15,111

It was unanimously agreed to accept the quotation from company A.

Action – Deputy Clerk will obtain a quote for the re-surfacing of the whole of Fraser Road play area.

- CCTV at Fraser Road – 3 quotations had been circulated to Councillors before the meeting.

Action – Cllr Fish will obtain more information.

RA/24/007 – Lovedon Fields transfer – update including maintenance, site security, landscaping works, and drainage issues

- Allotments – including allotment agreement & update on quotations for works
 - Allotment agreement: The Deputy Clerk noted that a draft agreement had been circulated to Councillors.
 - Fencing around allotment Quotations: The Deputy Clerk noted that 1 quotation had been received, 2 being obtained.
- Landscaping works: The Deputy Clerk noted that having checked the soil laid (with test pits), there is insufficient soil to allow the revised allotment plan to be laid out. We will need to deviate from the 62.5m² (quarter) plot size. The legal advisor from the National Allotment Society has confirmed that we can do this as long as the growing space is reasonable.

- The path edges have now been flailed: The Deputy Clerk noted that our contractor did get stuck thus causing some damage to the grass given the time of year. Mostly minor tire tracks but significant where the tractor got stuck.

After discussion, it was agreed to pay the full invoice for these works as long as the damage caused by getting stuck is repaired.

Cllr Smith gave an update on the planting event on Lovedon Fields which was successful, and we had been awarded a grant by Hampshire City Council, and they will provide us with 10 trees later this month.

- Drainage issues: The Deputy Clerk noted that the water is creating channels along the path due to run-off. The face of the path edges is higher than adjacent grass contributing towards this.

Action – Deputy Clerk will ask Green Smile to create more draining channels if required.

RA/24/008 – Tree works / general maintenance

- Scheduled tree works – Deputy Clerk noted that we had a site meeting with Mulberry Tree Services and Plane Arboriculture at Upper Broadview to review the boundary along the edge of Upper Broadview. A lot of the trees in question appear to originate from a neighbouring ransom strip. Plane Arboriculture recommended removing the conifers (if allowable) in phases and recommended the section closer to the railway bridge. After discussion, it was agreed to leave as is.

Our tree contractor required the tree size for replanting Eversley Park. Cllr Smith confirmed the tree size needs to be a standard size, as long as it is protected properly and container grown.

- Repair works at Fryers Close and Church Green play areas – The Deputy Clerk noted that our Maintenance Technician has notified us that there are timbers that are beginning to rot on the play area at Church Green which has already been raised with the company.
- Church green bollards – update on installation – Deputy Clerk noted that the extra bollard has arrived, and the work will be done early next week.
- Coronation bench – request for additional slabs – The Deputy Clerk had received a quotation for laying extra slabs under the bench at Eversley Park at a total cost of £147.00. It was agreed to proceed with this work.
- Quotations for fitting two extra kerb stones at Eversley Park – The Deputy Clerk had received a quotation for two replacement kerbs at a cost of £308.35, it was agreed to proceed with this work.

Action – Deputy Clerk will create a priority list for Maintenance Technician jobs.

RA/24/009 – Fence around the lower football pitch – update on quotations for fence removal

The Deputy Clerk noted that quotations from 2 companies had been received. After discussion, The Councillors requested more information from the companies.

Action – Deputy Clerk will obtain more information from the companies.

RA/24/010 – Football pitches renovation – update on quotation

The Deputy Clerk noted that quotations from 3 companies had been received.

Company A – £10, 318,26

Company B – £10,210.80

Company C - £6,790.00

After discussion, it was agreed to accept the quotations from company B.

RA/24/011 – Burial Ground

- Tree roots in roadway at Burial Ground – update on quotations – The Deputy Clerk noted that quotations from 2 companies had been received.

Company A – £12,126.00

Company B - £10,436.00

After discussion, it was agreed to accept the quotation from company A.

- Paths at the cremation area – update – No update.
- Parking – No update.

RA/24/012 – Memorial bench on the Recreation ground

No update.

RA/24/013 – Forecast Outturn (2023/24) & Budget (2024/25)

The Forecast Outturn & Budget report was reviewed; no changes were made.

RA/24/014 – Stagecoach Spring bus service – update on meeting

Cllr Lawlor gave an update.

RA/24/015 – Additional key clamp fencing at Eversley Park

No update on work yet.

RA/24/016 – Bike racks outside shops – renovation

Action – Cllr Waters will find out how often the bike racks are used.

RA/24/017 – Rationalisation of Parish Council bins

Action – The Deputy Clerk will ask Green Smile to attend the next meeting.

RA/24/018 – Permission to dispose of waste in council bin from fellow Parish Council

The Deputy Clerk noted that Headbourne Worthy Parish Council have asked for help in disposing of the waste from a single waste bin they have taken on in Barton Farm play area Green Smile will undertake the emptying (contracted by Headbourne Worthy PC).

Action – It was agreed but the Deputy Clerk will ask Green Smile to monitor for 1

month and come back with a cost proposal.

RA/24/019 – Information board by the entrance of Lovedon Fields

Cllr Smith noted that the meeting with the management committee discussed the purpose of an information board on Lovedon Fields.

Action – Put back on agenda after 3 months for an update.

RA/24/020 – Worthys Festival 2024

The Deputy Clerk noted that a request had been received to hold the 2024 Worthys Festival at a new location. They would like to use Church Green.

Action – The Deputy Clerk to ask why they would like to change the location.

RA/24/021 – Weekly inspection training for Maintenance Technician

Our Maintenance Technician inspection training for the play area will expire in July. It was agreed to book the Maintenance Technician on a ROSPA training course at a cost of £455.00.

RA/24/022 – Items for inclusion in Council communications

Information about Eversley Park play area.

RA/24/023 – Clerk’s Notes

None.

RA/24/024 – Chairman’s Notes

None.

RA/24/025 – Items for discussion at the next meeting – 8th February 2024

- Lengthsman works list

Meeting Closed at: 21:30

Signed:

Date: