

## Meeting of the Parish Council

**Committee members:** Councillors S. Biddle, C. Cossburn, E. Fish, I. Gordon, A. Hallisey, P. Horne, D. Lawlor, M. Miller-Hall, C. Smith & S. Waters

**You are summoned to attend the following meeting;**

**To be held on the Monday, 26 February 2024 at 19:30**

**This meeting will be held at Kings Worthy Community Centre, Fraser Road**

Whilst **not** mandatory, to help prevent the spread of COVID-19 and protect those attending, all attendees are recommended to adhere to following precautions:

- If you are clinically extremely vulnerable, we advise that you minimise contact and avoid attending meetings unless absolutely necessary
- If you are presenting symptoms of COVID-19 then please do not attend the meeting.

Members of the public are also welcome to provide written representations to the Council.

Whilst we taken steps to reduce the spread of COVID-19, please note that you attend the meeting at your own risk.

Please contact the Clerk if you have any enquires regarding this meeting.

**Chair of the meeting:** Colin Cossburn

**Clerk to the Council:** Christopher Read

### Agenda

1. Apologies for Absence
2. Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject]
3. Impact of COVID-19 (including meeting recommendations)
4. To receive written reports from City & County Councillors and Parish Councillors following external meetings
5. To agree and sign the minutes of the meeting held on the 29 January 2024
6. Matters arising from the meeting held on the 29 January 2024 - Parish Council emergency action plan, Councillor vacancies & recording of meetings.
7. To receive the minutes of the committees:
  - Recreation and Amenities Committee – 08 February 2024
  - Finance, Administration & Remuneration Committee – 14 February 2024
  - Planning & Highways Committee – 20 February 2024
8. Eversley Park play area – update on tower opening and zipline re-painting
9. Lovedon Fields - Update on the allotment site including access

10. Agreement of quotations requiring full council approval:
  - Quotation for re-surfacing at Lovedon Lane Burial Ground
  - CCTV system for Fraser Road play area
  - Quotation for additional equipment at Eversley Park play area (including an accessible roundabout).
11. Parish Council email provider including alternatives providers and gov.uk domain
12. To review the draft forecast outturn (2023/24) & draft budget (2024/25)
13. Review schedule for the Council's documents (including the Standing Orders, Risk Register, Financial regulations & Investment policy)
14. Communications – including communications strategy
15. Creation of a potential Council WhatsApp group – agreement of terms of reference
16. Parish Council response to County Council consultations:
  - Hampshire Minerals and Waste Plan - Partial Update - Regulation 19 Consultation
  - Future services consultation
17. Items for inclusion in Council communications
18. Clerk's Notices
19. Chairman's Notices
20. Items for discussion at the next Meeting – 25 March 2024