

Kings Worthy Parish Council

**Minutes of the Parish Council meeting
held on Monday, 25 March 2024 at 19:30
held in Kings Worthy Community Centre, Fraser Road**

Attendees

Councillors Signe Biddle, Colin Cossburn (Chairman), Ian Gordon, Mandy Hallisey, Phillip Horne, Dorry Lawlor & Steve Waters

Clerk(s)

Christopher Read (Parish Clerk)

Anita Husz (Deputy Clerk)

Apologies

Cllr Matthew Miller-Hall (the council resolved to approve Cllr Matthew Miller-Hall's reason for absence)

Cllr Emily Fish (the council resolved to approve Cllr Emily Fish's reason for absence)

Cllr Charlotte Smith (the council resolved to approve Cllr Charlotte Smith's reason for absence)

County & City Councillor(s)

Cllr Jackie Porter (Winchester City Council [WCC]/Hampshire County Council [HCC])

Cllr Steve Cramoysan (Winchester City Council [WCC])

Members of the public

One.

PC/24/49 - Public Question Time [Please note that this is the only time that the public are able to speak and is limited to 5 minutes per subject]

None.

PC/24/050 - Impact of COVID-19 (including meeting recommendations)

It was agreed to keep the current recommendations.

PC/24/051 - To receive written reports from City & County Councillors and Parish Councillors following external meetings

A copy of the City Councillor's report had been circulated to the Councillors before the meeting (see attached). Cllr Jackie Porter and Cllr Steve Cramoysan summarised their report to attendees.

(Member of the public arrived at this point)

Cllr Lawlor raised her concern that Stagecoach is using only Twitter for communications

however a lot of people do not use this.

Cllr Gordon gave an update on the Hampshire Association of Local Councils Annual conference.

PC/24/052 - To agree and sign the minutes of the meeting held on 29 January 2024

The minutes of the previous meeting were agreed as a true record of the meeting and signed by the Chair.

PC/24/053 - To agree and sign the minutes of the meeting held on 26 February 2024

The minutes of the previous meeting were agreed as a true record of the meeting and signed by the Chair.

PC/24/054 - Matters arising from the meeting held on 26 February 2024

None.

PC/24/055 - To receive the minutes of the committees:

- *Recreation and Amenities Committee - 07 March 2024* - A copy of the minutes had been circulated to Councillors before the meeting.
- *Finance, Administration & Remuneration Committee - 13 March 2024* - A copy of the minutes had been circulated to Councillors before the meeting.
- *Planning & Highways Committee - 19 March 2024 - Including revised speed sign proposal* - A copy of the minutes had been circulated to Councillors before the meeting.

PC/24/056 - Update on play areas (if any)

- *Eversley Park play area - update zipline legs & new accessible roundabout* - Cllr Cossburn noted that the tower is now open.

The Contractor has confirmed that the zipline legs will be replaced instead of re-painted.

A meeting with Wicksteed had taken place and a position for the roundabout had been agreed.

After discussion, it was agreed to pay the final invoice for the tower installation without deduction.

- *Fraser road play area - update on works to repair and replace damaged equipment* - The Clerk stated that the equipment will be arriving on the 12th of April.

The replacement equipment will cost £14,998.00 and the Penguin bin will cost £455.00. It was agreed to ratify these costs which will be reclaimed for our insurer.

PC/24/057 - Lovedon Fields - update on the allotment site including access

Cllr Cossburn stated that our solicitor concurred that we have access to the allotments. WCC have been contacted to confirm access based on the planning application documents.

(Cllr Steve Cramoysan & Jackie Porter left at this point)

PC/24/058 – To review the forecast outturn (2023/24) & draft budget (2024/25)

The outturn budget had been circulated to the Councillors before the meeting. It was agreed by all Councillors (see attached).

PC/24/59 – To review and adopt the following documents:

- *Standing Orders* – They were agreed by all Councillors.
- *Financial Regulations* – They were agreed by all Councillors.
- *Risk Register/Assessment* – They were agreed by all Councillors.
- *Investment Policy* – They were agreed by all Councillors.
- *Data protection, privacy and document data retention policies* - They were agreed by all Councillors.

PC/24/60 – Review schedule for the Council's documents

After discussion, they were agreed by all Councillors.

PC/24/61 – Lovedon Lane Burial Ground – allowing dogs to enter the Burial Ground

After discussion, it was agreed to allow dogs to enter the Burial Ground for 6-month trial period.

Action – The Clerk will check our bylaws.

PC/24/062 – Communications – including communications strategy

After discussion, the Communications strategy was agreed including Clerks responding to posts on Facebook and checking them daily.

PC/24/063 – Parish Council email provider alternatives providers and gov.uk domain

The Clerk is obtaining 3 quotations.

PC/24/64 – Emergency plan update – agreement of rota provision

Cllr Cossburn explained the potential rota types. The Councillors will think about the solutions for the next meeting.

PC/24/065 – Parish Council response to County Council consultations

- *Hampshire Minerals and Waste Plan – Partial Update – Regulation 19 Consultation* – None.
- *Future services consultation* – Councillors will send comments to Clerks.

PC/24/066 – Items for inclusion in Council communications

None.

PC/24/067 – Clerk's Notices

The Clerk noted that we received an email about Lengthman Scheme for the next two years. After discussion, it was agreed to stay in the scheme.

PC/24/068 – Chairman's Notices

Chairman noted that there will be a meeting with Ridge & Partners tomorrow morning to discuss voluntary work.

PC/24/069 - Items for discussion at the next Meeting - 29 April 2024

- Cracking of path across Eversley Park
- Asset register

Meeting Closed at 21:17

Signed:

Date:

The Worthys Winchester City Councillors' Report March 2024

Fly-tipping

Winchester City Council has continued to successfully prosecute fly-tippers. Steve Cramoysan and Jane Rutter continue to highlight local 'hotspots', including off Fraser Road in Kings Worthy, where the last haul of tipped rubbish has been cleared, but more has appeared just around the corner. Please report fly-tipping to Winchester City Council online using the Your Winchester app or report form - [Fly-Tipping - Winchester City Council](#) - or contact the Customer Services Team on 0300 300 0013.

School Pastor initiative receives cash boost from city council

A new initiative to provide pastoral support to four Stanmore schools has received a grant from Winchester City Council. The School Pastor initiative, launched at the start of the year by Winchester Street Pastors, is all about building relationships between students, staff and School Pastors to promote young peoples' engagement with the local community.

Cllr Martin Tod and Cllr Jamie Scott join Mark Hibbert-Hingston and the Winchester Street Pastors at Stanmore Primary School with a group of students and headteacher Sharon Taylor.



The work of the School Pastors focuses on positive outcomes for young people, as well as supporting the work of the Winchester Community Safety Partnership to increase the feeling of safety among Winchester communities. The £1250 grant, provided by the City Council's Neighbourhood Services and Community Engagement team, will provide the new Pastors with uniforms and training. Winchester Street Pastor Coordinator Mark Hibbert-Hingston said:

"Since we launched Street Pastors in 2011 our Council has supported us with finances where possible. We value the partnership we have with the Council and the police very highly. This grant of £1,250 has been a great help as we launch School Pastors."

Mayor Presents Awards for Community Champions

Hundreds of people gathered in the city's historic Guildhall on Thursday 7 March for this year's Mayor of Winchester's Community Awards. Just over 100 award certificates were presented.

Among those recognised were: Micheldever Community Lunch Club; Blue Apple Theatre; 1st Wickham Scout Group; 1st Bishop's Waltham Scout leaders; Whiteley Wanderers football team; Winchester Bereavement Support; South Wonston Sustainability; Bishop's Waltham on-call firefighters Adrian, Andrew and Brian; Winchester District Citizen's Advice; Yannis and Gary from Idverde; Sarah Lewin from Key Changes music therapy; Winchester Beacon volunteers; and Tamsyn Warde, who works with Trinity Winchester.

Szilard Csaki, a local Stagecoach bus driver, was nominated for his consistently cheerful and friendly manner. His nomination read: "There are many community heroes that make life that little bit better for so many in the community with the small kindnesses that they perform day in, day out".

The Mayor of Winchester Cllr Angela Clear said: "It was my very great pleasure to meet many unsung heroes and organisations from our district at this year's Mayor of Winchester's Community Awards, and I was so impressed by their efforts and hard work in their local communities. I send my congratulations to all of those who were nominated. Thank you for making such a positive difference to other people's lives in Winchester."

If you want to nominate a Community Champion for an award next year, please contact one of us for details.

Park & Ride switch to low-carbon fuel will improve air quality and reduce emissions

Winchester's Park & Ride buses are getting a green upgrade as part of a recently agreed contract between Winchester City Council and bus operator Stagecoach.

From spring 2024, all Park & Ride buses will switch from diesel fuel to Hydrotreated Vegetable Oil (HVO), a renewable fuel that will reduce the buses' greenhouse gas emissions. HVO-fuelled vehicles can reduce carbon emissions by up to 90%.

The switch to HVO is part of Winchester City Council's plan to tackle the climate emergency and part of its action plan to becoming carbon neutral. The new fuel will also contribute to improved air quality, as HVO produces around 30% fewer fine particulates and hydrocarbons, 25% less carbon monoxide and 10% less nitrogen oxide than diesel. HVO Fuel will only be purchased from accredited, sustainable sources.

The city's park & ride service has five car parks on the outskirts of the city centre running Monday – Saturdays as often as every 10 minutes during peak times and every 15 minutes at off peak times.

Steve Cramoysan Challenges Stagecoach over Unreliable Service

Steve attended last week's meeting of the Winchester Town Forum to challenge Stagecoach's Spring bus service, which has become even more unreliable, leading to missed appointments, lateness and even the loss of a job in one case. Stagecoach didn't in the end send a representative, but the Councillors discussed the problems with the Spring and other Stagecoach services, and the issue received good coverage in this week's Hampshire Chronicle. Steve is continuing to work with KWPS's Dorry Lawler who is collecting instances of poor service on the Spring, and will be continuing to push for an improvement in the buses locally. Please forward any instances of the Spring or other Stagecoach services that disappoint you to Dorry or Steve so that he has a complete dossier of poor service to present to Stagecoach chiefs.

Local Elections

There are three elections taking place on Thursday 2 May 2024: the Police and Crime Commissioner election, Winchester City Council district elections, and some Parish elections, but not any Parish Elections in the Worthys.

All information is now live on the City Council's **Elections web pages**.

The City Council is still looking for staff to help out at this year's election and they are looking for overnight count staff (Thursday night.) No prior experience is required as there will be virtual training to help.

Anyone interested should [complete our online application form](#).

Westfield Park Planting Progress

A change in City Council personnel has held up progress on this local pocket park situated behind Somerville Road and North Road, but Jane has recently received the following information from the Estate Services Officer dealing with it:

Unfortunately, our Improvement Officer did leave which resulted in a delay to all our improvement schemes. The post has recently been filled and Tania has been working on the Pound Road scheme and will be carrying out a full consultation with residents/leaseholders at the end of the pre-election period.

Westfield Rd:

- Tree works have been completed.
- The trees will be collected from the supplier this week and planting is scheduled for next week.
- The remaining landscaping has not been scheduled yet as need to arrange meeting with contractors to quote for works and will provide update when scheduled. The works should be completed ready for the warmer weather and residents to enjoy.

City Councillors Jane Rutter, Steve Cramoysan and Jackie Porter

18.03.2024

County Councillor Jackie Porter's Monthly Report for March 2024 for Parish/Town Councils, Village Meetings and Community Groups.

Council Tax

The cost of day to day living is increasing for all of us, and there will be another monthly rise as the Council tax increases too. The problems of increasing costs incurred at Hampshire County Council means that even with a total increase of 4.99%, (equating to approx. £72 per year for a band D home) HCC is still expecting to be up to £132m in revenue deficit by 2025-26.

Your Council tax bill has several different elements. The HCC tax bill will show two separate increases: 2.99% for the general increase, and 2% to cover some of the extra costs of Adult Social Care

Roads maintenance and other problems

I recommend all residents who are affected by a pothole, or other road problem reports it so they receive a tracking number. They have just changed it to make it easier to report, but more difficult to track. This is the direct link to the tracker: please ensure you have the number ready (usually an eight fig number, starting 21...)

<https://www.hants.gov.uk/transport/roadmaintenance/statuschecker>

Children's Services struggles with increased cost of school transport

The cost of school transport is increasing with every new contract. Parents can opt to have direct payments to transport their children to school themselves (or make arrangements to do so) if they have special needs, or an EHCP.

The '*Privilege Pass*' scheme has changed subtly too. It has been replaced by a '*Spare Capacity Pass*'. This means that a child who is not entitled to the free pass (but would normally travel by bus in the same direction) can do so for a nominal fee, now can ONLY buy a shorter term season ticket if there is a spare space on the bus. This may cause parents some difficulty, and I urge parents to contact HCC or me if they need help with this.

Adult Services

There will be a change of personnel in Adult Services as Graham Allen, Director has announced he is leaving, and also Peter Colenutt, Assistant Director leading the capital programme of care homes, schools and other major schemes has announced he is leaving too. This is a bitter blow for HCC, particularly just as the County has approved a £137m scheme for new care homes.

Flooding and Water

Flooding from fields and groundwater is hitting some households even as Spring arrives, but heavy rainfall continues. Residents are urged to report flooding, but I am asking that

residents should report it for themselves first : some fear heavier costs or no insurance if there is evidence that flooding occurs on their property. There is a flow diagram (please excuse the pun) for deciding which organisation to contact on the hants.gov.uk website.

Footpaths

Trees are down paths are soggy. HCC has advice on their website: wear wellies! Please report trees down on footpaths and roads as soon as possible, preferably with a photograph. You may like to use 'what3words locations for rural sites. Put the three words into the 'location box' to help identify the site.

I am working with some Parishes on finding ways to stop the illegal vehicular use of Restricted By-Ways. The officer has been out to see these with me, and it is evident that signage isn't good enough, leading to an unclear instruction for users. He has agreed to look at ways we can improve this over the Summer. I am intending to reserve a sum from my next Councillor Grant Round (starting 01.06.24) towards this- and may ask for your support too.

Consultation responses

I have responded to the Minerals and Waste Plan Update

I objected to the principle of oil and gas exploration, and that sites designated as waste sites should be safeguarded for future waste processing. If this happened, the whole of Hampshire would be growing waste sites, and not used for anything else: a depressing prospect.

I also responded (in my City Council Capacity) to Basingstoke's Local Plan Reg 18.

You can see my response to the Ward Councillor's Question on this subject at

www.jackieporter.co.uk – search Popham

Cllr Jackie Porter

07973696085

Management Accounts for the period ending 29th February 2024 (including Forecast Outturn & Budget)

Income

Department/committee	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date	Forecast Outturn	2024/25 Draft Budget
Community Infrastructure Levy	£9,507.31	£9,507.31	£16,956.39	£7,449.08	£16,956.39	£0.00
Finance, Administration & Remuneration	£184,096.44	£168,555.64	£181,064.69	£12,509.05	£199,613.14	£188,642.50
Kings Worthy Community Centre	£7,930.97	£7,270.05	£2,013.00	-£5,257.05	£5,459.53	£11,613.21
Planning & Highways	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Recreation & Amenities	£7,633.65	£6,020.96	£13,728.23	£7,707.27	£13,728.23	£51,698.60
Totals:	£209,168.37	£191,353.96	£213,762.31	£22,408.35	£235,757.30	£251,954.32

Expenditure

Department/committee	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date	Forecast Outturn	2024/25 Draft Budget
Community Infrastructure Levy	£83,447.38	£83,447.38	£84,466.08	£1,018.70	£84,466.08	£393.22
Finance, Administration & Remuneration	£107,921.03	£97,513.16	£101,067.16	-£3,554.00	£110,244.48	£110,805.95
Kings Worthy Community Centre	£11,120.16	£9,978.13	£8,712.96	£1,265.17	£10,541.17	£17,476.72
Planning & Highways	£11,070.00	£5,529.81	£4,284.40	£1,245.41	£8,717.54	£9,386.39
Recreation & Amenities	£94,196.54	£85,885.80	£94,799.58	-£8,913.78	£125,403.26	£149,305.81
Totals:	£307,755.10	£282,354.28	£293,330.18	-£8,938.50	£339,372.52	£287,368.09

	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Year to Date	Forecast Outturn	2024/25 Draft Budget
Actual Year to Date Position	-£98,586.74	-£91,000.32	-£79,567.87	£11,432.45	-£103,615.23	-£35,413.77

Memorandum Position - (Excluding CIL income, CIL expenditure, play area spend)

Memorandum Year to Date Position:	-£6,269.15	-£1,442.91	£12,257.08	£13,699.99	-£11,790.28	-£5,608.77
--	-------------------	-------------------	-------------------	-------------------	--------------------	-------------------

Balance Sheet for period ending 29th February 2024

Bank Accounts	
Unity Trust Bank Current Account	£5,186.59
Unity Trust Tailored Deposit Account - 2.75% AER	£104,435.99
Sub-Total:	£109,622.58

Investments/Deposits	
Nationwide variable (35-day notice) – 3.1% AER	£85,000.00
Sub-Total:	£85,000.00

Other	
B4B Procurement Card	£349.80
Debtors	£1,759.77
Prepayments	£0.00
Sub-Total:	£2,109.57

Total Current Assets:	£196,732.15
------------------------------	--------------------

Current Liabilities	
Prepayments	£4.60
Trade Creditors	£17,941.81
Retentions	£4,868.71
Received on Account (inc. Precept)	£15,254.85
PAYE Payments Due	£354.16
NI Payments Due	£945.68
Pension Payments Due	£1,403.50
VAT to be Paid	£90.26
VAT to be Reclaimed	-£2,416.06
VAT that has been Reclaimed but not received	£0.00
Total Current Liabilities:	£38,447.51

Current Assets Minus Liabilities:	£158,284.64
--	--------------------

Earmarked Funds in Reserve	
Play area maintenance reserve	£18,970.66
CIL Reserve	£2,186.25
Total Current Reserves:	£21,156.91

Net Assets	
General Reserves (inc. £24,727.65 for tree works)	£216,695.60
Profit & Loss Year to Date	-£79,567.87
Total Net Assets:	£137,127.73